

REPUBLIC OF KENYA



KENYA NATIONAL ASSEMBLY



TENTH PARLIAMENT- FOURTH SESSION

CONSTITUENCIES FUND COMMITTEE

.....

REPORT ON THE APPROVAL OF MS. JENNIFER NAAFULA BARASSA,
ENG. HILLARY NTABO NYAANGA, DR. JANE NYAWIRA KABUGI,
MR. XAVIER MAINA NYAMU, MRS. ROSALIA SHIDA NYALLE,
MAJOR ROSE MBULA KIOKO, MR. ODONGO MARK OKEYO, MR.
AHMED IBRAHIM ABASS, DR. JOHN ONGEGE WAMAKONJIO
AND MR. DAVID TITO KIPRONO KOROSS AS MEMBERS OF THE
CONSTITUENCIES DEVELOPMENT FUND BOARD

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Clerk's Chambers
Parliament Buildings,
NAIROBI.

SEPTEMBER, 2011

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1.0 PREFACE

Mr. Speaker, Sir,

The Constituencies Fund Committee is a Select Committee of Parliament constituted pursuant to Section 27 (1) of the Constituencies Development Fund (Amendment) Act, 2007.

Its mandate pursuant to section 27 (4) is:-

- (a) *to determine the allocation and distribution to each constituency and the utilization of any unspent funds intended for use by the Board;*
- (b) *to consider and report to Parliament, with recommendations, names of persons required to be approved by Parliament under the Constituencies Development Fund Act ;*
- (c) *to consider and recommend to Parliament any matter requiring action by the National Assembly pursuant to the provisions of the Constituencies Development Fund Act;*
- (d) *to oversee the implementation of the CDF Act and in this respect, shall after every two years submit a report to the National Assembly and where necessary, propose any amendments to this Act, in particular, with respect to the quantum of funds repayable into the Fund in accordance with section 4 of the Act.*
- (e) *to oversee the policy framework and legislative matters that may arise in relation to the Fund;*
- (f) *to continually review the framework set out for the efficient delivery of development programmes financed through the Fund; and*
- (g) *to carry out any other functions relevant to the work of the Fund.*

Mr. Speaker, Sir,

The Membership of the Committee comprises of the following;

- (i) The Hon. Ekwee Ethuro, MP - **Chairperson**
- (ii) The Hon. John Dache Pesa, MP - **Vice Chairman**
- (iii) The Hon. F. T. Nyammo, MP
- (iv) The Hon. (Dr.) Nuh Nassir, MP
- (v) The Hon. (Eng) Nicholas Gumbo, MP
- (vi) The Hon. Justus Kizito, MP
- (vii) The Hon. Martha Karua, MP
- (viii) The Hon. Charles Kilonzo, MP
- (ix) The Hon. (Eng.) Alfred Sambu, MP
- (x) The Hon. Nkoidila Ole Lankas, MP


Mr. Speaker, Sir,

The Committee wishes to record its appreciation to you for your continued support to the committee and further, the Committee thanks the Clerk of the National Assembly for the continuous facilitation of the Committee's operations.

Mr. Speaker, Sir,

Pursuant to Standing Order 181 and Section 5(6) of the CDF (Amendment) Act, 2007, it is my pleasure on behalf of the Constituencies Fund Committee, to table this report before the House for consideration.

I thank you.

SIGNED:.....

Hon. Ekwee Ethuro, M.P

Chairperson, Constituencies Fund Committee

DATE:.....

6th SEPTEMBER, 2011

2.0 BACKGROUND AND CONTEXT

The Constituencies Development Fund Board is established pursuant to Section 5 of the CDF (Amendment) Act, 2007.

The Board of Management consists of:-

- a) The Permanent Secretary of the Ministry of Planning or his designated alternate, not being below the level of Director of Planning;
- b) The Permanent Secretary of the Ministry of Finance or his designated alternate, not being below the level of Director of Budget;
- c) The Attorney- General or his designated alternate not being below the level of Senior State Counsel;
- d) Eight persons qualified in matters relating to finance, accounting, engineering, economics, community development, or law. The eight are nominated by organizations listed in the First Schedule. The organizations are as follows:-
 - i. The Kenya National Federation of Agricultural Producers
 - ii. Institute of Engineers of Kenya
 - iii. The Kenya National Chamber of Commerce and Industry
 - iv. The Kenya Episcopal Conference
 - v. The Kenya National Union of Teachers
 - vi. The National Council of Churches of Kenya
 - vii. The Supreme Council of the Kenya Muslims
 - viii. The Institute of Certified Public Accountants of Kenya
- e) Four persons, qualified in accordance with paragraph (e) , appointed by the Minister to achieve regional imbalance that may not have been achieved pursuant to the process under subsection (5)

- f) The Chief Executive Officer who shall be an ex-officio member and Secretary to the Board

The term of the Constituencies Development Fund Board that was constituted on 30th April, 2008 expired pursuant to the CDF (Amendment) Act, 2007 Sixth Schedule (1) which states the Chairperson or a member of the Board shall hold office for a period of three years and shall be eligible for appointment for not more than two consecutive terms.

The Minister for Planning, National Development and Vision 2030 in whose Ministry the Constituencies Development Fund falls under, submitted the names of CDF Board nominees in writing on 12th August, 2011 to Parliament as required by CDF (Amendment) Act, 2007 Section 5(6). The delay in submitting the names was occasioned by absence of Constituencies Fund Committee whose mandate also expired in April 2011. This committee was constituted on 28th July, 2011.

The Minister forwarded names of twelve (12) nominees pursuant to Section 5 (6). The Committee is pleased to report that the Minister adhered to the constitutional requirement of Article 27 of the Constitution which states that not more than two-thirds of the members of the appointive bodies shall be of the same gender. Five of out of the twelve nominees are women, which translates to 42%-58% representation of both genders.

The Minister submitted the following names:-

	Name	Gender	Age	Nominating Organization	County	Remarks
1	Ms. Jennifer Naafula Barassa	Female	58	Kenya National Chamber of Commerce	Busia	Continuing Member
2.	Eng. Hillary Ntabo Nyaanga	Male	51	Institute of Engineers of Kenya	Kisii	New Member
3.	Dr. Jane Nyawira Kabugi	Female	41	Kenya Episcopal Conference (Catholic Secretariat)	Laikipia	New Member
4	Mr. Xavier Maina Nyamu	Male	58	Kenya National Union of Teachers	Nyeri	New Member
5.	Mrs. Rosalia Shida Nyalle	Female	55	Institute of Certified Public Accountants of Kenya	Kilifi	New Member
6.	Mr. Ahmed Ibrahim Abass	Male	42	Supreme Council of Kenya Muslims	Garissa	Continuing Member
7.	Mrs. Faith Jebet Chilgong	Female	46	Kenya National Federation of Agricultural Producers	Baringo	New Member
8.	Major Rose Mbula Kioko	Female	40	National Council of Churches of Kenya	Machakos	New Member
9.	Mr. Odongo Mark Okeyo	Male	53	Ministry of Planning, National Development and Vision 2030	Migori	New Member
10.	Mr. Adow Abdullahi Barrow	Male	42	Ministry of Planning, National Development and Vision 2030	Wajir	New Member
11	Dr. John Wamakonjio	Male	60	Ministry of Planning, National Development and Vision 2030	Kakamega	Continuing Member
12.	Mr. David Koross	Male	39	Ministry of Planning, National Development and Vision 2030	Nakuru	New Member

The committee sought the opinion of the Parliamentary Legal Counsel on the procedure used to refer the names to the Committee for vetting. The Committee was advised that subsection (6) of the CDF (Amendment) Act, 2007 requires the Minister to submit names to Parliament for approval prior to appointment. The subsection (6) does not impose a requirement for the Minister to table the names before the House.

Further, Section 27(4) expressly vests on the Committee the responsibility of considering and reporting to Parliament, with recommendations, names of persons required to be approved by Parliament under the Act and considering and recommending to Parliament any matter requiring action by the National Assembly pursuant to the provisions of the Act.

From the wording of the said Section 27 of the Act, the responsibility of tabling the names before the House lies with the Committee and not the Minister. The said section does not merely contemplate tabling of names; it contemplates tabling of a report after consideration by the Committee whose report must contain recommendations for the House to consider.

Having received the names and satisfied itself that the names were properly before the Committee, the Committee embarked on vetting all the nominees with the objective of determining their suitability for appointment as Constituencies Development Fund Board Members.

3.0 CONSIDERATION OF THE NOMINEES BY THE COMMITTEE

On 30th August, 2011, The Committee examined the nominees against the criteria set out in the Second Schedule to the *Commission on the Implementation of the Constitution Act, 2010* (Criteria for vetting/approval of nominees for appointment to public office by the National Assembly). That criterion requires nominees to disclose information on their personal and professional life including their political affiliations, tax compliance and potential conflict of interests and other things.

3.1 Nomination of Ms. Jennifer Barasa as a Member of the CDF Board

The committee having considered the curriculum vitae of Ms. Jennifer Barasa and having heard her submissions during the interview, made the following observations on her nomination for appointment as member of the CDF Board:

- That Ms. Jennifer Barasa is a Kenyan Citizen born in 1952 and holds a Bachelors degree in Education from the University of Nairobi, Diploma in Marketing from London chambers of Commerce and Industry, Certificate from Marketing Society of Kenya.
- Ms. Barasa has worked with Top Image Ltd as CEO, McCann Erickson as account Director, Sterling Health (GSK) as Country Manager, Boots Pharmaceuticals as Brand Manager, Kodak as Consumer and Marketing Educator and was the first Kenyan African teacher at Lenana School.
- She has been a member of the Kenya National Chambers of Commerce and Industry from 1980 to date. This is the organization that nominated her for appointment to the Board.
- She also served as the Chairperson of the immediate CDF Board.
- She is a diligent professional with Membership in Professional organizations and has received several awards.
- She has fully complied with her tax obligations to the state and satisfied the Committee on her record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends her appointment to the CDF Board for a second term.

3.2 Nomination of Eng. Hillary James Ntibo Nyaanga as a Member of the CDF Board

The Committee having considered the curriculum vitae of Eng. Hillary Nyaanga and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- Eng. Hillary Nyaanga is a Kenyan citizen born in 1960 and holds a Bachelor of Science Degree in Civil Engineering from the University of Nairobi.
- Eng. Nyaanga has trained in Strategic leadership Development Programme at the Kenya Institute of Administration, Practical Application of Construction Technology at JICA in Tokyo Japan and Talent management and peer Administration mentoring at the KIA.
- Eng. Nyaanga was employed as an assistant Engineer Ministry of Public Works in 1985 and rose through the ranks to his current position as the Ministry of Public Works Senior Principal Superintending Engineer.
- He is a fellow of the Institute of Engineers of Kenya. It is this organization that nominated him for appointment as a CDF Board member.
- He is also a life member of JICA ex-Participants of Alumni of Kenya-Japan.
- He is registered with Kenya Engineers Registration Board as a Registered consulting Engineer.
- He has published writings on the Genesis of Collapsing Buildings in Kenya and gives lectures as a resource person during Engineers' conferences (local and International)
- He has fully complied with his tax obligations to the state and satisfied the Committee on his record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board.

3.3 Nomination of Dr. Jane Nyawira Kabugi as a Member of the CDF Board

The Committee having considered the curriculum vitae of Dr. Jane Nyawira Kabugi and having heard her submissions during the interview, made the following observations on her nomination for appointment as member of the CDF Board:

- Dr. Kabugi is a Kenyan citizen born in 1970 and holds a Doctorate degree in Religious Studies from the University of Nairobi, a Masters Degree in Religious studies from the same University and a Bachelors Degree in Education from Moi University.
- She is a Consultant and part-time Lecture at St. Paul's University and South Eastern University College-Kitui.
- She has worked extensively with several Non-Governmental Organizations and the Catholic Church which nominated her for appointment to the CDF Board.
- She has vast experience in both urban and rural community development.
- She has fully complied with her tax obligations to the state and satisfied the Committee on her record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends her appointment to the CDF Board.

3.4 Nomination of Mr. Xavier Maina Nyamu as a Member of the CDF Board

The committee having considered the curriculum vitae of Mr. Xavier Maina Nyamu and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- That Mr. Xavier Nyamu is a Kenyan citizen born in 1953 and holds a P1 Certificate from Kamwenja Teachers College.
- He rose through the ranks from a primary school teacher to his current position as Deputy Secretary General of the Kenya National Union of Teachers (KNUT).

- He has received several awards and is a Board member of several organisations including Board of Governors of Kenya Technical Teachers College, Buru Buru Girls High School and Utawala Academy.
- He has fully complied with his tax obligations to the state and satisfied the Committee on his record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board.

3.5 Nomination of Mrs. Faith Jebet Chilgong as a Member of the CDF Board

The committee having considered the curriculum vitae of Mrs. Faith Jebet Chilgong and having heard her submissions during the interview, made the following observations on her nomination for appointment as member of the CDF Board:

- She is a Kenyan citizen born in 1965 and holds a Masters of Business Administration degree from Egerton University and a Bachelor of Commerce degree in Business Administration from the University of Nairobi.
- She has worked with the Cooperative Bank of Kenya, Kenya National Assurance Company, Milling Corporation of Kenya and Office of the President among others. She is currently a part-time lecturer at the Kenya Institute of Management.
- She has fully complied with her tax obligations to the state and satisfied the Committee on her record of leadership and integrity.
- When questioned about her association with the nominating body, the Kenya National Federation of Agricultural Producers, she informed the committee that she has no association with the organization and that she first received news of her appointment through the letter from the Clerk's office inviting her to appear before the Constituencies Fund Committee.
- The nominating body, Kenya National Federation of Agricultural Producers contested the nomination of Mrs. Chilgong stating that it did not submit her name for appointment to the CDF Board.

The Committee found the nominee not qualified for appointment pursuant to Section 5(5) and further recommends that the Minister sorts out the nomination issue with the nominating body and satisfies the Committee that indeed the nominee was duly nominated by the Kenya National Federation of Agricultural Producers.

3.6 Nomination of Mr. Odongo Mark Okeyo as a Member of the CDF Board

The committee having considered the curriculum vitae of Mr. Odongo Mark Okeyo and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- He is a Kenyan citizen born in 1958 and holds a Masters of Business Administration degree in Strategic Planning from Moi University. He also holds a Bachelors Degree in Law from Aligarh University, India and a Bachelor of Arts degree from Punjab University in India, MBA.
- He is also a Certified Public Secretary and a life member of the Institute of Certified Public Secretary.
- He has been a member of the Law Society of Kenya from 1988 to date and is a practicing lawyer.
- He was nominated by the Minister pursuant to Section 5 (3) (f).

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board.

3.7 Nomination of Mr. Adow Abdullahi Barrow as a Member of the CDF Board

The committee having considered the curriculum vitae of Mr. Adow Abdullahi Barrow and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- He is a Kenyan Citizen born in 1969 and holds a Diploma in Logistics and Procurement from the School of London.
- He has served as a logistics officer with OXFAM.
- He has fully complied with his tax obligations to the state.

- He was nominated by the Minister pursuant to Section 5 (3) (f).
- The nominee was found wanting on matters pertaining to the operations of CDF.

The Committee did not find the nominee qualified and recommends that the Minister submits another nominee for appointment to the CDF Board.

3.8 Nomination of Major Rose Mbula Kioko as a Member of the CDF Board

The committee having considered the curriculum vitae of Major Rose Mbula Kioko and having heard her submissions during the interview, made the following observations on her nomination for appointment as member of the CDF Board:

- She is a Kenyan citizen born in 1971 and is pursuing a Bachelors degree in Development Studies at Mt. Kenya University. She also holds a Diploma in Community Development and Social Work from the same university.
- She also holds a Diploma in Biblical and Religious Studies from William Booth Memorial College.
- She is a full time pastor in the Salvation Army church and a member of the National Council Churches of Kenya (NCCCK). She was nominated for appointment to the CDF Board by the NCCCK.
- She has fully complied with her tax obligations to the state and satisfied the Committee on her record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends her appointment to the CDF Board.

3.9 Nomination of Mrs. Rosalia Shida Nyalle as a Member of the CDF Board

The committee having considered the curriculum vitae of Mrs. Rosalia Shida Nyalle and having heard her submissions during the interview, made the following observations on her nomination for appointment as member of the CDF Board:

- She is a Kenyan citizen born in 1956 and holds a Bachelors of Commerce degree in Commerce (Accounting option) from the University of Nairobi.

- She is a Certified Public Secretary and an ordinary member of the Institute of Certified Public Secretaries of Kenya (ICPSK)
- She is also a Certified Public Accountant of Kenya and an ordinary member of the Institute of Public Secretaries of Kenya (ICPAK). She was nominated by the ICPACK for appointment as a CDF Board member.
- Mrs. Nyalle is currently the Finance Manager at Oceanfreight (EA) Ltd
- She has served in several organizations as a senior auditor, senior accountant and finance controller. They include; Finance Director at P & O Lloyd (EA) Ltd, Financial Controller at Mackenzie Maritime Ltd., Chief Accountant at Kenya Petroleum Refineries Ltd., Auditor Senior at Deloitte and Touche Ltd. among others.
- She has fully complied with her tax obligations to the state and satisfied the Committee on her record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends her appointment to the CDF Board.

3.10 Nomination of Mr. Ahmed Ibrahim Abass as a Member of the CDF Board

The committee having considered the curriculum vitae of Mr. Ahmed Ibrahim Abass and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- He is a Kenyan citizen born in 1969 and holds a Bachelor of Commerce degree from the University of Nairobi and a Higher National Diploma in Supplies and Procurement from the Institute of Commercial Management.
- He is a former member of the immediate CDF Board.
- He has also served as a Procurement Officer at the Kenya Revenue Authority and a Supplies Officer in the Office of the President.
- The nominee contested the Ijara Parliamentary seat in 2007. He satisfied the committee in demonstrating his non-impartiality in discharging his duties as a member of the CDF Board.

- He has fully complied with his tax obligations to the state and satisfied the Committee on his record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board for a second term.

3.11 Nomination of Dr. John Ongege Wamakonjio as a Member of the CDF Board

The committee having considered the curriculum vitae of Dr. John Ongege Wamakonjio and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- Dr. John Wamakonjio is a Kenyan Citizen born in 1948 and holds a PhD degree in Language Education from Kenyatta University, Master of Education degree from Kenyatta University and a Diploma in Education Studies from the University of Wales, United Kingdom.
- He is currently a senior lecturer at Moi University and was a teacher for over ten years in various schools. He is also a Board member of various secondary schools.
- He served as a Board member of the immediate CDF Board and is seeking reappointment to the Board.
- He demonstrated deep understanding of CDF operations and appreciates its relevance in a devolved system of government.
- He has fully complied with his tax obligations to the state and satisfied the Committee on his record of leadership and integrity.
- He was nominated by the Minister pursuant to Section 5 (3) (f).

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board for a second term.

3.12 Nomination of Mr. David Tito Kiprono Koross as a Member of the CDF Board

The committee having considered the curriculum vitae of Mr. David Tito Kiprono Koross and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- Mr. Koross is a Kenyan citizen born in 1972 and holds a Bachelor's degree in Economics from University of Nairobi. He is pursuing an Executive Master of Business Administration degree in Moi University.
- He is currently the Head of Client Relationship at Stanbic Investment Management Services (EA) Ltd. He has also served as a Client Relationship Manager at CFC Financial Services, Senior Compliance Officer at the Retirement Benefits Authority, and Loans Officer at the Kenya Tourist Development Corporation.
- The nominee demonstrated good knowledge of the operations of CDF and matters of financial investment.
- He will bring to the Board expertise in Monitoring and Evaluation.
- He was nominated by the Minister pursuant to Section 5 (3) (f).
- He has fully complied with his tax obligations to the state and satisfied the Committee on his record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board.

4.0 RECOMMENDATIONS BY THE COMMITTEE

The Committee having considered the curriculum vitae and having interviewed the nominees under Section 5(6) of the Constituencies Development Fund (Amendment) Act, 2007 and makes the following unanimous recommendations to the House:-

- i). **THAT**, this House approves the appointment of Ms. Jennifer Naafula Barassa as a Member of the Constituencies Development Fund Board.
- ii). **THAT**, this House approves the appointment of Eng. Hillary Ntabo Nyaanga as a Member of the Constituencies Development Fund Board.
- iii). **THAT**, this House approves the appointment of Dr. Jane Nyawira Kabugi as a Member of the Constituencies Development Fund Board.
- iv). **THAT**, this House approves the appointment of Mr. Xavier Maina Nyamu as a Member of the Constituencies Development Fund Board.
- v). **THAT**, this House approves the appointment of Mrs. Rosalia Shida Nyalle as a Member of the Constituencies Development Fund Board.
- vi). **THAT**, this House approves the appointment of Mr. Ahmed Ibrahim Abass as a Member of the Constituencies Development Fund Board.
- vii). **THAT**, this House approves the appointment of Major Rose Mbula Kioko as a Member of the Constituencies Development Fund Board.
- viii). **THAT**, this House approves the appointment of Mr. Odongo Mark Okeyo as a Member of the Constituencies Development Fund Board.
- ix). **THAT**, this House approves the appointment of Dr. John Ongege Wamakonjio as a Member of the Constituencies Development Fund Board.
- x). **THAT**, this House approves the appointment of Mr. David Tito Kiprono Koross as a Member of the Constituencies Development Fund Board.

Further, the Committee recommends that the Minister should move with speed to gazette the names of the Board members in order to expedite implementation of the CDF projects.

5.0 ANNEXES

5.1 ANNEX 1: LIST OF PROPOSED MEMBERS TO BE APPOINTED TO THE CONSTITUENCIES DEVELOPMENT FUND BOARD

MINISTRY OF STATE FOR PLANNING, NATIONAL DEVELOPMENT AND VISION 2030

SUMMARY OF CURRICULUM VITAE: MEMBERS PROPOSED FOR THE CDF BOARD APPOINTMENT

S/N	ORGANIZATION	NAME	AGE	QUALIFICATIONS	EXPERIENCE	COUNTY	REMARKS
1.	Kenya National Chamber of Commerce and Industry	Ms. Jennifer Naatula Barassa	58	Diploma in Marketing, London Chamber of Commerce and Industry; Bachelor of Education (Hons) Nairobi University, Certificate in consultancy -- Overseas development authority	Chief Executive -- Top Image, Group account director -- McCann Erickson, Country manager -- Sterling Health, Tanzania	Busia	Continuing Member
2.	Institute of Engineers of Kenya (IEK)	Eng. Hilary James Nyaanga	51	Bsc. Civil Engineering (1985)	1996- to date, Principal partner, Naconsult 24 years of practice experience. Served in special government task forces for reforms and work environment improvement, served as vice chair of the IEK in 2010.	Kisii	New Member
3.	Kenya Episcopal Conference (Catholic Secretariat)	Dr. Jane Nyawira Kabugi	41	PhD (2005) and MA (1997) in Religious Studies specializing in Gender and Development, Bachelor of Education	Lecturer Catholic and St. Paul's University, Gender, Children rights, Population and Development, Adolescent and Reproductive Health Education and HIV/AIDS Consultant	Laikipia	New Member
4.	Kenya National Union of Teachers	Mr. Xavier Maina Nyamu	58	Kamwenja Teachers' Training College -- S1	Deputy Secretary General -- KNUT, Headteacher Pangani Primary School.	Nyeri	New Member
5.	Institute of Certified Public Accountants of Kenya	Rosalia Shida Nyalle	55	B.Com (Accounting Option), University of Nairobi, CPS and CPA	Finance Manager, Oceanfreight EA Ltd, Financial Controller, Mckenzie Maritime Holdings Ltd., Chief Accountant, Kenya Petroleum Refineries, Internal Auditor, Deloitte & Touche	Kilifi	New Member
6.	Supreme Council of Kenya Muslims	Mr. Ahmed Ibrahim Abass	42	MBA (Strategic Management) B.Com (Business Administration) University of Nairobi	Ass. Commissioner -- KRA Procurement Section	Garissa	Continuing Member

7	Kenya National Federation of Agricultural producers	Faith Jebet Chilgong	46	MBA, BA (Administration)	Human Resource Manager, Milling Corporation of Kenya, District Personnel Officer, Nakuru District, Deputy Personnel Officer.	Baringo	New Member
8	National Council of Churches of Kenya	Major Rose M. Musyoka	40	BA in Development Studies, Diploma in Biblical and Religious Studies, Diploma in community development and social work	Full time minister in the Salvation Army Church.	Machakos	New Member
9	MOPND	Odongo M. Okeyo	53	MBA, Majoring in Strategic Management, 2004 LLB Honors, 1987 Economics and Business Administration, 1984.	2007 – todote, Odongo Okeyo & Co. Advocates 2004-2008, Snr Manager, Strategy and Development, Kenya reinsurance Corporation Ltd 1998-2004, Manager, Claims, KenyaRe.	Migori	New Member
10	MOPND	Adow Abdullahi Barrow	42	Diploma in supply chain management, ICS Nairobi, 2009, Computer certificate training	Logistics Assistant (Kenya medical emergency programme – Wajir) 2007; Nutrition Survey Clerk and Water Mapping (OXFAM UK-Wajir); Voter registration clerk (ECK)	Wajir	New Member
11	MOPND	Dr. John Wamakong'o	60	Ph.D. - Language Education, M. Ed. - Kenyatta University, Dip. Education Studies - University of Wales - UK	Lecturer - Moi University Director - Dip. Ed. Studies	Kakamega	Continuing Member
12	MOPND	David Koross	39	MBA – Moi University BA (Economics) – University of Nairobi	Head of Client Relationship - Stanbic Investment Management Services, Retirement Benefits Authority – Senior Compliance Officer, Kenya Tourist Development Corporation – Loans Officer	Nakuru	New Member

Signed 

Hon. Wycliffe Ambetsa Oparanya, EGH, MP

Minister

5.2 ANNEX 2: SECOND SCHEDULE OF THE COMMISSION OF THE IMPLEMENTATION OF
THE CONSTITUTION ACT, 2010: CRITERIA FOR VETTING/APPROVAL OF NOMINEES
FOR APPOINTMENT TO PUBLIC OFFICE BY THE NATIONAL ASSEMBLY

SECOND SCHEDULE

(s. 30)

CRITERIA FOR VETTING/APPROVAL OF
NOMINEES FOR APPOINTMENT TO PUBLIC
OFFICE BY THE NATIONAL ASSEMBLY

QUESTIONNAIRE

Notes:

- (a) This questionnaire applies to appointments to public office arising by or under the Constitution where parliamentary approval is required.
- (b) The questionnaire shall be used by the relevant parliamentary committee to vet a nominee appearing before the committee in the process of parliamentary approval.
- (c) The questionnaire shall be filled and submitted by the nominee to the relevant parliamentary committee through the Clerk of the National Assembly on or before a date set by the committee.
- (d) The submission of false information in the questionnaire is an offence and may result in prosecution.
- (e) Any form of canvassing by a nominee shall lead to disqualification.
- (f) The nominee must answer all the questions.

-
1. **Name:** (State full name).
 2. **Position:** (State office to which you have been nominated).
 3. **Sex:**
 4. **Date of Birth:** (State year and place of birth).
 5. **Marital Status:**
 6. **Daytime phone number:**
 7. **Mobile phone number:**
 8. **Email Address:**
 9. **ID Number:**
 10. **PIN Number:**
 11. **Nationality:**
 12. **Postal Address:**
 13. **Town/City:**

ANNEX 3:

CURRICULUM VITAE OF THE NOMINEES TO THE CONSTITUENCIES DEVELOPMENT FUND
BOARD

- nominated. Explain how you would address any such conflict if it were to rise.
- (b) Explain how you will resolve any potential conflict of interest, including the procedure you will follow in determining these areas of concern.
27. **Pro-Bono/Charity Work:** (Describe what you have done by way of pro bono or charity work, listing specific instances and the amount of time devoted to each).
28. Have you ever been charged in a court or law? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded, the judgment of the court, or otherwise, how the case was concluded.
29. Have you ever been adversely mentioned in an investigatory report of Parliament or any other Commission of inquiry?
30. Have you any objection to the making of enquiries with your present employer/referees in the course of consideration of your nomination?
31. **References:** (List three persons who are not your relatives who are familiar with your character, qualification and work).

- the terms of service and whether such positions were elected or appointed.
- (b) List all memberships and offices held in and services rendered, whether compensated or not, to any political party or election committee. If you have ever held a position or played a role in a political campaign, identify the particulars of the campaign, including the candidate, dates of the campaign, your title and responsibilities. Also include any linkage you have to a political party at present.
- (c) Have you ever been dismissed or otherwise removed from office for a contravention of the provisions of Article 75 of the Constitution?
- (d) Have you ever been adversely associated with practices that depict bias, favoritism or nepotism in the discharge of public duties?
21. **Deferred Income/Future Benefits:** (List the sources, amounts and dates of all anticipated receipts from deferred income arrangements, stock, options, uncompleted contracts and other future benefits which you expect to derive from previous business relationships, professional services, firm memberships, etc).
22. **Outside commitment during service in office:** (Do you have any plans, commitments or agreements to pursue outside employment with or without compensation during your service in office? If so explain).
23. **Sources of Income:** (List sources and amounts of all income received during the calendar year preceding your nomination and in the current calendar year).
24. **Tax Status:** (State whether you have fully complied with your tax obligations to the State to date).
25. **Statement of Net Worth:** (State your financial net worth).
26. **Potential Conflicts of Interest:**
- (a) Identify the family members or other persons, parties, categories of litigation or financial arrangements that are likely to present potential conflicts-of-interest when you first assume the position to which you have been

14. **Knowledge of Languages:** (Specify Languages).
15. **Education:** (List, in reverse chronological order, each university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance, academic award obtained, whether a degree was awarded, and the dates on which each such degree was awarded).
Employment Record: (List in reverse chronological order all government agencies, business or professional corporations, companies, firms or other enterprises with which you have been affiliated as an officer, director, partner, proprietor, employee or consultant).
16. **Honours and Awards:** (List any scholarships, fellowships, honorary degrees, academic or professional honors, honorary society memberships, military awards and any other special recognition for outstanding service or achievement and in respect of each, state the date of award and the institution or organization that made the award).
17. **Professional Association (where applicable):** (List all professional associations of which you are or have a member and give any positions held and the respective dates when each such position was held).
18. **Memberships:** (List all professional, business, fraternal, scholarly, civic, charitable or other organizations, (other than those listed in response to Question 16) to which you belong or have belonged).
19. **Published Writings:**
 - (a) List the titles, publishers and dates of books, articles, reports letters to the editor, editorial pieces or other published materials you have authored or edited.
 - (b) Supply four (4) copies of any reports, memoranda or policy statements you prepared or contributed in the preparation of any bar association, committee, conference or organization of which you were a member.
20. **Public Office, Political Activities and Affiliations:**
 - (a) List chronologically any public offices you have held or are currently holding, including

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FAX/MO +254-20-6009497
MOBILE NO. +254-1120172489

JENNIFER N. BARASSA

MARITAL STATUS Single

AGE 58 Years

ACADEMIC QUALIFICATIONS

- 1980 - 1981
 - Diploma in Marketing - London Chamber of Commerce and Industry
- 1974 - 1977
 - Bachelor of Education (B.Ed.HONS) - Nairobi University
- 1971 - 1973
 - A Level - Asumu Girls High School, Kisumu - Heat: 'B'
- 1968 - 1970
 - O Level - Ngara Girls Secondary School, Nairobi - Heat: 'B'

PROFESSIONAL QUALIFICATIONS

Overseas Development Authority 1998

- Certificate in Consultancy

Marketing Society of Kenya 1987

- Certificate in Marketing

WORKING EXPERIENCE

1999 to date

- Chief Executive - Top Image
- 1994
 - Group Account Director - McCann Erickson

1993

- Consultant - Air East Africa

1992

- Country Manager - Sterling health, Tanzania

1991-1992

- New Business Development Manager - Johnson & Johnson

1984-1991

- New Products Development manager - The Boots Company (K) Limited

1987-1991

- Special Accounts Sales Manager - The Boots Company (K) Limited

1984-1988

- Product Manager - The Boots Company (K) Limited

1983

- Co-ordinator Distributor Countries - Koodai

1983

- Supervisor Customer Relations - Koodai

1983

- Marketing Education Centre Co-ordinator - Koodai

1983

- Sales Representative

1978

- Teaching - Lenana School

ACHIEVEMENTS

Top Image Ltd

- Successfully founded Top image Ltd. The leading below the line advertising agency.
- In the fifteen years Top image has employed over 10,000 young people immediately they leave school - O level and graduates in the areas of Sales promotion, merchandising, sales, marketing and advertising.
- Top image employees have been employed by Satacom, Dairi Kenya Shell, Kenya Breweries, EAT, Kenya Airways, Sara Lee, Barclays Bank, Equity Bank, Standard MTN Uganda, Uganda Telecom, Ltd, Chartered just to mention a few.
- A motivational speaker for "take our daughters to work" - US ambassadors program 2001.
- Has presented many papers to Women organizations.

AWARDS & RECOGNITION

- Leading lady entrepreneur 2009/10 second year running
- Leading lady entrepreneur of the year 2008 - Kenya Top 100 medium sized companies
- Top image Ltd 1st runner up 2008/09
- Top image Ltd Top 10 - Kenya Top 100 medium sized companies 2008/9
- Top image top 100 club - Kenya Top 100 medium sized companies 2009/10

- Top Image top 100 club - Kenya Top 100 medium sized companies 2008/9
- Innovative Business woman of the year 2006 – Chandana Foundation
- MSK Warrior 2005 by Marketing Society of Kenya
- Certificate of recognition – Organization of Women in International Trade (OWIT) 2005
- Certificate of recognition – Kenya Women Finance Trust (KWFT) 2011

NATIONAL BOARDS

- Constituencies Development Fund (CDF) - Was Chairperson until 20th April 2011
- College of Insurance Trust (CIT) – to date
- Kenya National Chambers of Commerce and Industry (KNCCI) – to date
- Chairperson Women in Business (KNCCI) – to date
- National Council Women of Kenya – 2007 to 2010
- Organization of Women in International Trade (OWIT) – 1994 to 2010
- Kenya Women Finance Trust (KWFT) – 1994 to 2011

EXTRA CURRICULUM ACTIVITIES

- Singing – Choir member All Saints Cathedral
- Swimming
- Walking
- New Golfer
- Reading

ENG. HILARY JAMES NYAANGA
* REGISTERED ENGINEER
* REGISTERED CONSULTING ENGINEER
* FELLOW OF THE INSTITUTION OF ENGINEERS OF KENYA (F.I.E.K)
P.O. BOX 10550-00100
NAIROBI

SEPTEMBER 1985 TO DATE

NATIONALITY: Kenyan

DATE OF BIRTH: 24-11-1960

PROFESSION: Civil/Structural Engineer and Registered Consulting Engineer

EDUCATION: B.Sc. (HONS) Civil Engineering
1985 University of Nairobi

YEARS OF PRACTICE: Twenty Four Years

PROFESSIONAL REGISTRATION: Registered Engineer with Engineers Registration of Kenya and Institution of Engineers of Kenya

PROFESSIONAL AFFILIATIONS: Fellow of the Institution of Engineers of Kenya (F.I.E.K)

Life Member-JICA Ex-Participants Alumni of Kenya-Japan

MAY 2004 TO DATE: Council Member of IEK and Honorary Treasurer of the Committee as from April 2006 to date.

JANUARY 2010 Vice Chairman Designate of the Institution of Engineers of Kenya.

APRIL 2010 2nd Vice Chairman of IEK

LANGUAGES: Ekegusii, Kiswahili, and English

Tel: 0722 795 841 0735 763 035
Fax: 020 3589114, 020 4347555
Email: hilarynyaanga@nyanga.com

SCHEDULE OF EXPERIENCE1⁹⁹⁶ - TO DATE - NACONSULT

Engineer Nyuanga is the Principal partner in charge of the Structural and Civil Works of the Company. He has Designed and Supervised the implementation of a number of projects namely -

1. Hardstand Parking Areas

Consisted of compacted sub-base of murrum, stabilized murrum base, 250mm thick concrete slab with A252 E RC top and bottom reinforcement and a des gn. mm ironite topping as a hardener with 75mm x 75mm x 5mm Angle Iron Construction, expansion and edge protection. Total area 40,000m²

2. Bituminous Access Roads

This consisted of compacted murrum sub base, stabilized compacted murrum base and bituminous surface dressing and wearing base course

3. Proposed Commercial and Residential Building at Ongata Rongai for Hon. Stephen Manoti. Project Value Kshs. 52 Million
4. Proposed Hotel Development on Ngong Ngong for Mosiara Traders. Project Value Kshs. 83 Million
5. Proposed Apartments at Lower Kabete for Westmont Limited. Project Value Kshs. 110 Million
6. Proposed La Nyavu Development at Mwiki for La Nyavu Gardens Limited. Project Value Kshs. 4.5 Billion
7. Proposed Transmara County Council Headquarters -Kilgoris
8. Rehabilitation of Health facilities for Kericho, Kisii, Bomet, Nyamisra Districts - Ministry of Health. JICA sponsored projects
9. Syokimau Dam Estate - Mavoko Housing Project for Syokimau Ranch

This consisted of over 1000 three bedroomed housing units consisting of bungalow's, maisonettes and Four storeyed flats.
The auxiliary services included access roads, parking areas, drainage systems and four water treatment ponds and landscaping. Project Value Kshs. 17 Billion.

10. Kenya Bureau of Standards Kisumu Regional Office.

This consisted of external boundary wall, Four Storey office blocks, and auxiliary civil works.
The civil works consisted of access road, parking areas, drainage works for both storm and foul sewerage systems. Project Value Kshs. 250 Million.

11. Proposed development for KTDC next to Hilton Hotel.

This consisted of an 8 – storey two block hotel accommodations with a four base parking and shopping malls.

The structure consisted of Reinforced columns, beams and slab framed structure. The basements were water proofed and had also underground storage tank and a pumping foul drainage system connecting into the main Nairobi City Council sewerline. Project Value Kshs. 800 Million.

12. Migon House Kiserian for Godfrey Kimani

This consisted of the design and supervision of an eight storey building with one basement for parking.

The structure consisted of a framed structure composed of reinforced columns, beams and slabs and pitched timber roof with file cladding.

There is also a reinforced underground water storage tank, conservancy tank and water proofing for the basement. The total built up area is 10,000m² with all other services. Project Value Kshs. 85 Million.

13. Rehabilitation of Regional Office for Telkom at Kisumu – 2002-2004

This is a three storeyed office block.

The works consisted of structural integrity tests, design for an additional floor and a steel roof with JTS cladding and supervision.

The external works consists of a parking, underground storage tank (100m³) and sewerage connection to the municipal sewerline.

The project also consisted of all auxiliary services e.g. Mechanical and Electrical works. Project Value Kshs. 150 Million.

14. Proposed office Block for Stima Sacco Society Limited at Parklands, Nairobi

The works consisted

- a) Basement Parking
- b) Banking Halls
- c) Office Block upto 5th floor
- d) External works

Designed, detailed, documented and supervised the implementation to completion. Project value was Kshs. 187 Million.

1985 – 1995 – MINISTRY OF PUBLIC WORKS

Engineer Nyaanga was involved in several projects which included -

1. 78 Battalion Technical Workshop at Isiolo

Project mainly consisted of the following -

- a) Main Workshop – consisted of reinforced concrete columns and beams, hardstand floor slab (class 40) with a Master – builders hardener, crane rail, wall, steel trusses of a clear span of 32 meters.
- b) Ordinance Store – consisted of reinforced concrete gable frames (with y32 as the main reinforcement) of 18 meter span. Zed purlins and GCI sheets and class 25 concrete floor slab (BRC A193 mesh).
- c) Workshop Headquarters – Masonary walling, timber trusses and purlins and GCI sheets
- d) Bituminous Parking Areas and Access Road – consisted of base course (55mm) and wearing course (25mm), total of 80mm premix.
- e) Foul Drainage – Consisted of concrete pipes, length 850m, the excavation on rock, ranged between 1m to 6m, depths. Construction of manholes and inspection chambers

The Engineer was involved in the checking of drawings and calculation which were done by East African Consulting Engineers. Appointed a Resident Engineer to supervise from March 1987 the project was supervised to completion. Total project sum was Kshs. 150 Million.

2. Cookhouse and Canteen at 78 Tank Battalion

Design, and detailed and supervised the project to completion. Project sum was Kshs. 17 Million.

3. Officers' and Warrant Office's Mess at 78 Tank Battallion

The works consisted of two messes, one for Commissioned Officers and the other for SNCO's, Warrant Officers and Sergeants, parking area, Access roads, drainage and water reticulation. The messes are has many trusses and pitched roofs of timber trusses and GCI sheets. I designed detailed and supervised the construction of the project to completion. Project sum was Kshs. 12 Million.

4. Married Quarters for Non - Commissioned Officers at 16 Engineers Battallion

The works consisted of the following:-

- a) 10 Blocks of 8 flats each and are two storeyed constructed of concrete reinforced concrete columns. The foundations are of R.C. strip footings.
- b) DNs, three bedrooms, maisonettes and servant quarters.
- c) Foul drainage of PVC pipes.
- d) Access road and parking area.

Appointed project Structural Engineer and was successfully completed and handed over to client. Project sum was 100 Million.

5. Officers' Mess at Karen Defence Staff - College

Design and detailed the project. Project sum Kshs. 18 Million.

COURSES ATTENDED

- 2000 Senior Management Seminar at Kenya Institute of Administration.
- 2001 Seminar on Effective Administration and Management of Training for Ministerial Training Committee members.
- 2001 AutoCAD 2000 level 1 training.
- 2002 Practical Application of Construction Technology in Japan Tokyo.
- 2002 Sensitization workshop on Staff Performance Appraisal at Kenya Institute of Administration.
- 2002 Sensitization workshop on Civil Service Reforms.
- 2002 Sensitization Seminar of staff appraisal and succession management in the Civil Service.

- 2003 Training of Trainers Seminar
- 2003 Construction claims course
- 2004 Advanced course on Arbitration by the Chartered Institute of Arbitrators (CI) Chapter
- 2004 Advanced course on Civil Service Reforms or Voluntary Early Retirement
- 12th - 15th October 2004 - Strategic Planning Management Seminar at the Kenya Institute of Administration
- 11th to 15th April 2005 - Training work of Human Rights for the Ministry of Roads and Public Works and Ministry of Energy at Windsor Hotel.
- 8th - 10th March 2006 Kenya - Management Challenge Course by Outward Bound Trust
- 15th Jan - 24th Feb 2007 - Strategic Leadership Development Programme at the Kenya Institute of Administration
- 1st June - 3rd June 2007 - Project Management and Environmental Impact Assessment at Mombasa Beach Hotel by Center of Finance & Project Management
- 11th - 13th May 2010 - Implementing of a Quality Management System Base on ISO 9001:2008 Standard
- 21th - 25th Feb 2010 - Talent Management System and Peer Mentoring Programme

Signed:


ENG. HILARY JAMES NYAANGA

REFEREES

1. Eng. Wilberforce Odhiambo
P.O. Box 48893-00100
NAIROBI
2. Prof. Jerry Magutu
P.O. Box 55555-00200
NAIROBI

DR. JANE NYAWIRA KABUGI

P.O. BOX 16720 - 00100 NAIROBI
PHONE +254-0722810085 E-mail drkabugi@yahoo.com

SPECIALIZED SKILLS AND EXPERTISE

Dr. Jane N Kabugi has a specialty in gender and development and social development. She is also an expert in Behaviour Change Communication, HIV/AIDS, Gender and Development, child rights issues, OVCs and project monitoring and evaluation. Having worked for national and international agencies such as Trocaire, Caritas Kenya, Caritas Nairobi, UNFPA, KOCHER, Childline Kenya, UNICEF, BMZ, AMREF, Inter-Religious Council of Kenya among others, she has extensive research and community projects-support experience for educational and social sector programs as well as project management, impact monitoring and results based management. She has working experiences in the following sub-fields:

- Gender and Development
- Strategic Planning
- HIV/AIDS
- Child rights
- Project Monitoring and Evaluation
- Impact monitoring and results based management
- Proposal writing and local and international fundraising
- Community mobilization, sensitization and networking
- Baseline surveys and feasibility studies; situation analysis
- Programme/project cycle
- Training of trainers and facilitators
- Effective communication skills training
- Networking for development work

B. KEY QUALIFICATIONS

Dr. Jane N Kabugi is a holder of Ph.D. (Nairobi), Master of Arts. (Nairobi) and Bachelor of Education, (MoU) University degrees and is also a qualified and experienced Project Manager, university level Lecturer and Consultant. She has served in these capacities as

- Gender, Children's rights issues, Population and Development, Adolescent and Reproductive Health Education and HIV/AIDS Consultant.
- Monitoring and Evaluation expert
- Project Manager: HIV/AIDS and Fundraising.
- Project Officer: Consulting team member for peace building programme proposal writing and fundraising for Caritas Nairobi.
- Lecturer in Gender and Development Studies at Catholic University of Eastern Africa - Maasai International College
- Trainer in Gender and Development, COFAT Africa

Currently:

- Associate Consultant: COFAT Africa
- Associate Consultant: Resource Use & Capacity Building Consultants (RUCBC) Limited
- Part time lecturer at St. Paul's University on Development Studies, Modular classes

Professional Experience

- 2018 Consulting Team Member in conducting Baseline Survey for the Kenya Gender Based Violence prevention and response programme for Trocaire (May - to November)
- 2016 Consultant in conducting a research on "The Contribution of Types of Gender Based Violence that results in Susceptibility to HIV" for Inter-Kenyan Council of Kenya (June-July)
- 2015 Consultant in conducting a baseline survey on Gender Based Violence in Nakuru for COVAW (Jan-April)
- 2013 Member of National Steering Committee for Kenya Episcopal Conference Caritas Kenya in the development of National Gender Policy (February - July)
- 2011 Consulting Team Member on the Trocaire Kenya Gender Based Violence (GBV) End of Programme Evaluation for six (6) partner organisations: CRADLE, Girl Child Network, Caritas Kenya, Men for Equality of Men and Women, Liverpool VCT and COVAW (November-March 2011)
- 2009 Training Consultant on Gender and Development: COFAT Africa (October- up to date)

- 2009: Lead Consultant (CORAT Africa) in conducting a gender mainstreaming situation analysis-policy development for Kenya Episcopal Conference (October - February 2010)
- 2009: Consulting team member on the Final Evaluation of the EC-funded Youth Friendly MVCT programmes
- 2009: Consulting team member on CIHD-Orphans and Vulnerable Children-CARE Program. OVC research situation analysis in Kenya for Boston University and USAID. The project involved working closely with such organizations as CRADLE, Girl Child Network, USAID, Undugu Society, Children's Department, TDH and Goal Kenya among others
- 2009: Researcher on "Local Governance and Participation in Policy Process" in Kenya for Institute for Open Society and University of Nairobi
- 2008: Rapporteur, Participatory Ecological Land Use Management Association (PELUM Kenya) Board Governance, Roles & Responsibilities Workshop (10th - 12th Sept)
- 2008: Consulting team member for UNICEF Kenya, literature review on Community Based Development definitions, process, approaches and best practices in health and research (August)
- 2008: Proposal writing and fund raising, Research Monitoring and Evaluation, Data analysis and Report writing
- 2008: Consulting team member in 2007 general elections review, University of Nairobi (July)
- 2008: Curriculum review for UNICEF Kenya on gender mainstreaming, FGM and child rights issues (June)
- 2007: Consulting team member: End of Project Evaluation of the BME supported Adolescent Sexual Reproductive Health (ASRH) Project in Kilifi and Kwale Districts, implemented by the German Foundation for World Population (DSW) in partnership with AMREF, the Government of Kenya and the Local communities in Manakani and Rabai Locations of Nairobi Division of Kilifi District and Mwatata, Mtaa, Mweruumbi and Nasement Locations of Kwale District, Coast Province targeting young people aged 10-16 years. Funded and facilitated by DSW. Evaluation components included Production and Distribution of IEC materials

integrating existing forms of communication; Behavior and Attitude Change among the Youth, Supplementary Reproductive Health Services, Stakeholder mobilization, Youth Clubs and Youth Club Networks, Co-facilitators, Peer educators trainers and Peer educators. March 2007

2007: Consulting team member. End of project evaluation of the AMREF supported Community Based Health Programme in Kiibera to determine the impact of Micro finance on Access to Reproductive Health Services by women beneficiaries and propose the key measures for improving access to Reproductive Health care for poor women using micro-finance initiatives. August 2007

2007: Consulting team member. National wide Baseline Survey on child abuse for the Childline Kenya. The baseline mainly focused on collecting nationwide information on child abuse and availability of protective services for children in distress, neglect situations or who are at risk. The survey is meant to help Childline Kenya address the root causes of violence and effectively support children in need of help and develop a strategic plan to guide its work. October 2007

2006: Consulting Team member on Governance, Justice, Law and Order Sector

(GJLOS) Reform Programme. Consultancy for Issue No. 2 of the State of Human Rights Report (December 2006 - January 2007). For the Kenya National Commission on Human Rights (KNCHR) on the theme "Growing Old in Kenya". Engaged by Resource Use & Capacity Building Consultants (RUCBC). Tasks: Desk study, literature review, Fieldwork, coordination, Data analysis and Report preparation. April - May 2007

2002-2005: Project Manager. Youth Friendly HIV/AIDS Education Programme. Catholic Archdiocese of Nairobi (currently known as Caritas Nairobi). United Nations Population Fund (UNFPA) funded project covering Nairobi, Kiambu and parts of Thika Districts - extensive experience in project management, execution, organizing, training, facilitation, guiding and directing teams of in- and out-of-school youth, peer counselors, educators, teachers, FTA, BOG, health workers (for youth-friendly health services), the army and religious leaders

Other achievements included:

1) Continuous monitoring and evaluation of projects

- 2) Fundraising for Peace Building and non violent conflict management initiatives in Kariobangi and Kibera Slums
- 3) Networking with national, regional, and international organizations in the area of Reproductive Health
- 4) Facilitated training of religious leaders on HIV/AIDS in the Catholic Archdiocese of Nairobi (Cantas Nairobi).
- 5) Facilitated a HIV/AIDS conference for all Catholic Bishops in Nairobi to discuss issues affecting HIV infected and affected religious leaders
- 6) Facilitated outreach programmes for both religious and non-religious communities in the three districts
- 7) Facilitated Training and establishment of nine Voluntary Counseling and Testing Centers (VCTs), in collaboration with the Ministry of Health and United Nations Population Fund (UNFPA)
- 8) Organized and started outreach programs in the Barracks for Armed Forces.
- 9) Local and international fundraising, through Project proposal writing to source funds for Street Children's Projects, Community Based Health Workers Programmes, Peace Building and funding of Catholic Archdiocese of Nairobi's 5 Year Strategic Plan; counseling programme for religious leaders in Kisumu, Nyeri, Nairobi and Mombasa.
- 10) Produced the first newsletter for the Peer Education Programme, Cantas Nairobi
- 11) Participated in the formulation of the 5 year strategic plan of Cantas Nairobi

2001: Refugee Desk Service at Catholic Archdiocese of Nairobi One year.

2001: Feasibility Study of the Church Based Refugee Programmes conducted while in charge of the Refugee Desk Service at the Catholic Archdiocese of Nairobi

2000-2002/2006: Lecturer, Gender and Development Studies, Moi International College.

Areas of interest:

Gender, Population, and Development, Adolescent Sexuality, Reproductive Health, Rural and Urban Livelihoods, HIV/AIDS, Community Development, genetic engineering

C. EDUCATION

(1) FORMAL EDUCATION

YEAR	INSTITUTION	QUALIFICATION
1985	University of Nairobi	Ph.D. Religious Studies Area of specialization- Gender and Development
1987	University of Nairobi	B.A. Religious Studies Area of specialization- Gender and Development
1984	Moi University, Eldoret	B.Ed. Arts, Second Class Honors Upper Division

(2) TRAINING

- (i) Kenya Institute of Management: Diploma in Project Management (Ongoing)
- (ii) Institute of Fundraising and Direct Marketing

Areas Covered:

- Project proposal writing
 - Principles of fundraising, trust & foundations
 - Private sector, special events & Direct Mail
 - Maintaining Good Donor Relations
 - Community Mobilization for Fundraising
 - Strategic Planning, Strategic Planning for Fundraising
 - Monitoring and Evaluation
 - Internet as a way of Fundraising
- (iii) Voluntary Counselling and Testing (VCT) Counsellor Organized by Kenyatta National Hospital and National AIDS/STD Control Programme
 - Trained on how to conduct HIV prevention, counselling and testing sessions based on the VCT Protocol.
 - (iv) Packaging and Dissemination of Population and RH Information a Kenya Institute of Administration.

Areas Covered:

- Population programming and implementation
- Information, Education and Communication (IEC) Advocacy
- The Research Process in Population and Reproductive Health Survey
- Communicating Population and Reproductive Health Information
- Packaging of Population and Reproductive Health Information
- Dissemination Strategies and Skills
- Use of ICT and Audio Visual Aids

(v) Life Skills Planning by African Medical and Research Foundation (AMREF/UNFPA)

Areas Covered:

- Gender roles and equality
- Substance and drug abuse
- Sexually Transmitted Diseases and HIV/AIDS
- Social and Cultural Practices
- Counseling
- Parenting
- Planning for the Future
- Adolescent Development

• Computer Literacy

Has sound knowledge of use of the following packages:

- Microsoft Word
- PageMaker
- Excel
- MS PowerPoint
- SPSS

D. EMPLOYMENT AND EXPERIENCE

FORMAL EMPLOYMENT

2001-2005	Peer Counseling Assistant Coordinator	CATHOLIC ARCHDIOCESE OF NAIROBI
Since 2006-	Lecturer at Marist International College- constituent college of	CATHOLIC UNIVERSITY OF EASTERN AFRICA
1994-1995-	Teacher	MCE EQUATOR GIRLS SEC. SCHOOL Nairobi

E. LANGUAGES

<u>Language</u>	<u>speaking</u>	<u>writing</u>	<u>reading</u>
English	excellent	excellent	excellent
Swahili	excellent	excellent	excellent
Kisumu	excellent	excellent	excellent

REFEREES:

Prof. Enos H.N. Njeru
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Kenya Episcopal Conference
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CURRICULUM VITAE:

Name: Xavier Maina Nyamu.
Date of Birth: 1953.
Marital Status: Married
Nationality: Kenyan
Profession: Teacher.

Address - Office:

KNUT Head Office,
P.O. Box 30407-00100,
NAIROBI.

Tel. Nos. 2220387/340301/2223509
Mobile No. 0722770806.
Fax: 2222701
E-mail Address: knut@nbnet.co.ke
Website: www.knut.or.ke

EDUCATION:

Primary:

1963 - 1969 -- Gathikimundu Primary School.

Secondary:

1963-1969 - Kaheti High School

Training:

1970-1973 - Kamwenja Teachers' Training College
1992 - Promoted to S1 status.
1995 - Promoted to Approved Teacher I.

Working Life:

1977-1988 - Teacher, Jogoo Road Primary School.
1989-1990 - Senior Teacher, St. Patrick's Primary School.
1991-1993 - Headteacher, Kahawa Garrison Primary School.
1994-2006 - Headteacher, Pangani Primary School.

- 1986 - Elected Burial and Benevolent Fund representative, Eastlands Area.
- 1991-2006 - Elected Assistant Executive Secretary, KNUT Nairobi Branch.
- 2006-2008 - Elected Executive Secretary, KNUT Nairobi Branch.
- 2008-2010 - Elected Assistant Secretary General, KNUT.
- 2011 to date - Deputy Secretary General.

OTHER ACTIVITIES:

(SPORTS):

- 1986-1990 - Trainer and Coach, Provincial Gymnastic
- 1988-1990 - Chairman, Division Sports, Eastlands, Nairobi.
- 1991-1993 - Chairman, Division Sports, Mathare, Nairobi.
- 1991-2006 - Member, Nairobi Provincial Sports Council.
- 1994-2006 - Chairman, Division Sports, Starehe, Nairobi.
Officiated in All Africa Games held in Kenya.

- Advanced Certificate in First Aid.
- Diploma Certificate, Guidance and Counseling.
- Checker with Kenya National Examinations Council for 8 years.
- Co-ordinator of Red Cross, Nairobi Province from 1988 to 1995.
- Member of the Board of Governors, Buru Buru Girls High School.
- Member of the Board of Governors, Utawala Academy from 2006 to date.
- Member of the Board of Governors, Kenya Technical Teachers College from 201 to date.
- Member of Diocese of Nyeri Catholic Church Board.
- A member of the Editorial Board, KNUT.
- A member of the KNUT/TSC Sub-Committee that reviews teachers' disciplines.
- Supporter of charitable organizations, for example Gathukundu Old Boys Support Group.
- Secretary, Gaturia Welfare Association for over 15 years.

CURRICULUM VITAE

Name: Rosalia Shida Nyalle Date of Birth: 29th April 1956
Profession: CPA/CPS of Kenya
Sex: Female Marital Status: Married
Address: P O Box 86732 Telephone: 0722410616
Mombasa +254 41 2223446
Nationality: Kenyan Religion: Catholic

My key areas of strength

A Bachelor of Commerce graduate, a Certified Public Accountant (CPA) of Kenya and a Certified Public Secretary (CPS) of Kenya with over twenty (25) years working experience, in auditing both external and internal, and general accounting and finance, control of budgets of up to USD 12 million and staff up to 45. I am currently working for a medium sized shipping agent of an International Shipping Line as Finance Manager.

Outstanding abilities

- Overall management of a finance department
- External and Internal audit skills
- Focal point for implementation of accounting systems
- Training on use of new accounting systems as super user
- Budgetary control and treasury management

EDUCATION

I am currently working on my project to complete my MBA in Nairobi University.

Sept 1997:

Qualified as Certified Public Secretary (CPS)

Jan 1980 - 1982:

Kenya Strathmore College of Accountancy

Results - Certified Public Accountant (CPA) of Kenya

- Carry out regular reviews of procedures on production of reports on all financial transactions including daily banking summaries, monthly bank reconciliation tools for treasury management, weekly and monthly financial management reports, cash flows, management of accounts and expenses to ensure accuracy
- To manage the companies cash flow including identifying available cash for investment
- Carry out regular reviews of procedures on production of reports on all financial transactions including daily banking summaries, monthly bank reconciliation tools for treasury management, weekly and monthly financial management reports, cash flows, management of accounts and expenses to ensure accuracy
- Appraising and coordinating the activities of staff in the Finance Department including performance management, identification of training needs and working closely with personnel establishing staff development programs vis a vis staff succession plans
- Assisting in the production of justification for capital projects for the approval of the Board of Directors

DECEMBER 1999 TO SEPTEMBER 2005

P&O NEDLLOYD EAST AFRICA LIMITED
FINANCE DIRECTOR of:

P&O Nedlloyd East Limited formerly Mackenzie Maritime Limited
P&O Nedlloyd Uganda Limited (formally Mackenzie Maritime (Uganda) Limited
Mackenzie Maritime Holdings Limited
Maritrans Services Limited

SEPTEMBER 1996-DECEMBER 1999

FINANCIAL CONTROLLER OF

Mackenzie Maritime Holdings Limited
Mackenzie Maritime Limited
Mackenzie Maritime (Uganda) Limited
Maritrans Services Limited

Key Responsibilities included:

Planning, designing, coordinating all aspects of financial management of the companies, managing the implementation of accounting controls with respect to systems, procedures and financial policies

Providing the companies secretarial responsibilities to the companies

1987-1996 KENYA PETROLEUM REFINERIES LIMITED

July 1990 - June 1996 - CHIEF ACCOUNTANT

- Coordinate all the day to day activities of the Finance Department
- Supervise the preparation of monthly/quarterly and annual expense forecasts and accounts and provide variance analysis in relation to the budget
- Controlling of all information posted to the books of accounts and ensuring that only valid transactions are posted
- Responsible for all bank accounts, fixed term deposits and foreign exchange transactions, handling all bank correspondence and bank related activities
- Responsible for all the insurance policies of the company advising renewals term and amendments as deemed necessary
- Supervision of payroll preparation and ensuring the correctness of all statutory deductions and filing of payroll year end returns to the Kenya Revenue Authority
- Responsible for the treasury management function
- Acted as Finance Manager in his absence
- In 1993, computerized the accounting function which involved preparation, training and actual implementation

1987-1990 INTERNAL AUDITOR

- Responsible for setting up the internal audit department for the first time in the company
- Prepared audit programs for the different areas that needed to be audited
- Developed an internal audit manual for ease of reference for the internal audit department
- Carried out several reviews on the systems and control procedures in place within the company
- Compiled audit reports for each audit for the Chief Executive Officer's (CEO) consumption
- Carried an internal investigation for possible frauds

2000, South Africa

Attended a four-day internal conference for team leaders for Systems implementation (Cape Town)

2000, Kenya

Attended a three-day seminar on Team building

2000, England

Attended a four-day internal seminar for Financial Controllers

1999, Nairobi

Attended a two-day seminar on Communication for Certified Public Secretaries of Kenya

1998, Mombasa

Attended a three-day course on advanced Industrial Relations and Collective Bargaining

1992 – 1996

Attended several seminars on communication, team building, budgeting and budgetary control organized by Kenya Institute of Management, Federation of Kenya employers, TACK and the Institute of Certified Public Accountants of Kenya

1991, England

Attended a four-day Operational Finance Course at Lensbury Conference Centre organized by Shell International Petroleum Ltd

1983 - 1987

Attended several seminars on supervisory skills, communication, budgeting and budgetary control organized by Kenya Institute of Management, Federation of Kenya employers, TACK and the Institute of Certified Public Accountants of Kenya

REFEREES

1. Mr. Justus Kageenu
Chairman of the board of directors
Kenya petroleum refineries limited
P O BOX 90401
MOMBASA
Tel: +254 41 433511
Fax: +254 41 432597/433582

2. Mr. Sammy Onyango
Partner
Deloitte and Touche
P O BOX 40092-00100
NAIROBI
Tel: +254 020 4441344
Fax: +254 020 4448966

3. Mr. Daniel Ndonye
Senior Partner
Deloitte and Touche
P.O BOX 40092-00100
NAIROBI
Tel: +254 020 4441344
Fax: +254 020 4448966

4. Mr. Brown Ondego
P.O BOX 95009
MOMBASA
Tel: +254 41 312211
Fax: +254 41 3311867

**5.3 ANNEX 3: CURRICULUM VITAE OF THE NOMINEES TO THE CONSTITUENCIES
DEVELOPMENT FUND BOARD**

CURRICULUM VITAE

Name ROSE MBULA NJIRO
Born 1971
Marital Status Married
Gender Female
Social Name Major Rose Mbula Musyoka

Strengths Ability to work under minimal or no supervision.

- Transparent administration
- Flexible to suit all situations.
- Firm and fair moderation.
- Innovative and creative
- Good listener
- Working through challenges to achieve goals
- Education

University - Mt Kenya University

Bachelor of Developmental Studies (continuing)
Diploma in Community Development and social work 2010

Australian college of Theology 2008
Th.A in Theology

William Booth Memorial College, London
Diploma in Biblical and Religious Studies 2000

Salvation Army Officers Training College 1991-1992

Etikoni Secondary school 1986-1989
KCSE mean Grade C-

Experience

Full time Minister in the church
Church The Salvation Army
Rank Major

Job Title

Comd Officer	8 years
Tutor Officers Training College	2 years
School Chaplain	6 years
Section Officer	5 years

Current appointment

Dandora 3 church and community center

Organised December 1991

Computer Skills

● Certificate in Computers 2003

Other Experiences

Adaptable Technology
Community Empowerment capacitation
HIV and AIDS
Human Counter trafficking
Civic Educator
Workshop/seminar facilitator

Best Organisation National Council of Churches of Kenya (NCCK)

Hobbies

Travelling
Watching/viewing sports
Nature adventures

Referees

Colonel Janice Howard
Territorial Secretary for Women Ministers
The Salvation Army Head quarters
Kenya East Territory
P.O. Box 14507-00502 Karen
0734612 599

Jennifer Ndumu Mbatia
NCCK Regional Coordinator
Lower Eastern Region
0722500710

Dr Gekonde Mogaka
Moi Kenya University
Nairobi Campus
0712199586

Contact

The Salvation Army
Dandora 3 church
P.O. BOX 254-00116
Dandora - Nairobi
Kenya
Cell: 0711 811 369/0734 624 833

RÉSUMÉ



Odongo M Okeyo

Personal Data

Date of Birth

20th October 1958

Address

P.O. Box 74728 - 00200

Nairobi

Tel (Office) 0202087668

(Res) 0203507619

Cell phone:0722-741 838

Email: odongo@odongobkeyo.co.ke

Profile

- A proactive and resourceful individual with extensive expertise in marketing and strategic planning in Africa and Asia. Has an MBA in Strategic Planning proven at both strategic and operational level. Has ability to lead and manage strategic plans

Key strength, skills and abilities

- Strong team builder and a team leader in a service environment
- Proven ability to be creative and manage complex issues in a multi-tasking environment
- Gifted with superior problem-solving and analytical abilities
- Proven experience in successful staff recruiting mentoring and training
- Highly adaptable and dynamic
- A go-getter without compromising integrity and norms
- Have a world-wide exposure
- Honest, committed, result oriented

achievements

- Lead the team and was in charge of the process that privatized Kenya Reinsurance Corporation
- Introduced and directed the computerization of all Reinsurance claims in the market by Kenya Reinsurance Corporation
- Has drawn and implemented business plans in many organizations
- Introduced corporate governance in many institutions
- Has fought corruption consistently both privately and publicly
- When working with the Government stopped the sale of Kenya Reinsurance Corporation for Kshs. 500,000,000.00
- Has been involved in the water sector since 2004. Especially in providing water to local communities and promoting free environment.
- Consulted for Transparency International on water governance issues

Seminars attended and participant in

1. Reinsurance and insurance forum at Kuala Lumpur in Malaysia
2. Federations of Afro-Asian Insurance meetings in India, South Africa, Zimbabwe, Zambia, Malaysia, Ethiopia, Morocco and Egypt
3. Participated Comesa/yellow card initial meetings and drafting of the protocol in Lusaka
4. Attended and participated on a governance training course in South Africa Durban

Training Conducted

- Conducted trainings for the Ethiopia Insurance market in Addis Ababa
- Trained and conducted a workshop for the Tanzanian Insurance market
- Managed a capacity building and training for Reinsurance in Uganda, Kampala
- Together with "Working Smart Skills" carried out a team building training for the senior staff of AGRA
- Part of the advisory group that carried out psychometric test and recruitment for Kenya Revenue Authority
- Conducted a governance programme on the insurance underwriting and claims settlement

Professional
Experience

Odongo Okeyo & Co. Advocates

2007- To date

Kenya Reinsurance Corporation Limited

2004 to-January 2008

Senior Manager Strategy and Business Development reporting to the Director Reinsurance. Heading a team of seven (7) responsible for providing strategy, marketing and business development and planning.

- Designed, developed, delivered and managed the marketing strategies for the company.
- Reviewed and analyzed the role of company business departments resulting in the implementation of a new customer focused way of handling clients.
- Strategized on input into organization development and proposals for penetration into new markets.
- Analyzed market and production of business plan to inform further product development.
- Carried out customer perception survey with outside consultants.
- Developed, managed and oversaw the implementation of the business plans.
- Initiated, drove and oversaw the process that led to the rating of the company B+.
- Increased the business shares ceded to the company in 14 companies out of 36 over and above the legal share.
- Organized a training workshop for the Ethiopian market.
- Organized a strategic plan workshop for the company to refocus on its main core activities.
- Provided leadership in aligning the Corporation strategy with those of other departments to improve performance.
- Formulated strategy, business processes evaluation of reinsurance treaties, underwriting policies and monitors the same.
- Advised on drafting, negotiations of legal contracts on insurance and all litigation that arose out of Comesa Yellow Card protocol.
- Conducted market audit and surveys and market intelligence.

- Dealt with issues or problems that relate to services and products of the company's business
- Assisted in human resource evaluation and assessing the appropriateness of systems and their effectiveness

1995 – 2004 : Manager (Claims Management Unit)

Duties and responsibilities

- Executed and implemented general administrative duties
- Planned, strategized, assigned and managed the Division in line with the corporate plan
- Handled claims settlement for both local & international insurance and companies and brokers, international re-insurers and brokers
- Conducted market surveys and statistics on risks and losses both local and international
- Implemented the Triangulation of claims
- Oversaw the Risk Management portfolio of the organization
- Undertook the Commutation of liabilities as per the treaties arrangements
- Coordinated the Claims assessment and settlement
- Liaised with external lawyers on litigated claims
- Liaised with brokers and insurance companies
- Liaised with external auditors
- Represented the Corporation in Association of Kenya Insurance claims settlement and risk surveys
- Participated in the arrangement of insurance treaties and subsequent negotiations with the brokers
- Took charge of Reinsurance Department whenever the General Manager is away

1997 - 1998 Deputy Corporation Secretary

Duties and responsibilities:

- General Administrative Duties
- Deputized for the Corporation Secretary in the Board meetings and acting as Board Secretary
- Advised the Board on legal issues
- As a Member of staff committee representing the Department on recruitment and advice on labour and industrial laws

- As a member of the Debt Collection Committee assisting in collecting and settlement of debts due to or owed by the Corporation.
- Executed documents under seal on behalf of the Corporation. Performing in a broad way all the functions pertaining to Deputy Corporation Secretary's position and performing general administrative duties.
- Ensured compliance with the relevant statutes that regulate the insurance industry.
- Assisted in incorporations and deregistration and prepare the documentations.
- Organized and coordinate all aspects of board meetings, annual general meetings or extraordinary meetings as required.
- Updated constitutions of club, pension fund deed and ensuring compliance in effecting any changes.
- Ensured total confidentiality when handling board matters.

1995 - 1997 : Senior Legal Officer

Duties and responsibilities:

- Liaising with External Lawyers, Board matters, Debt Collection, Leases, Legal Advice to staff, settlement of insurance claims attending court on behalf of the corporation and advising the Board.

1990 - 1994 : Legal Officer

Duties and responsibilities:

- Drafting leases, contracts between third parties and the corporation, transfers and perusing, verifying and vetting agreements between the Corporation and Suppliers, contractors and other service providers.
- Attending Court on behalf of the Corporation, in cases for or against the Corporation, both civil and criminal (where staff members are concerned). Representing the Corporation in liaison with external lawyers.
- Liaising with external lawyers on issues relevant to the Corporation.
- Giving legal advice to the Management and Board, as well as staff members, on property insurance and all legal matters arising out of the same.
- Advising on Settlement of claims.
- General administration of staff in the department.

1990 - Advocate & Legal Assistant

Duties and responsibilities:

Did conveyance performed litigation in both criminal and civil cases
Administered settlement of Insurance Claims Drafting of Contracts
Commercial law Administrative duties of Company Secretary

Duties and responsibilities:

- 1. Execute and implement general administrative duties
- 2. Planning, strategizing, assigning and managing the Division in line with the corporate plan.
- 3. Handle claims settlement for both local & international insurance and companies and brokers, international re-insurers and brokers.
- 4. Conduct market survey and statistics on risks and losses both local and international.
- 5. Implement the Triangulation of claims
- 6. Oversee the Risk Management portfolio of the organization.
- 7. Undertook the Commutation of liabilities as per the treaties arrangements.
- 8. Coordinate the Claims assessment and settlement.
- 9. Liaised with external lawyers on litigated claims
- 10. Liaised with brokers and insurance companies
- 11. Liaised with external auditors
- 12. Represented the Corporation in Association of Kenya insurers claims settlement and risk surveys
- 13. Participate in the arrangement of insurance treaties and subsequent negotiations with the brokers
- 14. Took charge of Reinsurance Department whenever the General Manager is away

1988 - 1990 : Pupilage

M.M. Ombogo & Co. Advocates

1987 - 1988 : Kenya School of Law

**Professional
Qualifications**

Attained diploma in Criminal Law, Company law, Equity, Land
Laws, Evidence, Taxation, Accounting, Company & Business
Law, Drafting and Pleadings

1989 : Advocate

Admitted in the roll of advocates as an Advocate of the High Court of Kenya

2000

Admitted to the roll of Chartered Public Secretary of Kenya.

Academic Qualifications

2000 - 2004 : Moi University

Attained Masters in Business Administration majoring in Strategic Management

1985 - 1987 : Aligarh University

Attained LLB Honors - 1st Class after studying the following subjects:

Criminal Law, Constitutional Law, Contracts, Legal Theory, Muslim Law, Evidence, Laws of Torts, Civil Procedure Code, Criminal Procedures, Property Law, Mercantile Law, Criminology, Criminal Administration, Banking & Insurance, Administrative Law, Labour Law, Family Law, Land Laws & Rent Control Laws

1982 - 1984 : Punjab University

Studied Economics and Public Administration
B.A. Honors 2nd Class

1977 - 1978 : Kenya Polytechnic

'A' Levels 2 Principles 2 Subs

1973 - 1976 : Kisii High School

'O' Level - Division II

Additional Training through Seminars, Workshops and In-house programmes

Arbitration & Practices - Chartered Institute of Nairobi

Computer Packages

- Introduction to Lotus
- Introduction to Dbase
- Windows 95
- Ms office systems
- PowerPoint presentation
- Ms Excel

- 1994 General Insurance Course - Sedgwick, UK
- 1992 Company Secretarial Seminar - Chart Consultants

- 1993 – 2008 Continuous learning and seminar participates
For the requirements of ICPS of Kenya and
the Law society of Kenya

Interests

Reading
Playing Golf
Playing Squash

References

1. Professor David Some
Mb. University
Eldoret Campus
Eldoret
Cell phone- 0733-641434

2. Victor Kidiwa
Chief Executive Officer
Development Bank
Finance House
Nairobi
Cell phone- 0704-210895

3. Courts Orod
CEO Ernst & Young
Kenya Plc Towers
Nairobi
Cell phone- 0728-806400

CURRICULUM VITAE

AHMED IBRAHIM ABASS

P O BOX 335-00200

NAIROBI, KENYA

TEL: 0722-669704

EMAIL: bishamara@yahoo.com

PERSONAL DATA

Date of Birth : 12th August 1969
Identity Card No : 9565336
Marital Status : Married
Nationality : Kenyan
Languages : English, Kiswahili, Somali, Arabic

CAREER OBJECTIVES

To work in a challenging environment that enables me to exploit my skills and Knowledge to the maximum. My particular interest is in the field of procurement and Management.

SELF ASSESSMENT

I am a skilled professional who can work under pressure to meet strict deadlines. I am Competent and self-motivated and responsible person who strives to achieve set Objectives. You will find me a highly analytical professional and an excellent team Player.

EDUCATION BACKGROUND

1998- 1991 : Higher National Diploma (HND) Supplies and Procurement - Institute of Commercial Management.
1988-1991 : Bachelor of Commerce - Degree (Business Administration Option), University of Nairobi
1986-1987 : Kenya Certificate of Education (K.A.C.E) Kenyatta High School, Mwatate
1982-1981 : Kenya Certificate of Education (K.C.E) County High School, Garissa
1976-1981 : Certificate of Primary Education (C.P.E) Boys Town Primary School, Garissa

PROFESSIONAL EXPERIENCE

Jan 2010- April 2011

Director

Constituency Development Fund Board

Responsibilities:

- Ensure Timely and efficiency disbursement of funds to Constituencies
- Ensure efficient management of funds
- Receive and address complaints and disputes, and take appropriate actions
- Consider and approve project proposal in line with the CDF act

Jan 2004 - Oct 2007 :

**Assistant Commissioner, Kenya Revenue Authority,
Procurement section**

Responsibilities:

- Secretary to the procurement and disposal committees.
- Tenders - coordinate Advertising, receiving and Opening of tender documents.
- Preparation of award letters and contract documents
- Determine procurement mode i.e. open tender, restrictive tendering, direct procurement or request for proposal
- Preparation of consolidated procurement and disposal plans
- Carry periodic market surveys to inform placing of orders or adjudication by the award committee
- Conduct periodic and annual stock taking
- Maintain and store documents and records of all procurements activities for the required period
- Maintain and update suppliers register
- Liaise with Public Procurement Oversight Authority on matters relating to procurement and disposal

Sept 2003 - Dec 2003

Principal Revenue Officer, Kenya Revenue Authority,
Road Transport Department

Responsibilities

- Approval of PSV Licenses for drivers and Conductors
- Approval of PSV Badges for drivers and conductors
- Approval of Duplicate Driving Licenses
- Coordination of Regional Driving License offices

Nov 2001 - Jun 2003:

Senior Supplies Officer, Kenya Revenue Authority,
Customs & Excise Department.

Responsibilities:

- In charge of Customs and Excise departments supply section.
- Secretary to the departmental tender committee
- Tenders - Coordinate advertising, receiving and opening of tender documents
- Supervise periodic and annual stock taking
- Liaising with the relevant technical Department/section for correct specifications before quotations are sent out or tender advertised
- Ensure that goods received and services rendered are as per specifications
- Receiving of procurements requests from departments, regions and stations and acting on the same
- Updating of supplier's register
- Determining the re - order level
- Liaising with accounts to ensure payment are made within 30 days of receiving the invoices.

May 2001 - Nov 2001:

District Supplies Officer, District Commissioner's office
Moyale District.

Responsibilities:

> **Secretary to the District Tender Board (DTB)**

• Advertising of tender for goods and services within
the District

- Invitation of quotations
- Preparation of Award Letters to successful bidders
- Preparation of term contracts
- Advising all Government Departments in the district on
Supply matters

> **Board of Survey: -**

• Determination of items to be boarded and mode of
disposal.

> **Training of Supplies Staff: -**

- To identify staff training needs and recommend to
treasury for appropriate training.
- Organize seminars and workshops for supplies staff
in the district.
- Preparation of term contracts.

June 1998 - Dec 1999

Supplies Officer I, District Commissioner's
Office, Garissa District

Responsibilities:

- Deputy District Supplies Officer
- Marketing survey - to ensure that Departments in
the district receives value for their money.
- Annual Tenders - analyzing & price comparison
Schedule for all bidders

> **Board of Survey:**

- Sale of boarded items

Aug 1995 - Jan 1998

Supplies officer II, District Commissioner's Office,
Garrisa District

Responsibilities:

- Supervision of stores personnel
- Inspecting stores and recommending cause of action
i.e. Disposal or repairs.
- Preparing reports on supplies matters affecting
departmental on proper maintenance of records.

SEMINARS AND WORKSHOPS

- June 2006 (26th- 30th): The Exceptional Manager Seminar by Adaptive Management Consultants at the Stanley Hotel.
- March 2006 (27th - 28th): ISO 9001 Training Course and Assessment as an Internal Auditor.
- February 2006 (13th- 17th): ISO 9001: 2000; Quality Management System Training on Process Monitoring and Continued Improvement.
- March 2005 (3rd - 27th): Customer Care and Personal Skills Course at Mada Hotel (NBI), by the East Africa Revenue Authority.
- February 2005 (3rd - 22nd) Balance Scorecard training at Kenya Revenue Authority
- May 2002 (13th - 17th): Stores Management and Inventory Control Workshop organized by Kenya Revenue Authority at Grand Regency Hotel.
- March 2000 (16th-21st): IDA's Procurement Rules and Regulation Seminar at Diani Beach Hotel organized by World Bank in Conjunction with the Treasury.
- October 1997 (19th-30th): Procurement of JF AD Funded Projects Seminar at Kenya Beach Hotel (MSA) organized by Treasury.
- September 1995 (18th - 22nd): Induction course for Supplies Officer II at Income Tax Hall, which was organized by Ministry of Finance.

COMPUTER SKILLS

- Word for Dos
- Ms Word
- Excel Programme

REFEREES

Simon O Kirgotty
Commissioner of Motor Vehicles
Kenya Revenue Authority
P O Box 30400-00100
Nairobi, Kenya.
TEL 020-310900

Mr Simon Sainigu
Deputy Commissioner
Kenya Revenue Authority
P O Box 30400-00100
Nairobi, Kenya.
TEL 020-310900

Dr Abdirizak A. Nunow
Moi University,
School of Environmental Studies
P O Box 3900
Eldoret, Kenya.
TEL 0728-178718

PROFILE

Name: John Ongenge Wamakonjio Date of Birth: 25th December 1948
Nationality: Kenyan Marital Status: Married with children
ID Number: 0242279

SCHOOLS ATTENDED

- 1993-2008 MOI UNIVERSITY, *Doctor of Philosophy – Doctorate Thesis – Language Education*
- 1984-1986 KENYATTA UNIVERSITY, *Master of Education (TDC)*
- ✓ English Language and Linguistics
 - ✓ Literature in English
 - ✓ Education
 - ✓ Second Language Teacher Education
- 1982-1984 UNIVERSITY OF WALES (NEWI) UK, *Advanced Diploma in Educational Studies & Bachelor of Education in Humanities*
- ✓ English Language
 - ✓ Literature in English
 - ✓ World History
 - ✓ Curriculum Design
 - ✓ Psychology
 - ✓ Education Philosophy
 - ✓ History of Education, Comparative Education
 - ✓ Educational Management
 - ✓ Educational Planning & Economics
- 1970-1974 KENYATTA UNIVERSITY COLLEGE, *SI Teacher Certificate*
- ✓ English Language and Linguistics
 - ✓ Literature in English
 - ✓ World History
 - ✓ Educational Studies
- 1966-1969 BUTERE BOYS' SECONDARY SCHOOL, *E.A.C.E. Certificate*
- 1958-1965 MANYALA PRIMARY SCHOOL, *K.P.E. Certificate*

TEACHING EXPERIENCE

1988 – 1989 MOI UNIVERSITY

Tutorial Fellow

1990 - To date MOI UNIVERSITY

Lecturer

- ✓ I am generally involved in the Education of College and Secondary School Teachers of English (both Language and Literature)
- ✓ Specifically I teach and prepare would-be teacher (undergraduate) special subject method in English Language and Literature in the integrated and other syllabi
- ✓ I also teach and supervise graduate students pursuing studies in the Teaching of English leading to an M.Phil degree in Language and Literature Education. So far he have supervised over 40 masters students (M.Phil)
- ✓ As a member of the Department of Curriculum Instruction and Educational Media, I also teach certain curricula areas within general methodology. These include among others, preparation of students for micro-teaching and supervising them on Teaching Practice, research and project writing

2004 – 2006

MASINDE MULIRO UNIVERSITY

Part-time Lecturer

- ✓ Literature and Language Education to Diploma, undergraduate and postgraduate students

August 1986-August 1988

MOI TEACHERS' COLLEGE,

Lecturer

- ✓ English – instructional language and communications skills to science students studying for a diploma in Education
- ✓ In-charge of Drama and Debating activities and Soccer coaching

August 1977-July 1986

ST. PATRICK'S SCHOOL ITEN,

Teacher

- ✓ English Language and Literature) and History up to 'O' Level

January 1976-July 1977

LONDIANI SECONDARY SCHOOL,

Teacher

- ✓ English (Language and Literature) and History
- Games Master

January-December 1975

SIGALAME SECONDARY SCHOOL,

Teacher

- ✓ English (Language and Literature) and History up to 'O' Level
- Games Master

May - December 1974

MUKUMU BOYS' SECONDARY SCHOOL,

Teacher

- ✓ English (Language and Literature) and History up to 'O' Level
- Games Master

RESEARCH WORK

I have carried out research work and produced the following dissertations and projects:

- December 2010
1. *The Impact of the integrated approach on learners' performance in English*
 2. *The Integration of English Language and Literature in English: Teachers and students perception and Awareness of the integrated approach for teaching English. A case for selected secondary schools in Butere-Mumias District.*
- June 1986
- Dissertation submitted in partial fulfillment of the requirements for the award of Master of Education on Degree Kenyatta University*
- ✓ *English Across the Curriculum: An investigation into the Awareness of Secondary School Teachers of the Role of English in the School Curriculum, Elgeyo Marakwet District*
- September 1985
- Dissertation submitted in partial fulfillment of the requirement for the award of Master of Education Degree of the University of Nairobi*
- ✓ *An Investigation into the Teaching of Oral Literature in Rift Valley Province of Kenya*
- June 1984
- Dissertation submitted as a project in partial fulfillment for the award of Bachelor of Education Degree of the University of Wales –*
- ✓ *A teaching Pack on Thematic Approach in the Teaching of Humanities based on the theme of "CONFLICT"*
 - ✓ *I also designed a curriculum project based on the concept of "integration" in Humanities-English (Language/ Literature), History and general studies.*

SEMINAR PAPERS

I have written and presented the following papers:

- 2010 *Staff Seminar on Teaching Practice, May*
- ✓ **TEACHING PRACTICE: ASSESSMENT IN ENGLISH DURING TEACHING PRACTICE**
- Paper presented at the Stakeholders workshop at a Leaders Forum at Kakamega High School.*
- ✓ **TEACHER EDUCATION IN DILEMA: A CASE FOR TRAINING SECONDARY SCHOOL TEACHERS OF ENGLISH IN KENYA**
- Paper presented to Upper Primary School Teachers of English of Central Division, Eldoret Municipality at Uasin Gishu Primary School, 11th November*

- ✓ A HANDS ON APPROACH IN ASSESSMENT OF UPPER PRIMARY ENGLISH
- 2009 Paper presented at a workshop for Teachers of English in 64 Secondary School Uasin Gishu District, 5th June
 - ✓ TEACHING LITERATURE IN THE INTEGRATED SYLLABUS. TECHNIQUES AND PROBLEMS
- 1995 Seminar paper presented at the staff seminar, March
 - ✓ THE ORAL ARTIST AND HIS MATERIAL
- 1994 Seminar paper presented at a staff seminar, 16th February
 - ✓ THE TRENDS IN STYLE OF AFRICAN POETRY
- 1986 Seminar paper presented to staff/graduates students, Literature Department Kenyatta University
 - ✓ CURRENT TRENDS IN THE TEACHING OF ENGLISH: ENGLISH AND THE EDUCATION OF THE KENYAN SECONDARY SCHOOL CHILD
- 1986 Seminar paper presented at The British Council, Nairobi, March
 - ✓ THE CONTRIBUTION OF LITERATURE TO PERSONAL DEVELOPMENT AND GROWTH: A UNITARY APPROACH TO THE TEACHING OF ENGLISH AND ITS IMPLICATIONS TO CURRICULUM DEVELOPMENT. (later published in *The Educator*)
- 1984 Seminar paper presented to staff/graduates students, Literature Department Kenyatta University
 - ✓ THE ROLE OF MEMORY IN ART
 - ✓ LITERACY IN ORAL TRADITIONS
 - ✓ SYMBOLISM (STYLISTICS)
 - FORMULAE IN AFRICAN ORAL LITERATURE: THE XHOSA NISOMI (later published in *The Educator*)
- 1985 Seminar paper presented to staff/graduate students, Literature Department, Kenyatta University
 - ✓ THE MEANING OF AFRICAN LITERATURE
 - ✓ THE EPIC HERO IN AFRICA

ESSAYS IN EDUCATION

- June 1984 Published in *The Psychologist*, Department of Psychology Newsletter University of Wales
- ✓ CREATIVITY: Teaching creative children and teaching children to be creative, implications for curriculum development. 1984
 - ✓ Education implications of the Concept of Individual Differences. University of Wales 1984
 - ✓ The Role of The Teacher through the Ages. University of Wales 1984
- Published in *The Educator Journal*
- ✓ "Theory Directs Practice and Practice Corrects Theory": The Relationship between Educational Theory and Educational Practice University of Wales, 1984.

NATIONAL APPOINTMENTS

- May 2008 – April 2011 CONSTITUENCY DEVELOPMENT FUND BOARD, Director
- ✓ Chairman - Complaints & Arbitration Committee
 - ✓ Member – Finance & Administration Committee

OTHERS

- April 2011 to date Moi University, Tambach Campus School of Education
- ✓ Coordinator for Degree and Diploma Courses. (Senate appointed)

- 2010 Date Moi University Zone Supervisor for Teaching Practice
- 1990– 1996: Kakamega District
 - 1997 – 2005: Nakuru, Baringo, Koibatek
 - 2006 – 2009: Bungoma, Teso, Mt. Elgon

- 1989 to date Moi University
- ✓ Faculty of Education representative on Library and Bookshop Committee (Senate Subcommittee)
 - ✓ I am a member of the KIE National Panel on Oral Literature
 - ✓ A Senior Examiner (Team Leader) with the National Examinations Council in 'O' Level Literature
 - ✓ A member of Rift Valley Steering Committee for Secondary School English
 - ✓ A member of the School of Education Post Graduate Committee

COMMUNITY INVOLVEMENT

- 2009 – to date Board Member, Butere Girls High School
- 2008 – to date Board Member, Manyala Secondary School
- Chairman, Bushieni Welfare Association
 - Chairman, Butere Environment, Sanitation and Education Empowerment Committee
 - Patron & Chairman Development Committee, St. Benedict Mukoye Girls
 - Patron & Convenor, Manyala Location Annual Youth Sports Association
 - Patron, Bushieni Sublocation Health Centre Construction Project Committee
 - Patron, Bushieni Khumboko House-to-House Water & Electricity Supply Project
 - Committee Member, Muroma Parish Council for Community Development
 - Life Member, Butere Constituency Benevolent Fund
 - Member, Kakamega Sports Club

Name: *John O Wamakonjo*

Tel: *+254 722 785241 / 788 182506*

Email: *jwamakonjo@gmail.com*

John O Wamakonjo
Tel: +254 722 785241 / 788 182506
Email: jwamakonjo@gmail.com

CURRICULUM VITAE

BIODATA

Name	David Kirots
Date of Birth	4 June 1971
Current position	Head of Client Relationship – Standard Investment Management Services
Qualifications	BA (Economics) Executive MBA – Moi University - currently on going B.A. (Economics) – University of Nairobi (1996) Global leadership Program – Standard Bank Global leadership centre in association with Gordon Institute of Business Science (GIBS) -University of Pretoria
Marital Status	Married with Two children.
Address	P.O. Box 20729 00 400 NAIROBI
Telephone (Office)	020 3268643 (DL)
Cell phone	0722 320309
	Email address: dkirotsd@standard.com or dkirotsd@gmail.com

PERSONAL OBJECTIVES

To employ my skills and competencies by undertaking challenging tasks in a finance or/and strategic position in order to create and add value to all stakeholders in and outside an organization that has excellent career opportunities for its employees.

KEY COMPETENCIES

- Financial, Strategic and planning/ skills
 - Translating strategy into management objectives with measurable key business indicators.
 - risk management awareness.
 - Ability to get the team to see "the bigger picture" whilst paying attention to detail.
 - Team leader / player with the ability to get the best from team members.
 - Articulate and persuasive in verbal and written presentations.
 - Self-starter and results oriented.
 - Ability to work under pressure to deliver on strict deadlines.
 - Project management skills
 - Analytical skills
 - Excellent interpersonal skills and able to deal with all stakeholders - internal and external.
 - Competent in PC skills.
-

WORK EXPOSURE

Kenya/ Uganda/ Tanzania/ South Africa

PROFESSIONAL EXPERIENCE AND ACCOMPLISHMENTS

Current Employer Stanbic Investment Management Services (EA) Limited

Period: May 2009 to date

Positions Held

May 2009 to Date Head of client service/Relationships

POSITION: Head of Client relationship – Stanbic Investment Management Services (EA) Limited

KEY RESPONSIBILITIES

- Provide first line contact for our client acting as the focal point for all information about the client and mobilizer of company services.
- Establish, develop and maintain excellent relationships with clients as well as industry stakeholders.
- Participate in generation of new business through submission of investment proposals as well as growing of existing portfolios whilst ensuring that client needs continue to be met and quality of content is maintained at all times.
- Interface with clients to determine expectations for each inquiry including information needs and recommendations, complaint resolution and desired response time and offer suggestions or alternatives that maximize client satisfaction.
- Formulate and implement marketing strategies and business plans to meet corporate goals.
- Develop marketing activities to increase market share as well as brand awareness through client investment presentations, quarterly reports, training amongst others.
- Actively pursue innovation and service excellence through proactive interaction both with client and internal service delivery teams.
- Work with Fund Management team to develop tactical plans for enhancing relationships with clients.
- Assess the competitive environment and identify opportunities to expand the client relationship.
- Assist with developing strategies for enhancing product and service delivery.
- Expand industry knowledge and stay current with industry trends through attending seminars and industry events.
- Maintain thorough knowledge of the company's products and services.
- Manage the proposal development process and maintain the time-lines for the proposal teams.
- Negotiate service level agreements, account management and strategic initiatives.
- Participation in the development and implementation of risk mitigation strategies for use by the division.
- Enhance and leverage a specialized investment advisory and financial planning services to both retail and institutional clients provided with high level planning services.

EMPLOYER: CFC Financial Services - Nairobi
PERIOD: 2006 to 2009
POSITION: Client Relationship Manager

KEY RESPONSIBILITIES

Responsible for management of business relationships, portfolio management, marketing & business development and product development.

The responsibilities include:

Portfolio Management: Regularly monitoring and reviewing clients' portfolios - both retail and corporate clients as well as implementation of clients' new strategies and proposals for Treasury or Cash management.

Portfolio Restructuring: Reviewing and restructuring of client portfolios and asset selection.

Development of asset allocation: Instrumental in the development of asset allocation strategies for clients.

Marketing Presentations: Performing road show and presentations of new products to existing and prospective clients as well as enhancing other business relationships.

Product Innovation: Product development, strategies, process design and momentum building aimed at adding value throughout the implementation of customer initiatives.

EMPLOYER: Retirement Benefits Authority - Nairobi
PERIOD: 2000 to 2006
LAST POSITION HELD: Senior Compliance officer
KEY RESPONSIBILITIES

- Analyzed and approved financial statements and other periodic returns submitted by regulated retirement benefits schemes to ensure that they were in compliance with the set regulations and CIAAF.
- Participated in the drafting of the Kenyan paper on Risk-Based Approach to Supervision of pension schemes.
- Participated in the documentation of processes in the Compliance Department as part of the requirement for ISO certification.
- Evaluated various financial ratios of regulated entities and advised the Management on the recommended levels and proposed corrective action of non-compliant entities.
Carried out risk assessment of retirement benefits schemes and made Recommendation on schemes to be subjected to closer supervision.
- Coordinator of the Risk-Based Supervision Committee. The Committee was mandated to set up control structures that will promptly register the risk faced by individual pensions schemes in Kenya.
- Involved in the drafting of quarterly management reports, special reports, recommendations and analysis, for the purpose of facilitating effective decision making by the management.
- Involved in carrying out due diligence of potential Pension Fund Managers and Custodians for the purpose of registration with the Retirement Benefits Authority (RBA).
- Overseeing the registration and compliance matters of schemes, Fund Managers and Custodians.
- Collection of views from stakeholders within the retirement benefits industry and other affiliate sectors.
- Successfully handled and guided major schemes into compliance with the Retirement Benefits Act, 1997 and the Retirement Benefits Regulations 2000. Notable among them Central Bank Of Kenya Staff Pension Scheme, Union East African Pension fund, Brookes Bond (K) Ltd Staff Pension Fund, Kenya Airway limited staff Provident Fund and East African Breweries limited Staff Pension Fund.
- Participated in various forums representing the Authority, the Chief Executive of the Authority or the Head of Compliance department.
- Made presentations at various places within the country to scheme members, scheme trustees and the general public on the need to save for retirement and the development opportunities within the industry.

EMPLOYER:

Kenya Tourist Development Corporation - Nairobi

PERIOD:

1997 to 2009

POSITION:

Loans Officer

KEY RESPONSIBILITIES

- Development of public sector tourist enterprises and financing of tourist infrastructure through equity and loan investment.
- Guiding investment in tourism through project identification, planning, appraisal, implementation and evaluation.
- Providing managerial and technical advice to small scale investors in the tourism industry.
- Involving indigenous communities through participation in tourism.
- Directing and rehabilitating collapsed projects including Hotels and Lodges.
- Writing policy papers on Tourism sector of the economy.

SHORT COURSES / SEMINARS:

I have attended several in house and external courses / seminars throughout my career covering the following

Year	Duration	Organizer	Content of Seminar
2010	2 weeks	Standard Bank/Globe	Global Leadership Programme
2009	1 week	World Bank Institute	Fund Based Pension Supervision
2009		IPMC	Anti-Fraud and Corruption Workshop
2009	1 week	ILC	Statistical & Actuarial Course for English Speaking Countries in Arushu Tanzania
2008	1 week	United Nations Economic Commission for Africa	Financial Systems and mobilization of resources in Africa
2008	1 week	OECD (France)	Pension Fund Investment and Management
2008		IPM	Performance Management Workshop
2008	1 week	World Bank Institute	Supervision and strategic Planning An in-house Training Course cum retreat at Naivasha organized by world bank institute for REA technical staff
2008	1 week	ISSA Lusaka (Zambia)	Social Security Administration
2007	1 month	ESAM Mnapara Swaziand	Financial Management in Public Sector
2007	1 week	Kenya School of Monetary Studies	Inspector & Auditor Course
2007	1 week	Corporate & Pension	Regulation of Retirement Benefits
2007	1 week	IPMC	Introduction to Management & Entrepreneurial Skills
1999	1 month	Kenya Institute of Administration	Project Planning & Management Course

HOBBIES:

Traveling, Golfing and watching Sports and following current developments in economics, finance and politics in the society at large.

REFEREES:

Mr. James Murathia
Regional Director (EA)
Stanbic Investment Management
Services Ltd
P. O. Box 30950-00100 GPO
Nairobi, Kenya
Fax: 254-20-247289
Tel: 254-20-248666
Email: Murathaj@stanbic.com

2. Mr. Paul Orem
Managing Director
Dyer & Blair Investment Services
P. O. Box 824, 00100 GPO,
Nairobi, Kenya. Fax: (254-20)
3140164,
Tel: (254-20) 0721846001,
Nairobi, Kenya
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3. Mr. Samuel Martin Kamunyu Njoroge
Manager, Investor Education
Centre, Market Authority, Kenya
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Martinsonme@vsnod.com
Telephone: 254-20-2809100,
254-71-208077 Mobile

4. Mr. Jesse Lubim
Head Finance
Retirement Benefits Authority
Kenya
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Nairobi, Kenya
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Tel: 254-20 2809000
Nairobi, Kenya

5.4 ANNEX 4: MINUTES OF THE CONSTITUENCIES FUND COMMITTEE

MINUTES OF THE SECOND MEETING OF THE CONSTITUENCIES FUNDS COMMITTEE HELD ON THURSDAY, 11TH AUGUST, 2011 IN COMMITTEE ROOM ON 4TH FLOOR, CONTINENTAL HOUSE, PARLIAMENT BUILDINGS, AT 10.30 A.M.

PRESENT

The Hon. Ekwere Ethuro, MP - Chairman
The Hon. Martha Karua, MP
The Hon. F. T. Nyammo, MP
The Hon. Justus Kizito, MP

ABSENT

The Hon. John Dache Pesa, MP
The Hon. Manson Nyamweya, MP
The Hon. (Eng.) Alfred Sambu, MP
The Hon. Charles Kilonzo, MP
The Hon. (Dr.) Nuh Nassir, MP
The Hon. (Eng.) Nicolas Gumbo, MP
The Hon. Nkoidila Ole Lankas, MP

IN ATTENDANCE

MINISTRY OF PLANNING, NATIONAL DEVELOPMENT & VISION 2030

The Hon. Wycliffe Oparanya, EGH, MP - Minister
Dr. Edward Sambili, CBS - Permanent Secretary

CDF BOARD

Mrs. Agnes Odhiambo - CDF Chief Executive Officer

NATIONAL ASSEMBLY

Ms. Susan Maritim - Third Clerk Assistant
Mr. Abenayo Wasike - Third Clerk Assistant
Ms. Perpetual Muiga - Committee Secretary

MINUTE NO. 7/2011: PRELIMINARY OF THE MEETING

The Chairman called the meeting to order at 10:30am and welcomed everyone to the meeting. The opening prayer was said by Hon. Ekwere Ethuro, MP.

The Chairman went further to welcome the new CFC members to the committee. He also thanked the Minister for Planning for honouring the invitation to appear before the committee.

MINUTE NO. 8/2011: ADOPTION OF THE AGENDA

The Agenda of the Sitting was adopted by the Members present as follows:

1. Adoption of the Agenda

2. Meeting with Minister for Planning, National Development and Vision 2030 to deliberate on the appointment of the CDF Board
3. Any Other Business
4. Adjournment

MINUTE NO. 9/2011: APPOINTMENT OF A NEW CDF BOARD

The Chairman sought to know from the Minister how far he had gone with appointment of a new CDF Board and how soon the committee would have the names of the nominees so that it could vet them before gazettelement.

Minister's Response:

The Minister congratulated the Chairman for his re-election as CFC Chair. He also took the opportunity to welcome the new CFC members to the committee.

a) Appointment of CDF Board

The Minister laid before the Committee a schedule of nominees to the CDF Board (*copy annexed to the Minutes*). In the list, the Minister appointed 6 men and 5 women. 8 of the nominees were appointed according to CDF (Amendment) Act, 2007 Section 3 (e). The other 4 were appointed according to Section 3(f) of the Act.

The Committee was concerned about ethnic and regional imbalance in the appointments. The Committee argued that the Minister should have used Section 3(f) of the Act to achieve regional balance that may not have been achieved pursuant to the process under subsection 5(5).

The Minister was requested to provide more information by adding two columns to show the appointees' county of origin and number of years served in the CDF Board.

The Committee also raised concern of the fact that the former CDF Board Chairperson and the CEO were from the same region. The Minister explained that 2 previous members appointed to chair the Board turned down the offer citing various reasons and he thereafter appointed Ms. Barassa who accepted the position. The CEO was appointed following a competitive process.

The secretariat was instructed to prepare the necessary documentation for the vetting of nominees, i.e

- i. Constitutional requirements
- ii. CDF Act requirements
- iii. Vetting procedure

b) CDF Allocations for FY 2011/12

The Minister informed the committee that there were errors in figures read by the Minister in his Budget Speech vis-à-vis the figures contained in the Printed Estimates. According to the Minister's Speech, CDF was allocated Kshs. 16.97 billion while according to the Printed Estimates, 2.5% of Ordinary Revenue (Kshs. 713.6 billion) is Kshs. 17.84 billion. This resulted in a shortfall of Kshs. 0.863 billion.

He further added the Permanent Secretary, Ministry of Planning wrote a letter to MoF seeking clarification on the correct allocation to CDF. MoF agreed in principle (not in writing) to shift the difference of Kshs. 0.863 billion from the Kshs. 4.2 billion Conditional Grant (in the Printed Estimates) to cover the difference. Treasury has not given the terms for the Conditional Grant. In his Budget Speech, the MoF indicated that the grant would be allocated equally to all constituencies. The Committee resolved to distribute the funds equitably.

The Ministry of Planning was given the go ahead to allocate Kshs. 17 84 billion to CDF for FY 2011/12.

CDF was also allocated Kshs. 1.8 billion owed to CDF in arrears.

The Minister further reported that Ministry of Planning was expecting the 1st allocation for FY 2011/12 in one week's time. The Committee urged the Minister to expedite the release of funds early in the Quarter without unnecessary delays. Because of the delay in releasing the funds for the 1st Quarter, the Minister was implored upon to negotiate for release of funds for 2 Quarters.

MINUTE NO. 10/2011: ANY OTHER BUSINESS

Disbursement status for FY 2010/11

Constituencies that have received full allocations -140

Constituencies that have not received full allocations – 70

Gichugu Constituency was cited as one of the constituencies that not received full allocations because of delays occasioned by the area DDO.


Because of the persistent complaints about DDOs, the Minister was urged to give guidance to all DDOs and FAMs on how to hasten implementation of projects and not vice versa. The Minister committed himself to bring all DDOs and FAMs together during orientation of the new CDF Board and give them guidelines on fast tracking of project implementation at the constituency level.

Committee's First Meeting

Hon. Kizito, a committee member expressed concern that he did not receive notification for the Committee's first meeting in which the Chairman was elected. The secretariat explained its position that notices and text messages were sent out on Thursday, 28th July, 2011 after the Speaker directed that the Committee hold its first sitting the following day, Friday, 29th July, 2011 at 10am.

MINUTE NO. 11/2011: ADJOURNMENT

There being no any other business and the time being thirty minutes past twelve o'clock, the Chairman adjourned the Sitting until 16th August, 2011 at 5.00p.m.

SIGNATURE.....
(Chairperson)

DATE 6TH SEPTEMBER, 2011

MINUTES OF THE THIRD MEETING OF THE CONSTITUENCIES FUNDS COMMITTEE HELD ON TUESDAY, 16TH AUGUST, 2011 IN COMMITTEE ROOM ON 4TH FLOOR, CONTINENTAL HOUSE, PARLIAMENT BUILDINGS, AT 5.20 P.M.

PRESENT

The Hon. John Dache Pesa, MP - Acting Chairman
The Hon. F. T. Nyammo, MP
The Hon. Manson Nyamweya, MP
The Hon. (Eng.) Nicolas Gumbo, MP
The Hon. Justus Kizito, MP
The Hon. (Dr.) Nuh Nassir, MP

ABSENT

The Hon. Ekwere Ethuro, MP - Chairman
The Hon. Martha Karua, MP
The Hon. (Eng.) Alfred Sambu, MP
The Hon. Charles Kilonzo, MP
The Hon. Nkoidila Ole Lankas, MP

IN ATTENDANCE

NATIONAL ASSEMBLY

Susan Maritim - Third Clerk Assistant
Abenayo Wasike - Third Clerk Assistant
Nicodemus Odongo - Fiscal Analyst
Denis Abisai - Legal Counsel

CDF BOARD

Mrs. Agnes Odhiambo - CDF Chief Executive Officer

MINUTE NO. 12/2011: PRELIMINARY OF THE MEETING

The Chairman called the meeting to order at 5.20pm and welcomed everyone to the meeting. The opening prayer was said by Hon. John D. Pesa, MP.

MINUTE NO. 13/2011: ADOPTION OF THE AGENDA

The Agenda of the Sitting was adopted by the Members present as follows;

1. Adoption of the Agenda
2. Confirmation of the Minutes of previous sitting
3. Matters Arising from the Minutes of the previous sitting
4. **Consideration of nominees to the CDF Board**
5. Any Other Business
6. Adjournment & Date of the Next Sitting

MINUTE NO. 14/2011: CONFIRMATION OF MINUTES OF THE PREVIOUS SITTING

The committee deferred confirmation of Minutes of the 1st and 2nd Meeting until a later date.

MINUTE NO. 15/2011: CONSIDERATION OF NOMINEES TO THE CDF BOARD

The secretariat informed the Committee that the Permanent Secretary, Ministry of Planning, National Development and Vision 2030 wrote to the Clerk forwarding the names and Curriculum Vitae of the nominees to the CDF Board for approval by Parliament. The letter was dated 12th August, 2011. The Clerk then forwarded the list to the Committee for consideration.

The Committee noted that the Minister complied with the Committee's direction to add two columns to the schedule indicating the nominees' County of Origin and another column indicating whether the nominee was a new or continuing member of the Board.

There was debate on whether the Minister followed the right channel in forwarding the names to the Committee. It was resolved that the names were properly before the Committee and that the committee should go ahead with the vetting process.

The Committee resolved to invite the nominees for vetting on Monday, 22nd August, 2011 and Tuesday, 23rd August, 2011 at 9.00am.

MINUTE NO. 16/2011: ANY OTHER BUSINESS

The CDF Board Chief Executive Officer gave the following update on the CDF Allocations for the FY 2011/12:-

ITEM	Amount (kshs.)
CDF Allocation for FY 2011/12	17. 515 billion
CDF Arrears for FY 2004/05, 07/08, 08/09	1. 8 billion
Conditional Grant	3. 663 billion
TOTAL ALLOCATION FOR FY 2011/12	22. 978 BILLION

The Conditional Grant funds were meant for three main sectors namely; Water, Education and Health & Sanitation. The guidelines for utilization of the Conditional Grant are yet to be discussed and finalized with Treasury. It was clarified that the funds were meant for completion of CDF projects and not ESP Projects.

The CEO also informed the Committee that the CDF Board will deduct 3% administration cost from the Conditional Grant. It was agreed that the matter will be discussed further when the Committee will be considering the Board's budget.

Treasury allocated Kshs. 1.8 billion as arrears vis-à-vis the calculated arrears of Kshs. 1.756 billion. The Board, therefore, got an excess allocation of Kshs. 41 million.

MINUTE NO. 17/2011: ADJOURNMENT

There being no any other business and the time being thirty minutes past twelve o'clock, the Chairman adjourned the Sitting until Monday, 22nd August, 2011 at 900 a.m.

SIGNATURE..........DATE 6th SEPTEMBER, 2011
(Chairperson)

MINUTES OF THE SIXTH MEETING OF THE CONSTITUENCIES FUNDS COMMITTEE HELD ON TUESDAY, 30TH AUGUST, 2011 IN COMMITTEE ROOM ON 4TH FLOOR, CONTINENTAL HOUSE, PARLIAMENT BUILDINGS, AT 9.00 A.M.

PRESENT

The Hon. Ekwee Ethuro, MP - Chairman
The Hon. John Dache Pesa, MP - Vice Chairman
The Hon. Charles Kilonzo, MP
The Hon. (Eng.) Alfred Sambu, MP
The Hon. (Eng.) Nicolas Gumbo, MP

ABSENT

The Hon. Martha Karua, MP
The Hon. Justus Kizito, MP
The Hon. F. T. Nyammo, MP
The Hon. (Dr.) Nuh Nassir, MP
The Hon. Nkoidila Ole Lankas, MP

IN ATTENDANCE

NATIONAL ASSEMBLY

Susan Maritim - Third Clerk Assistant
James Ginono - Third Clerk Assistant
Abenayo Wasike - Third Clerk Assistant

MINUTE NO. 28/2011: PRELIMINARY OF THE MEETING

The Chairman called the meeting to order at 9.20am and welcomed everyone to the meeting. The opening prayer was said by Hon. Ekwee Ethuro, MP.

MINUTE NO. 29/2011: ADOPTION OF THE AGENDA

The Agenda of the Sitting was adopted by the Members present as follows:

1. Adoption of the Agenda
2. **Vetting of CDF Board nominees**
3. Any Other Business
4. Adjournment

MINUTE NO. 30/2011: VETTING PROCEDURE OF THE CDF BOARD NOMINEES

The procedure of forwarding the names of the nominees to the Committee elicited debate on whether the names should have been tabled in Parliament first before submitting to the Committee. Section 5(6) of the CDF Act requires the Minister to submit the names to Parliament for approval before appointments are made. The Committee received the letter dated 12th August, 2011 forwarding the names from the Minister of Planning via the Clerk of the National Assembly.

It was resolved that the procedure needs to be clarified for future reference. In view of the urgency to have a Board in place at the earliest opportunity, it was resolved that the Committee goes ahead with vetting of the nominees as scheduled.

The provisions of the 6th Schedule on the Board's Tenure of Office were also discussed. The Act provides that members of the Board shall serve for a period of 3 years but shall be eligible for appointment for not more than two consecutive terms.

Three of the nominees for appointment to the Board will be serving their second term. They are Ms. Barossa, Mr. Abass and Dr. Wamakonjio.

In vetting of the nominees, the Committee was guided by the following Constitutional and statutory provisions:-

A: CONSTITUTION OF KENYA

- **Chapter 6 on Leadership and Integrity**
- **Chapter 8 on Legislature: Establishment and Role of Parliament 125(1) & (2))** gives Parliamentary Committees powers to summon witnesses and call for evidence

B: LEGISLATION

1. The Commission for the Implementation of The Constitution Act, 2010

- Section 30 gives criteria for vetting or approving nominees
- 2nd Schedule of the CIC Act, 2010 provides a questionnaire that should be applied for vetting/approval of nominees to public office where parliamentary approval is required.

2. Powers and Privileges Act

Part III of the Powers & Privileges Act – Evidence

- Section 14 – parliamentary committees have powers to order any person to appear before it and give evidence
- Section 15 – Clerk shall notify the witness of the order to appear before the committee
- Section 16- requirement for witness to be examined under Oath
- Section 17 (1) – right of witness not to answer questions that may be of private nature that does not affect the subject of inquiry
- Section 17 (2) – refusal of witness to answer question. The chairman may report the witness to the Speaker for further action.

3. Constituencies Development Fund (Amendment) Act, 2007

- Section 5 : Establishment of the CDF Board
- Section 5(3): Board of Management composition
- Section 5(6):Parliamentary approval for Board/CEO appointments
- Section(6): Functions of the Board
- First Schedule – list of organizations to nominate persons to the Board
- Sixth Schedule – Provisions as to the conduct and business of the Board
- PART V: Establishment of CFC (Section 27 (1)
- Section 27 (4): Functions of CFC
- Section 27(5): CFC Reports to Parliament
- Section 28: Board to submit monthly reports and disbursements to CFC

C: STANDING ORDERS

S.O 159: Nomination of members to Select Committees

S.O 160: Criteria for nomination

S.O 161: Composition of Select Committees

S.O 173: gives powers to Parliamentary Committees to summon witnesses

MINUTE NO. 31/2011: VETTING OF THE BOARD NOMINEES

1. Nomination of Ms. Jennifer Barassa as a Member of the CDF Board

The committee having considered the curriculum vitae of Ms. Jennifer Barasa and having heard her submissions during the interview, made the following observations on her nomination for appointment as member of the CDF Board:

- That Ms. Jennifer Barasa is a Kenyan Citizen born in 1952 and holds a Bachelors degree in Education from the University of Nairobi, Diploma in Marketing from London chambers of Commerce and Industry, Certificate from Marketing Society of Kenya.
- Ms. Barasa has worked with Top Image Ltd as CEO, McCann Erickson as account Director, Sterling Health (GSK) as Country Manager, Boots Pharmaceuticals as Brand Manager, Kodak as Consumer and Marketing Educator and was the first Kenyan African teacher at Lenana School.
- She has been a member of the Kenya National Chambers of Commerce and Industry from 1980 to date. This is the organization that nominated her for appointment to the Board.
- She also served as the Chairperson of the previous CDF Board.
- She is a diligent professional with Membership in Professional organizations and has received several awards.
- She has fully complied with her tax obligations to the state and satisfied the Committee on her record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends her appointment to the CDF Board for a second term.

2. Nomination of Eng. Hillary James Ntabo Nyaanga as a Member of the CDF Board

The Committee having considered the curriculum vitae of Eng. Hillary Nyaanga and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- Eng. Hillary Nyaanga is a Kenyan citizen born in 1960 and holds a Bachelor of Science Degree in Civil Engineering from the University of Nairobi.
- Eng. Nyaanga has trained in Strategic leadership Development Programme at the Kenya Institute of Administration, Practical Application of Construction Technology at JICA in Tokyo Japan and Talent management and peer Administration mentoring at the KIA.

- Eng. Nyaanga was employed as an assistant Engineer Ministry of Public Works in 1985 and rose through the ranks to his current position as the Ministry of Public Works Senior Principal Superintending Engineer.
- He is a fellow of the Institute of Engineers of Kenya. It is this organization that nominated him for appointment as a CDF Board member.
- He is also a life member of JICA ex-Participants of Alumni of Kenya-Japan.
- He is registered with Kenya Engineers Registration Board as a Registered consulting Engineer.
- He has published writings on the Genesis of Collapsing Buildings in Kenya and gives lectures as a resource person during Engineers' conferences (local and International)
- He has fully complied with his tax obligations to the state and satisfied the Committee on his record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board.

3. Nomination of Dr. Jane Nyawira Kabugi as a Member of the CDF Board

The Committee having considered the curriculum vitae of Dr. Jane Nyawira Kabugi and having heard her submissions during the interview, made the following observations on her nomination for appointment as member of the CDF Board:

- Dr. Kabugi is a Kenyan citizen born in 1970 and holds a Doctorate degree in Religious Studies from the University of Nairobi, a Masters Degree in Religious studies from the same University and a Bachelors Degree in Education from Moi University.
- She is a Consultant and part-time Lecture at St. Paul's University and South Eastern University Colleege-Kitui.
- She has worked extensively with several Non-Governmental Organizations and the Catholic Church which nominated her for appointment to the CDF Board.
- She has vast experience in both urban and rural community development.
- She has fully complied with her tax obligations to the state and satisfied the Committee on her record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends her appointment to the CDF Board.

4. Nomination of Mr. Xavier Maina Nyamu as a Member of the CDF Board

The committee having considered the curriculum vitae of Mr. Xavier Maina Nyamu and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- That Mr. Xavier Nyamu is a Kenyan citizen born in 1953 and holds a P1 Certificate from Kamwenja Teachers College.
- He rose through the ranks from a primary school teacher to his current position as Deputy Secretary General of the Kenya National Union of Teachers (KNUT).
- He has received several awards and is a Board member of several organisations including Board of Governors of Kenya Technical Teachers College, Buru Buru Girls High School and Utawala Academy.

- He has fully complied with his tax obligations to the state and satisfied the Committee on his record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board.

5. Nomination of Mrs. Faith Jebet Chilgong as a Member of the CDF Board

The committee having considered the curriculum vitae of Mrs. Faith Jebet Chilgong and having heard her submissions during the interview, made the following observations on her nomination for appointment as member of the CDF Board:

- She is a Kenyan citizen born in 1965 and holds a Masters of Business Administration degree from Egerton University and a Bachelor of Commerce degree in Business Administration from the University of Nairobi.
- She has worked with the Cooperative Bank of Kenya, Kenya National Assurance Company, Milling Corporation of Kenya and Office of the President among others. She is currently a part-time lecturer at the Kenya Institute of Management.
- She has fully complied with her tax obligations to the state and satisfied the Committee on her record of leadership and integrity.
- The nominating body, Kenya National Federation of Agricultural Producers contested the nomination of Mrs. Chilgong stating that it did not submit her name for appointment to the CDF Board.

The Committee found the nominee not qualified for appointment pursuant to Section 5(5) and further recommends that the Minister sorts out the nomination issue with the nominating body and satisfies the Committee that indeed the nominee is duly nominated by the Kenya National Federation of Agricultural Producers.

6. Nomination of Mr. Odongo Mark Okeyo as a Member of the CDF Board

The committee having considered the curriculum vitae of Mr. Odongo Mark Okeyo and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- He is a Kenyan citizen born in 1958 and holds a Masters of Business Administration degree in Strategic Planning from Moi University. He also holds a Bachelors Degree in Law from Aligarh University, India and a Bachelor of Arts degree from Punjab University in India, MBA.
- He is also a Certified Public Secretary and a life member of the Institute of Certified Public Secretary.
- He has been a member of the Law Society of Kenya from 1988 to date and is a practicing lawyer.
- He was nominated by the Minister pursuant to Section 5 (3) (f).

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board.

7. Nomination of Mr. Adow Abdullahi Barrow as a Member of the CDF Board

The committee having considered the curriculum vitae of Mr. Adow Abdullahi Barrow and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:


- He is a Kenyan Citizen born in 1969 and holds a Diploma in Logistics and Procurement from the School of London.
- He has served as a logistics officer with OXFAM.
- He has fully complied with his tax obligations to the state.
- He was nominated by the Minister pursuant to Section 5 (3) (f).
- The nominee was found wanting in his limited knowledge of the operations of CDF.

The Committee did not find the nominee qualified and recommends that the Minister submits another nominee for appointment to the CDF Board.

MINUTE NO. 32/2011: ADJOURNMENT

There being no any other business and the time being one o'clock, the Chairman adjourned the Sitting until 2.00pm the same day.

SIGNATURE



DATE

6TH SEPTEMBER, 2011
(Chairperson)

MINUTES OF THE SEVENTH MEETING OF THE CONSTITUENCIES FUNDS COMMITTEE HELD ON TUESDAY, 30TH AUGUST, 2011 IN COMMITTEE ROOM NO. 9., MAINPARLIAMENT BUILDINGS, AT 2.00 P.M

PRESENT

The Hon. Ekwee Ethuro, MP - Chairman
The Hon. John Dache Pesa, MP - Vice Chairman
The Hon. Charles Kilonzo, MP
The Hon. (Eng.) Alfred Sambu, MP
The Hon. (Eng.) Nicolas Gumbo, MP
The Hon. F. T. Nyammo, MP

ABSENT

The Hon. Martha Karua, MP
The Hon. Justus Kizito, MP
The Hon. (Dr.) Nuh Nassir, MP
The Hon. Nkoidila Ole Lankas, MP

IN ATTENDANCE

NATIONAL ASSEMBLY

Susan Maritim - Third Clerk Assistant
James Ginono - Third Clerk Assistant
Abenayo Wasike - Third Clerk Assistant

MINUTE NO. 33/2011: PRELIMINARY OF THE MEETING

The Chairman called the meeting to order at 2.20pm and welcomed everyone to the meeting. The opening prayer was said by Hon. Ekwee Ethuro, MP.

MINUTE NO. 34/2011: ADOPTION OF THE AGENDA

The Agenda of the Sitting was adopted by the Members present as follows;

1. Adoption of the Agenda
2. **Vetting of CDF Board nominees**
3. Any Other Business
4. Adjournment

MINUTE NO. 35/2011: VETTING OF THE BOARD NOMINEES

1. **Nomination of Major Rose Mbula Kioko as a Member of the CDF Board**

The committee having considered the curriculum vitae of Major Rose Mbula Kioko and having heard her submissions during the interview, made the following observations on her nomination for appointment as member of the CDF Board:

- She is a Kenyan citizen born in 1971 and is pursuing a Bachelors degree in Development Studies at Mt. Kenya University. She also holds a Diploma in Community Development and Social Work from the same university.
- She also holds a Diploma in Biblical and Religious Studies from William Booth Memorial College
- She is a full time pastor in the Salvation Army church and a member of the National Council Churches of Kenya (NCCCK). She was nominated for appointment to the CDF Board by the NCCCK.
- She has fully complied with her tax obligations to the state and satisfied the Committee on her record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends her appointment to the CDF Board.

2. Nomination of Mrs. Rosalia Shida Nyalle as a Member of the CDF Board

The committee having considered the curriculum vitae of Mrs. Rosalia Shida Nyalle and having heard her submissions during the interview, made the following observations on her nomination for appointment as member of the CDF Board:

- She is a Kenyan citizen born in 1956 and holds a Bachelors of Commerce degree in Commerce (Accounting option) from the University of Nairobi.
- She is a Certified Public Secretary and an ordinary member of the Institute of Certified Public Secretaries of Kenya (ICPSK)
- She is also a Certified Public Accountant of Kenya and an ordinary member of the Institute of Public Secretaries of Kenya (ICPAK). She was nominated by the ICPACK for appointment as a CDF Board member.
- Mrs. Nyalle is currently the Finance Manager at Oceanfreight (FA) Ltd
- She has served in several organizations as a senior auditor, senior accountant and finance controller. They include; Finance Director at P & O Lloyd (EA) Ltd, Financial Controller at Mackenzie Maritime Ltd., Chief Accountant at Kenya Petroleum Refineries Ltd., Auditor Senior at Deloitte and Touche Ltd. among others.
- She has fully complied with her tax obligations to the state and satisfied the Committee on her record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends her appointment to the CDF Board.

3. Nomination of Mr. Ahmed Ibrahim Abass as a Member of the CDF Board

The committee having considered the curriculum vitae of Mr. Ahmed Ibrahim Abass and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- He is a Kenyan citizen born in 1969 and holds a Bachelor of Commerce degree from the University of Nairobi and a Higher National Diploma in Supplies and Procurement from the Institute of Commercial Management.
- He is a former member of the immediate CDF Board.

- He has also served as a Procurement Officer at the Kenya Revenue Authority and a Supplies Officer in the Office of the President.
- The nominee contested the Ijara Parliamentary seat in 2007. He satisfied the committee in demonstrating his non-impartiality in discharging his duties as a member of the CDF Board.
- He has fully complied with his tax obligations to the state and satisfied the Committee on his record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board for a second term.

4. Nomination of Dr. John Ongege Wamakonjio as a Member of the CDF Board

The committee having considered the curriculum vitae of Dr. John Ongege Wamakonjio and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- Dr. John Wamakonjio is a Kenyan Citizen born in 1948 and holds a PhD degree in Language Education from Kenyatta University, Master of Education degree from Kenyatta University and a Diploma in Education Studies from the University of Wales, United Kingdom.
- He is currently a senior lecturer at Moi University and was a teacher for over ten years in various schools. He is also a Board member of various secondary schools.
- He served as a Board member of the immediate CDF Board and is seeking reappointment to the Board.
- He has fully complied with his tax obligations to the state and satisfied the Committee on his record of leadership and integrity.
- He was nominated by the Minister pursuant to Section 5 (3) (f).

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board for a second term.

5. Nomination of Mr. David Tito Kiprono Koross as a Member of the CDF Board

The committee having considered the curriculum vitae of Mr. David Tito Kiprono Koross and having heard his submissions during the interview, made the following observations on his nomination for appointment as member of the CDF Board:

- Mr. Koross is a Kenyan citizen born in 1972 and holds a Bachelor's degree in Economics from University of Nairobi. He is pursuing an Executive Master of Business Administration degree in Moi University.
- He is currently the Head of Client Relationship at Stanbic Investment Management Services (EA) Ltd. He has also served as a Client Relationship Manager at CFC Financial Services, Senior Compliance Officer at the Retirement Benefits Authority, and Loans Officer at the Kenya Tourist Development Corporation.
- The nominee demonstrated good knowledge of the operations of CDF.
- He will bring to the Board expertise in Monitoring and Evaluation.
- He was nominated by the Minister pursuant to Section 5 (3) (f).

- He has fully complied with his tax obligations to the state and satisfied the Committee on his record of leadership and integrity.

The Committee found the nominee qualified for appointment as a CDF Board member and recommends his appointment to the CDF Board.

MINUTE NO. 36/2011: ADJOURNMENT

It was resolved that the Committee should organize a workshop to discuss alignment of CDF with the new Constitution and propose amendments to the CDF Act.

MINUTE NO. 37/2011: ADJOURNMENT

There being no any other business and the time being five o'clock, the Chairman adjourned the Sitting until Thursday, 1st September, 2011 at 12.00pm.

SIGNATURE



DATE

6th SEPTEMBER, 2011
(Chairperson)

MINUTES OF THE 9TH SITTING OF THE CONSTITUENCIES FUND COMMITTEE HELD ON TUESDAY, 6TH SEPTEMBER, 2011 IN COMMITTEE ROOM NO.9, MAIN PARLIAMENT BUILDING, AT 12:30PM

Present:

The Hon. Ekwee Ethuro, MP - Chairperson
The Hon. John Dache Pesa, MP - Vice Chairperson
The Hon. (Dr.) Nuh Nassir, MP
The Hon. (Eng) Nicholas Gumbo, MP
The Hon. (Eng.) Alfred Sambu, MP
The Hon. F. T. Nyammo, MP

Absent

The Hon. Justus Kizito, MP
The Hon. Martha Karua, MP
The Hon. Nkoidila Ole Lankas, MP
The Hon. Charles Kilonzo, MP

Kenya National Assembly

Susan Maritim - Clerk Assistant
Wasike Abenayo - Clerk Assistant
James Ginono - Clerk Assistant

MINUTE NO. 45/2011: PRELIMINARY OF THE MEETING

The Acting Chairman called the meeting to order at 12.30pm and welcomed everyone to the meeting. The opening prayer was said by The Hon. Ekwee Ethuro, MP

MINUTE NO. 46/2011: ADOPTION OF THE AGENDA

The agenda was adopted by the Members present.

Agenda

1. Adoption of the Agenda
2. Confirmation of Minutes of Previous Meetings
3. Matters Arising from Minutes of Previous Meetings
4. **Adoption of the Report on the Board Members**
5. Any Other Business
6. Adjournment

MINUTE NO. 47/2011: CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Minutes of 1st Sitting held on Friday, 29th July, 2011 were proposed by Hon. John D. Pesa, MP and seconded by Hon. Dr. Nuh Nassir, MP as true proceedings of the meeting.

Minutes of 3rd Sitting held on 16th August, 2011 were proposed by Hon. F. T. Nyammo, MP and seconded by Hon. Eng. Nicolas Gumbo, MP as true proceedings of the meeting.

Minutes of 4th Sitting held on 24th August, 2011 were proposed by Hon. (Dr.) Nuh Nassir, MP and seconded by Hon. F.T. Nyammo, MP as true proceedings of the meeting.

Confirmation of Minutes of the 5th Sitting held on 25th August, 2011 was deferred to the next meeting.

Minutes of 6th Sitting held on 30th August, 2011 were proposed by Hon. John Dache Pesa, MP and seconded by Hon. (Eng.) Nicolas Gumbo, MP as true proceedings of the meeting.

Minutes of 7th Sitting held on 30th August, 2011 were proposed by Hon. Alfred Sambu, MP and seconded by John Dache Pesa, MP as true proceedings of the meeting.

MINUTE NO. 48/2011: MATTERS ARISING FROM MINUTES OF THE PREVIOUS MEETINGS

Min. No. 18/2011: Following the appointment of Mrs. Agnes Odhiambo as the Controller of Budget, the committee noted that the Minister should expedite the process of appointing an acting Chief Executive Officer until a new CEO is appointed by the Board as required by section 7 of the CDF Act.

Min. No. 16/2011: the Committee directed that the Board furnishes the Committee with:-

- i. Disbursement status of the funds for FY 2010/11 and FY 2011/12.
- ii. Profile and implementation status of all CDF Projects stating reasons for incompleteness.

MINUTE NO. 49/2011: ADOPTION OF THE REPORT ON THE VETTING OF CDF BOARD NOMINEES

The report on the vetting of CDF Board nominees was unanimously adopted by the members present.

The adoption of the report was proposed by Hon. (Eng.) Alfred Sambu, MP and seconded by Hon. (Eng.) Nicolas Gumbo, MP.

MINUTE NO. 50/2011: ADJOURNMENT AND DATE OF THE NEXT MEETING

And there being no other business, the meeting adjourned at 1.30pm. The date of the next meeting will be communicated by way of notice.

Signed.....


(CHAIRMAN)

Date.....

6TH SEPTEMBER, 2011