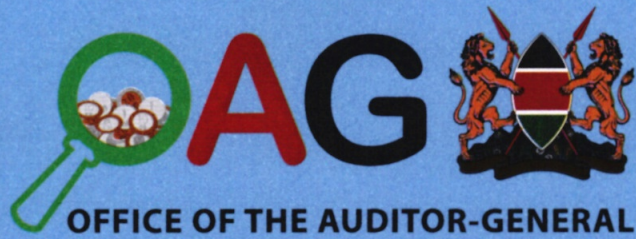


REPUBLIC OF KENYA



*Enhancing Accountability*



**REPORT**

THE NATIONAL ASSEMBLY  
PAPERS LAID

DATE: 27 NOV 2024

DAY.

WEDNESDAY

TABLED  
BY:

DEPUTY MAJORITY  
WHIP

**OF**

TABLED AT  
THE TABLE:

FINLAY

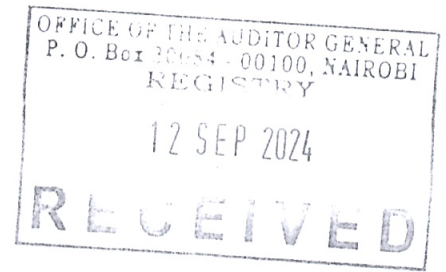
**THE AUDITOR-GENERAL**

**ON**

**BUTE GIRLS SECONDARY SCHOOL**

**FOR SIX MONTHS PERIOD ENDED  
30 JUNE, 2021**

**WAJIR COUNTY**



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*(BUTE GIRLS SECONDARY SCHOOL)*  
**PUBLIC SECONDARY SCHOOL**

**REPORT AND FINANCIAL STATEMENTS**

**FOR SIX MONTHS PERIOD ENDED**  
**30<sup>th</sup> June 2021**

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**Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector  
Accounting Standards (IPSAS)**

<b>Table of Contents</b>	<b>Page</b>
I. Acronyms and Glossary of Terms .....	ii
II. Key School Information and Management .....	iii
III. Summary Report of Performance of The School.....	vii
IV. Statement of School Management Responsibility .....	xi
V. Report of The Independent Auditors ( <i>To be attached</i> ).....	xii
VI. Statement of Receipts and Payments for the Year Ended 30 <sup>th</sup> June 2021 .....	1
VII. Statement of Assets and Liabilities as at 30 <sup>th</sup> June 2021 .....	2
VIII. Statement of Cash Flows for the Year Ended 30 <sup>th</sup> June 2021 .....	3
IX. Statement of Budgeted Versus Actual Amounts for The Year Ended 30 <sup>th</sup> June 2021 .....	5
X. Significant Accounting Policies.....	10
XI. Notes to The Financial Statements .....	12
XII. Annexes .....	22

**I. Acronyms and Glossary of Terms**

*Provide a list of all applicable acronyms and glossary of terms e.g.*

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting
Standards KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting
Standards Board FY	Financial Year
FDSE	Free Day Secondary Education

## II. KEY SCHOOL INFORMATION AND MANAGEMENT

*[Customise the details in this section to suit your School]*

### (a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in **WAJIR** County, **WAJIR NORTH** Sub-County

The school was registered in 12/9/2009 under registration number **GP/A/455/09** and is currently categorized as a **Sub County** public school established, owned or operated by the Government.

The school is a day/boarding school and had **306** number of students as at 30<sup>th</sup> June 2021. It has **double** streams and **15** teachers of which **4** teachers are employed by the School Board of Management.

### (b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	IDRIS YUSSUF HASSAN	Chairman	15/10/2019
2	ISMAIL ABDINOOR ADOW	Secretary - Principal	15/10/2019
3	FARHIYA ADAN MOHAMED	Member	15/10/2019
4	ADAN BULLEMOHAMED	Member	15/10/2019
5	ABDULLAHI ABDI ALI	Member	15/10/2019
6	AHMED ABDULLAHI	Member	15/10/2019
7	ADAN ABDULLAHI IBRAHIM	Member	15/10/2019
8		Member – Rep CEB	15/10/2019
9	OMAR ABDI OMAR	Member Rep Teachers	15/10/2019
10		3 Members - Sponsor	15/10/2019
11	NURIA MOHAMED	Member - Community	15/10/2019
12		MemberSpecial Needs	15/10/2019
13	KHADIJA ALI	Rep Students	15/10/2019

**KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)**

**The function of the School Board of Management includes:**

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- Ensure and assure the provision of proper and adequate facilities for the School
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- Administer and manage the resources of the School
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

**(c) Committees of the Board**

*Provide the names of the various committees of the Board established by the Board and the names of the committee members:*

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	IDRIS YUSSUF HASSAN ISMAIL ABDINOOR FARHIYA ADAN ADAN BULLE	Chairperson Secretary Member PA Chaiperson Memeber	3 out of 3
2	Audit Committee	ABDIKADIR HUSSEIN ADAN ISMAIL ABDULAHY ABDI	Chairperson Secretary Member Member Member	3 out of 3
3	Finance, procurement and general purposes Committee	ABDULLAHI ABDI FARHIYA ADAN ABDIKADIR HUSSEIN	Chairperson Secretary Member Member Member	3 out of 3
4	Academic Committee	ADAN ABDULLAHI ASHA IBRAHIM RASHID HASSAN OMAR	Chairperson Secretary Member Member Member	3 out of 3
5	Development Committee	AHMED ABDULLAHI TIMIRO ALIO ADAN BULLE	Chairperson Secretary Member	3 out of 3

(BUTE GIRLS SECONDARY SCHOOL)  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For six months ended 30<sup>th</sup> June, 2021**

			Member Member	
6	Discipline and welfare Committee	IDRIS YUSSUF ADAN BULLE NURIA MOHAMED	Chairperson Secretary Member Member Member	3 out of 3
7	Adhoc Committee (if any during the year)	-	-	-

**(d) School operation Management**

For the financial year ended 30<sup>th</sup> June, 2021 the School day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	ISMAIL ABDINOOR ABDOW	357677
2	Deputy Principal	HAWO KALICHA	598396
3	School Bursar	SAFIA MOHAMED AMIN	22427541

**KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)**

**(e) Schools contacts**

Post Office Box: 245-70200  
Telephone: 0723241685  
E-mail: butegirls3@gmail.com  
Website: -  
Facebook:  
Twitter:

**(f) School Bankers**

The following school operated 4 number of bank accounts in the following banks: (Ensure all accounts including CDF accounts are included)

1. Name of Bank: KCB  
Branch: WAJIR  
Account Number: 1105187691 MAIN A/C  
1105169561 OPERATION A/C  
1105169499 TUITION A/C  
1212700082 INFRASTRUCTURE A/C

2. MPESA Pay Bill No. 522123 attached to XX bank account

(Ensure all bank accounts operated by the school are disclosed and that all Pay Bill Numbers are also disclosed)

**(g) Independent Auditors**

Office of the Auditor General  
Anniversary Towers, University Way  
P.O. Box 30084  
GPO 00100  
Nairobi, Kenya



### III. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) **Financial performance:**

*Under this section, the following information should be given:*

- *Surplus/ deficit for the year and a comparison of the same for the last three years*

Years	2021(Jan-June)	2020	2019
Surplus/Deficit	(43,745)	328,877	213,756

- *Capitation grants from the Ministry of Education for the last three years*

Year	2021(Jan-June)	2020	2019
Amount	2,699,974	4,742,262	4,469,105

- *Ratio of capitation grant per student over the last three years*

Years	No of Student	Amount
2021(Jan-June)	306	2,699,974
2020	276	4,742,262
2019	242	4,469,105

- *A three-year overview of growth of other income(s) earned by the school.*

Years	Fees Collection
2021(Jan-June)	1,643,300
2020	3,191,024
2019	4,754,850

- *A three-year overview of growth in expenditure of the school*

Years	Amount
2021(Jan-June)	3,853,019
2020	6,959,309
2019	9,071,462

- *Movement of debtors and creditors of the school over the last three years*

Years	Debtor	Creditors
2021(Jan-June)	522,200	-
2020	882,400	147,600
2019	645,100	-

(BUTE GIRLS SECONDARY SCHOOL)  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For six months ended 30<sup>th</sup> June, 2021**

- *Movement of cash and bank balances over the last three years*

Years	Bank Balances	Cash Balances
2021(Jan-June)	110,401.26	59,191.35
2020	83,846	17,691
2019	7,969.61	1,991.00

*Graphical presentation, ratios, tables, and pie charts should be used to show/ indicate trends.*

**b) Teacher Student ratio:**

*Include the teacher to student ratio, number of teachers recruited and posted to the school within the year, number of teachers that were transferred/ retired during the period as well as number of teachers employed by TSC, and number employed by BOM. One may also include how many teachers the school has for each subject in order to indicate shortage/ allocation of resources.*

Years	No of TSC Teachers	No of Bom Teachers	No of Student
2021(Jan-June)	11	4	306
2020	11	4	276
2019	10	5	242

**c) Mean score in the 2021 KCSE:**

*Give performance of the school for each over the last three years. Include the number of students that have since transitioned to institutions of higher learning. Include the mean score and comment on improvement or otherwise as compared to the school's set score.*

YEAR	RESULT ANALYSIS	
	MEAN SCORE	MEAN GRADE
2019	3.43	D
2020	5.61	C
2021	6.51	C+

**d) Number of Candidates in the 2021 KCSE:**

*Tabulate the number of candidates sitting for KCSE over the last three years.*

YEAR	TOTAL
2019	61
2020	73
2021	95

*(BUTE GIRLS SECONDARY SCHOOL)*  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For six months ended 30<sup>th</sup> June, 2021**

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e) **Capacity of the school:**

*Indicate the number of students in the school vis a vie the facilities like the dormitories, the dining hall, the laboratories, toilets and other amenities. This information will provide useful details for the Ministry of Education.*

*The total numbers of students are three hundred and six students (306). The available used and unused facilities are as follows*

		PERMANENT & COMPLETED	PERMANENT & INCOMPLETE	TEMPORARY
1	Classrooms	8	00	00
2	Toilets	12(teachers, s/staff & students		00
3	Laboratory	02	00	00
4	Library	00	00	00
5	Adm. block	01	00	00
6	Kitchen	01	00	00
7	Wells	00	00	00

*(BUTE GIRLS SECONDARY SCHOOL)*  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For six months ended 30<sup>th</sup> June, 2021**

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**f) Development projects carried out by the school:**

*Development projects carried out in the year and ongoing projects including a disclosure of project fund sources in a tabular format*

<i>S/NO</i>	<i>PROJECTS</i>	<i>SOURCE OF FUNDING</i>	<i>REMARKS</i>
<i>1</i>	<i>Construction of 2toilet and 2 bathrooms</i>	<i>Ministry of education</i>	<i>Complete</i>
<i>3</i>	<i>Renovation of lab</i>	<i>Ministry of education</i>	<i>Complete</i>

***ISMAIL ABDINOOR***

***School Principal***

#### **IV. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY**

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of *(BUTE GIRLS SECONDARY SCHOOL)* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30<sup>th</sup> June, 2021, and of the school's financial position as at that date.

**Name:** IDRIS YUSSUF  
**Designation:** Chairman, School Board of Management  
**Sign:**



**Date:** 14/11/2021

**Name:** ISMAIL ABDINOOR  
**Designation:** School Principal & Secretary to Board of Management  
**Sign:**



**Date:** 14/11/2021

**Name:** SAFIA MOHAMED  
**Designation:** Bursar/ Finance Officer  
**Sign:**



**Date:** 14/11/2021

# REPUBLIC OF KENYA

Telephone: +254-(20) 3214000  
Email: info@oagkenya.go.ke  
Website: www.oagkenya.go.ke



*Enhancing Accountability*

**HEADQUARTERS**  
Anniversary Towers  
Monrovia Street  
P.O Box 30084-00100  
NAIROBI

## **REPORT OF THE AUDITOR-GENERAL ON BUTE GIRLS SECONDARY SCHOOL FOR THE SIX MONTHS PERIOD ENDED 30 JUNE, 2021 – WAJIR COUNTY**

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### **PREAMBLE**

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Opinion**

I have audited the accompanying financial statements of Bute Girls Secondary School - Wajir County set out on pages 1 to 18, which comprise of the statement of financial assets and financial liabilities as at 30 June, 2021 and the statement of receipts and payments,

statement of cash flows and the statement of comparison of budget and actual amounts for the period then ended, and a summary of significant accounting policies and other explanatory information in accordance with provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Bute Girls Secondary School – Wajir County as at 30 June, 2021 and of its financial performance and its cash flows for the period then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

### **Basis for Opinion**

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Bute Girls Secondary School Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Emphasis of Matter**

#### **Budgetary Control and Performance**

The statement of budgeted versus actual amounts reflects final receipts budget and actual on comparable basis of Kshs.4,257,635 and Kshs.3,645,092 respectively, resulting to under-funding of Kshs.612,543 or 15% of the budget. However, the School spent an amount of Kshs.4,257,809 against actual receipts of Kshs.3,645,092 resulting to an over-utilization of Kshs.612,717 or 17% of the actual receipts.

The under-funding affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Lawfulness and

Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

## **Basis for Conclusion**

### **1. Late Submission of Financial Statements to the Auditor-General**

During the year under review, the School Management did not submit the financial statements to the Auditor-General by the statutory date of 30 September, 2021. The financial statements were submitted on 11 March, 2024, which was two years and five months after the deadline. This was contrary to Section 47(1) of the Public Audit Act, 2015 which requires that financial statements should be submitted to the Auditor-General within three months after the end of the fiscal year to which the accounts relate. Late submission of financial statements adversely affects the Office of the Auditor-General in meeting the statutory timelines.

In the circumstances, Management was in breach of the law.

### **2. Non-Compliance with the Public Sector Accounting Standards Board**

Review of the financial statements revealed that the values in the financial statements are not rounded to the nearest Kenya Shillings as provided in the Public Sector Accounting Standards Board PSASB Template for Schools under the significant accounting policy on statements of compliance and basis of preparation of the financial statements.

In the circumstances, Management did not comply with the PSASB reporting template requirements.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE**

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.



## **Basis for Conclusion**

### **1. Failure to Establish Board of Management Committees and Other Internal Controls Structures**

During the year under review, Management had not put in place an Internal Audit Committee. This was contrary to Section 61(2) of the Basic Education Act, 2013 which requires the Board of Management to establish Finance, Procurement and General Purposes Committee, Academic Standards, Quality and Environment Committee, Ethics and Integrity Committee, Audit Committee and Human Rights and Student Welfare Committee to perform such functions and discharge such responsibilities as the Board may deem necessary.

Further, Management did not prepare and implement key internal control policies. The School lacked an IT Strategy Committee and an IT Steering Committee. This resulted in inadequacy in IT governance, which forms a critical part of the school governance structure.

In addition, the School did not have a Disaster Management and Recovery Policy including fire suppression systems and a Business and IT Continuity Plan including off-site back-ups and also lacked accounting software to manage accounts operations such as payable, accounts receivables, ledgers, invoices and assets.

In the circumstances, the existence of effective internal controls and governance mechanisms could not be confirmed.

### **2. Lack of Fixed Assets Register**

Management did not maintain an asset register indicating the items, costs, locations and serial/tag numbers. Further, Management did not provide land ownership documents for a parcel of land where the school is built.

In the circumstances, the ownership and security of the School assets could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that

might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.

  
FCPA Nancy Gathungu, CBS  
AUDITOR-GENERAL


Nairobi

16 September, 2024

**VI. STATEMENT OF RECEIPTS AND PAYMENTS FOR SIX MONTH PERIOD ENDED 30<sup>TH</sup> JUNE, 2021**

DESCRIPTION OF VOTE HEAD	Note	JAN – JUNE 2021	2019-2020
		Kshs	Kshs
<b>RECEIPTS</b>			
Capitation grants for tuition	<b>1</b>	359,563.00	473,872.20
Capitation grants for operations	<b>2</b>	2,340,411.00	4,268,390.00
School Fund Income- Parents' Contributions	<b>3</b>	1,643,300.00	3,191,024.00
School Fund Income- Other receipts	<b>4</b>	-	-
Proceeds from borrowings		-	-
<b>TOTAL RECEIPTS</b>		<b>4,343,274.00</b>	<b>7,933,286.00</b>
<b>PAYMENTS</b>			
Payments for Tuition	<b>5</b>	300,000.00	476,189.20
Payments for operations	<b>6</b>	2,327,320.00	4,218,670.00
Boarding and school fund payments	<b>7</b>	1,647,900.00	3,146,850.00
<b>TOTAL PAYMENTS</b>		<b>4,275,220.00</b>	<b>7,841,709.20</b>
<b>SURPLUS/DEFICIT</b>		<b>68,054.00</b>	<b>91,577.00</b>

The school financial statements were approved on **14<sup>th</sup> November, 2021** and signed by:

Sign: 

Name  
**IDRIS YUSUF**  
Chair BOM

Date 14/11/2021

Sign 

Name  
**ISMAIL ABDINOOR**  
School Principal/  
Secretary to BOM

Date 14/11/2021

Sign 

Name  
**SAFIA MOHAMED**  
Bursar/  
Finance Officer


Date 14/11/2021

(BUTE GIRLS SECONDARY SCHOOL)  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For six months ended 30<sup>th</sup> June, 2021**

**VII. STATEMENT OF FINANCIAL ASSETS AND LIABILITIES AS AT 30<sup>TH</sup> JUNE 2021**

	Note	JAN - JUNE 2021	2019-2020
		Kshs	Kshs
<b>FINANCIAL ASSETS</b>			
<b>Cash and Cash Equivalents</b>			
Bank Balances	8	110,401.26	83,846.66
Cash Balances	9	59,191.35	17,691.00
Short term Investment	10	-	-
<b>Total Cash and cash equivalent</b>		<b><u>169,592.61</u></b>	<b><u>101,537.66</u></b>
Account's receivables	11	1,029,999	882,400
<b>TOTAL FINANCIAL ASSETS</b>		<b>1,199,591</b>	<b>983,937.66</b>
<b>FINANCIAL LIABILITIES</b>			
Accounts Payables	12	147,600.00	-
<b>NET FINANCIAL ASSETS</b>		<b>1,051,991</b>	<b>983,937.66</b>
<b>REPRESENTED BY</b>			
Accumulated Fund b/fwd	13	983,937.61	892,360.66
Surplus/Deficit for the year		68,054	91,577.00
<b>NET FINANCIAL POSSITION</b>		<b>1,051,991</b>	<b>983,937.66</b>

The school financial statements were approved on 14<sup>th</sup> November, 2021 and signed by:

Sign: 

Name  
**IDRIS YUSUF**  
 Chair BOM

Date 14/11/2021

Sign 

Name  
**ISMAIL ABDINOOR**  
 School Principal/  
 Secretary to BOM

Date 14/11/2021

Sign 

Name  
**SAFIA MOHAMED**  
 Bursar/  
 Finance Officer

Date 14/11/2021

(BUTE GIRLS SECONDARY SCHOOL)  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For six months ended 30<sup>th</sup> June, 2021**

**VIII. STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30<sup>TH</sup> JUNE 2021**

		<b>JAN - JUNE 2021</b>	<b>2019-2020</b>
		<b>Kshs</b>	<b>Kshs</b>
<b>Receipts for operating income</b>			
Capitation grants for tuition	<b>1</b>	359,563.00	473,872.00
Capitation grants for operations	<b>2</b>	2,340,411.00	4,268,390.00
School fund income- Parents contributions/ fees	<b>3</b>	1,495,701.00	3,191,024.00
School fund income- other receipts	<b>4</b>	-	-
<b>Total receipts</b>		<b>4,195,674.00</b>	<b>7,933,286.00</b>
<b>Payments</b>			
Payments for Tuition		300,000.00	476,189.00
Payments for operations		2,179,720.00	4,218,670.00
Boarding and school fund payments		1,647,900.00	3,146,850.00
<b>Total payments</b>		<b>4,127,620.00</b>	<b>7,841,709.00</b>
<b>Net cash flow from operating activities</b>		<b>68,054.00</b>	<b>91,577.00</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from Sale of Assets		-	-
Acquisition of Assets		-	-
Proceeds from investments		-	-
Purchase of investments		-	-
<b>Net cash flows from Investing Activities</b>		<b>-</b>	<b>-</b>
<b>CASHFLOW FROM BORROWING ACTIVITIES</b>			
Proceeds from borrowings/ loans		-	-
Repayment of principal borrowings		-	-
<b>Net cash flow from financing activities</b>		<b>-</b>	<b>-</b>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>		<b>68,054.00</b>	<b>91,577.00</b>
<b>Cash and cash equivalent at BEGINNING of the year</b>		<b>101,537.61</b>	<b>9,961.61</b>
<b>Cash and cash equivalent at END of the year</b>		<b>169,591.61</b>	<b>101,537.61</b>

*The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools' should therefore adopt the direct method of cashflow as recommended by PSASB.*

IX. STATEMENT OF COMPARISON OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE SIX MONTHS PERIOD ENDED 30<sup>TH</sup> JUNE 2021

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
<b>RECEIPTS</b>						
<i>(1) CAPITATION GRANT ON TUITION</i>						
Textbooks and reference materials	-	-	-	-	-	-
Exercise books	-	-	-	-	-	-
Laboratory equipment	-	-	-	-	-	-
Internal exams	-	-	-	-	-	-
Teaching / learning materials	359,500.00	-	359,500.00.00	359,563.00	-63.00	100%
Chalks	-	-	-	-	-	-
Exams and assessment	-	-	-	-	-	-
Teachers guides	-	-	-	-	-	-
<i>(2) CAPITATION GRANT ON OPERATIONS</i>						
Personnel emoluments	654,115.00		654,115.00	654,115.00	0	
Repairs and maintenance	1,103,900.00	-	1,103,900.00	1,104,000.00	-100.00	100%
Local transport / travelling	198,700.00	-	198,700.00	194,099.00	4,602.00	97%
Electricity and water	199,000.00	-	199,000.00	194,098.00	4,902.00	97%
Medical	47,520.00	-	47,520.00	47,520.00	0	100%
Administration costs	200,000.00	-	200,000.00	194,098.00	5,902.00	97%
Activity	-	-	-	-	-	-
Gratuity	-	-	-	-	-	-
SMASSE	-	-	-	-	-	-



Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
<b><i>(3) FEES CHARGED ON PARENTS</i></b>						
Personnel emoluments	250,000.00	-	250,000.00	185,000.00	65,000.00	74%
Repairs and maintenance	50,900.00	-	50,900.00	46,100.00	4,800.00	90%
Local transport / travelling	-	-	-	-	-	-
Electricity and water	-	-	-	-	-	-
Other vote head	190,000.00	-	190,000.00	185,000.00	5,000.00	97%
Administration costs	-	-	-	-	-	-
Activity	5,000.00	-	5,000.00	4,700.00	300.00	94%
SMASSE	-	-	-	-	-	-
Fee on Boarding Equipment and Stores	999,000.00	-	999,000.00	476,800.00	522,200.00	47%
<b><i>OTHER INCOME</i></b>						
Rent income	-	-	-	-	-	-
Income from farming activities	-	-	-	-	-	-
Insurance compensation	-	-	-	-	-	-
Income from Posho mill	-	-	-	-	-	-
Income from Bus Hire	-	-	-	-	-	-
Fee for hire of ground and equipment	-	-	-	-	-	-
Interest income	-	-	-	-	-	-
Income from any other investment	-	-	-	-	-	-
<b>TOTAL INCOME</b>	<b>4,257,635.00</b>		<b>4,257,635.00</b>	<b>3,645,092.00</b>	<b>612,543.00</b>	<b>85%</b>
<b><i>(1) EXPENDITURE FOR TUITION</i></b>						
Textbooks and reference materials	-	-	-	-	-	-

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
Exercise books	-	-	-	-	-	-
Laboratory equipment	-	-	-	-	-	-
Internal exams	-	-	-	-	-	-
Teaching / learning materials	320,000.00		320,000.00	300,000.00	20,000.00	93%
Chalks	-	-	-	-	-	-
Exams and assessment	-	-	-	-	-	-
Teachers guides	-	-	-	-	-	-
Administration costs	-	-	-	-	-	-
Bank Charges	-	-	-	-	-	-
<b>(2) EXPENDITURE FOR OPERATIONS</b>						
Personnel emoluments	590,000.00		590,000.00	583,910.00	6,090.00	98%
Repairs, maintenance & improvements	1,219,499.00		1,219,499.00	1,219,499.00	0	100%
Local transport / travelling	-	-	-	-	-	-
Electricity, water and conservancy	310,000.00		310,000.00	302,000.00	8,000.00	97%
Medical	40,000.00		40,000.00	40,000.00	0	100%
Administration costs	110,000.00		110,000.00	104,000.00	6,000.00	94%
Activity Expenses	-	-	-	-	-	-
Gratuity	-	-	-	-	-	-
SMASSE	-	-	-	-	-	-
<b>(3) EXPENDITURE FOR SCHOOL FUND</b>						
Personnel emoluments	230,900.00		230,900.00	228,600.00	2,300.00	99%
Repairs, maintenance and improvements	80,000.00		80,000.00	80,000.00	0	100%

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
Local transport / travelling	50,000.00		50,000.00	48,000.00	2,000.00	96%
Electricity, water and conservancy	55,000.00		55,000.00	52,000.00	3,000.00	94%
Medical Expenses	-	-	-	-	-	-
Administration costs	110,000.00		110,000.00	104,000.00	6,000.00	94%
Activity	-	-	-	-	-	-
Gratuity	-	-	-	-	-	-
Lunch programme	-	-	-	-	-	-
Boarding Equipment and Stores	2,195,800.00		2,195,800.00	1,195,800	1,000,000.00	54%
Expenditure for Income Generating Activity	-	-	-	-	-	-
Insurance costs	-	-	-	-	-	-
Other expenses on investments	-	-	-	-	-	-
Rent Expenses	-	-	-	-	-	-
Bank Charges	-	-	-	-	-	-
Loan Interest Repayment	-	-	-	-	-	-
Loan Principal Repayment	-	-	-	-	-	-
Acquisition of Assets	-	-	-	-	-	-
<b>TOTALS</b>	<b>5,311,199.00</b>	<b>0</b>	<b>5,311,199.00</b>	<b>4,257,809.00</b>	<b>1,053,390.00</b>	<b>80%</b>

*[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]*

## **X. SIGNIFICANT ACCOUNTING POLICIES**

The principal accounting policies adopted in the preparation of these financial statements are set out below:

### **1. Statement of compliance and basis of preparation**

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school* and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

### **2. Recognition of receipts and payments**

The *school* recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs and the related cash has actually been paid out by the *school*.

### **3. In-kind contributions**

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

### **4. Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

**SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**5. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

**6. Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

**7. Non-current assets**

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

**8. Budget**

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**9. Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**10. Subsequent events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2021.

**XI. NOTES TO THE FINANCIAL STATEMENTS**

**1 CAPITATION GRANT FOR TUITION**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials	-	-
Exercise books	-	-
Laboratory equipment	-	-
Internal exams	-	-
Teaching / learning materials	359,563.00	473,872.20
Chalks	-	-
Exams and assessment	-	-
Teachers guides	-	-
<b>Total</b>	<b>359,563.00</b>	<b>473,872.20</b>

**2 CAPITATION GRANT FOR OPERATIONS**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Personnel emoluments	654,115	1,087,290
Repairs and maintenance	1,104,000	2,024,000
Local transport / travelling	194,098.5	334,500
Electricity and water	194,098.5	334,500
Medical	-	51,200
Administration costs	194,098.5	334,500
Activity	-	102,400
<b>Total</b>	<b>2,340,411.00</b>	<b>4,268,390.00</b>

**3 PARENTS CONTRIBUTION/FEEES - SCHOOL FUND ACCOUNT**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Personnel emoluments	185,000	504,124.00
Lunch Programme	1,407,500.00	1,984,550
Repairs and maintenance	46,100.00	171,100.00
Local transport / travelling	-	156,000
Electricity and water	-	170,800
Medical	-	-
Administration costs	-	168,000
Activity	4,700.00	36,450.00
<b>Total</b>	<b>1,643,300.00</b>	<b>3,191,024.00</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**4 OTHER RECEIPTS – SCHOOL FUND ACCOUNT**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Fee on Boarding Equipment and Stores	-	-
Rent income	-	-
Income from farming activities	-	-
Insurance compensation	-	-
Income from Posho mill	-	-
Income from Bus Hire	-	-
Fee for hire of ground and equipment	-	-
Income from grants and donations*	-	-
Interest income	-	-
Dividends income	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

(Include an explanation on the kind and source of grants/ donations received by the school.)

**5 PAYMENTS FOR TUITION**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials	-	-
Exercise books	-	-
Laboratory equipment	-	-
Internal exams	-	-
Teaching / learning materials	300,000.00	476,189.00
Chalks	-	-
Exams and assessment	-	-
Teachers guides	-	-
Administration Costs	-	-
Bank Charges	-	-
<b>Total</b>	<b>300,000.00</b>	<b>476,189.00</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**6 PAYMENTS FOR OPERATIONS**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Personnel emoluments	583,910	789,335.00
Service Gratuity	-	-
Administration Cost	104,000	219,000.00
Repairs and maintenance & improvements	1,119,500.00	2,620,000.00
Local transport / travelling	177,910	180,835.00
Electricity and water	302,000	389,500.00
Medical	40,000.00	20,000.00
Activity Expenses	-	-
SMASSE	-	-
Insurance Cost	-	-
Bank Charges	-	-
Acquisition of Assets	-	-
<b>TOTAL</b>	<b>2,327,320.00</b>	<b>4,218,670.00</b>

**7 BOARDING AND SCHOOL FUND PAYMENTS**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Personnel emoluments	228,600.00	755,325
Service Gratuity	-	-
Repairs and maintenance & Improvements	80,000.00	191,500.00
Local transport / travelling	48,000.00	172,000
Electricity and water	52,000.00	340,000
Medical Expenses	-	-
Administration costs	43,500.00	157,325
Lunch Programme	-	-
Bank Charges	-	-
Expenses on Income Generating Activities	-	-
Fee on Boarding Equipment and Stores	1,195,800.00	1,530,700.00
Rent Expenses	-	-
Insurance Cost (Life Property)	-	-
Loan Principal repayment	-	-
Loan Interest repayment	-	-
Acquisition of Assets	-	-
<b>TOTAL</b>	<b>1,647,900.00</b>	<b>3,146,850.00</b>

*Expenses on income generating activities\*\* should include all costs relating to the school earnings on other receipts as recorded in note 4. These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others.*



**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**8 BANK ACCOUNTS**

Name of Bank, Account No. & currency	Bank Account Number	JAN - JUNE 2021	2019-2020
		Kshs	Kshs
Tuition Account		62,237.00	2,764.20
Operations Account		44,004.91	38,413.11
School Fund Account/Boarding		4,159.35	42,759.35
Savings Account		-	-
Parent Association Development Account		-	-
Income generating activities Account		-	-
Infrastructural Account		-	-
<b>Total</b>		<b>110,401.26</b>	<b>83,846.61</b>

**9 CASH IN HAND**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Tuition Account	-	-
Operation Account	20,500.00	13,000.00
School Fund account	38,691.35	4,691.00
<b>Total</b>	<b>59,191.35</b>	<b>17,691.00</b>

**10 SHORT TERM INVESTMENTS**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Cooperative shares	-	-
Treasury Bills	-	-
Fixed deposit	-	-
Equity stock	-	-
Other investments	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**11 ACCOUNTS RECEIVABLE**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Fees arrears	1,029,999.00	882,400.00
Other non-fees receivables	-	-
Salary advances	-	-
Imprest	-	-
<b>Total</b>	<b>1,029,999.00</b>	<b>882,400.00</b>

[Include an ageing of the fees / non-fees arrears below]

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Fees arrears for current year	1,029,999.00	882,400.00
Fees arrears for the previous year	-	-
Fees arrears for prior periods (over two years)	-	-
<b>Total</b>	<b>1,029,999.00</b>	<b>882,400.00</b>

**12 ACCOUNTS PAYABLE**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	100,000.00	-
Prepaid fees	47,600.00	-
Retention monies	-	-
<b>Total</b>	<b>147,600.00</b>	<b>-</b>

[Include an ageing of the creditor's arrears below]

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Trade creditors for current year	100,000.00	-
Trade creditors for the previous year	-	-
Trade creditors for prior periods (over two years)	-	-
<b>Total</b>	<b>100,00.00</b>	<b>-</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**13 FUND BALANCE BROUGHT FORWARD**

<b>Description</b>	<b>JAN - JUNE 2021</b>	<b>2019-2020</b>
	<b>Kshs</b>	<b>Kshs</b>
Bank balances	83,846.61	7,969.61
Cash balances	17,691.00	1991.00
Short Term Investments	-	-
Receivables	882,400.00	645,100.00
Payables	-	-
<b>Total</b>	<b>983,937.61</b>	<b>655,060.61</b>

(BUTE GIRLS SECONDARY SCHOOL)  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For six months ended 30<sup>th</sup> June, 2021**

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**Other important disclosure notes**

IPSAS 1 encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

**14 Non-current Liabilities Summary**

Description	JAN - JUNE 2021	2019-2020
	Kshs	Kshs
Bank loan(s)	-	-
Outstanding Leases	-	-
Hire purchase	-	-
Gratuity and leave provision	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**15 Biological assets**

Description	Numbers	JAN - JUNE 2021	2019-2020
		Kshs	Kshs
Cattle		-	-
Goats		-	-
Trees		-	-
Coffee or tea plantation		-	-
Poultry		-	-
<b>Total</b>		<b>-</b>	<b>-</b>

**16 Borrowings**

Description	JAN - JUNE 2021	2019-2020
	KShs	KShs
<b>a) Borrowings</b>		
Borrowing at beginning of the year	-	-
Borrowings during the year	-	-
Repayments of during the year	-	-
<b>Balance at end of the year</b>	<b>-</b>	<b>-</b>

**Other important disclosure notes**

**17 Stock/ Inventory**

Description	JAN - JUNE 2021	2019-2020
	KShs	KShs
<b>b) Inventory</b>		
Stock/ inventory at beginning of the year	50kgs	50kgs
Stock/ inventory purchased during the year	29,000kgs	29,050kgs
Stock/ inventory issued during the year	29,000kgs	29,000kgs
<b>Balance at end of the year</b>	<b>50kgs</b>	<b>50kgs</b>

**18 PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

<b>Ref No.</b>	<b>Issue / Observations from Auditor</b>	<b>Management comments</b>	<b>Status: (Resolved / Not Resolved)</b>	<b>Timeframe: (Put a date when you expect the issue to be resolved)</b>

**PUBLIC SECONDARY SCHOOLS - (BUTE GIRLS SECONDARY SCHOOL)**  
**Reports and Financial Statements**  
**For six months ended 30<sup>th</sup> June 2021**

**ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE**

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2021	Outstanding Balance 2021-1	Comments
	a	b	c	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
<b>Construction of buildings</b>						
1.						
2.						
3.						
<b>Sub-Total</b>						
<b>Supply of goods</b>						
4. ABDIRAHMAN	100,000.00	-	-	-	100,000	
5.						
6.						
<b>Sub-Total</b>	<b>100,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	
<b>Supply of services</b>						
7. RUKIA ALI	10,000.00	-	-	-	10,000	
8. HALIMA ABDI	7,600.00	-	-	-	7,600.00	
9. AMINA ADAN	30,000.00	-	-	-	30,000	
<b>Sub-Total</b>	<b>47,600.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>47,600.00</b>	
<b>Grand Total</b>	<b>147,600.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>147,600</b>	

(BUTE GIRLS SECONDARY SCHOOL)  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For six months ended 30<sup>th</sup> June, 2021**

**ANNEX 2 – SUMMARY OF FIXED ASSETS REGISTER**

Asset Class	Date purchased	Location	Historical Cost b/f (Kshs) 1 <sup>st</sup> Jan 2021	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 <sup>th</sup> June 2021
Land 1		BUTE	5,000,000	-	-	5,000,000
Land 2		-	-	-	-	-
Buildings and Structures		BUTE	27,000,000	-	-	27,000,000
Motor Vehicles		-	-	-	-	-
Office Equipment, Furniture and Fittings		BUTE	1,800,000	-	-	1,800,000
ICT Equipment, And Other ICT Assets		BUTE	2,000,000	-	-	2,000,000
Tools and Apparatus		BUTE	1,750,000	-	-	1,750,000
Textbooks		BUTE	1,600,000	-	-	1,600,00
Other Machinery and Equipment		-	-	-	-	-
Heritage and Cultural Assets		-	-	-	-	-
Intangible Assets- Soft Ware		BUTE	60,000	-	-	60,000
<b>Total</b>			<b>39,210,000</b>	<b>-</b>		<b>39,210,000</b>

(The School should ensure that a detailed fixed assets register is maintained).