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NATIONAL ASSEMBLY
REGISTRY
19 FEB 2007
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REPUBLIC OF KENYA

**ORGANIZATION OF
THE GOVERNMENT
OF THE
REPUBLIC OF KENYA**

January, 2007

ISSUED BY THE OFFICE OF THE PRESIDENT, NAIROBI

REPUBLIC OF KENYA

Office of the President,
P. O. Box 30510 - 00100,
NAIROBI.

30th January, 2007

Presidential Circular No.1/2007

ORGANIZATION OF THE GOVERNMENT

This Circular is issued with the authority of His Excellency the President and it contains appointments and changes made in the Government since the previous circular was issued on 3rd May, 2005. The Ministerial portfolio responsibilities remain an internal matter for each Ministry to determine within the broad scope of the listed functions, and these responsibilities will be varied as circumstances and needs arise. This circular supersedes all previous Presidential Circulars on the above subject.

Amb. Francis K. Muthaura, E.G.H.
PERMANENT SECRETARY, SECRETARY TO THE
CABINET AND HEAD OF THE PUBLIC SERVICE

To:

All Ministers.
All Assistant Ministers.
All Permanent Secretaries *(with sufficient copies for all Heads of Department)*.
All Provincial Commissioners.
The Attorney-General.
The Private Secretary/Comptroller of State House.
The Controller and Auditor-General.
The Secretary, Public Service Commission of Kenya.
The Clerk, National Assembly.
The Registrar, High Court of Kenya.
The Chairman, Electoral Commission of Kenya.

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1. OFFICE OF THE PRESIDENT

Harambee House, Harambee Avenue, P. O. Box 30510-00100, Nairobi
Telephone: 227411
Telegrams: "RAIS"

HIS EXCELLENCY THE HON. MWAI KIBAKI, C.G.H., M.P.

Minister of State for Provincial Administration and Internal Security:
THE HON. JOHN N. MICHUKI, E.G.H., M.P.

Assistant Minister for Internal Security: **THE HON. PETER G. MUNYA, M.P.**

Assistant Minister for Provincial Administration: **THE HON. JOSEPH KAHINDI KINGI, M.P.**

Minister of State for Public Service: **THE HON. MOSES AKARANGA, E.G.H., M.P.**

Assistant Minister for Public Service: **THE HON. BONIFACE MGANGA, M.P.**

Minister of State for Defence: **THE HON. NJENGA KARUME, E.G.H., M.P.**

Assistant Minister, Ministry of State for Defence: **THE HON. STEPHEN K. TARUS, M.P.**

Minister of State for Immigration and Registration of Persons:

THE HON. GIDEON S. KONCHELAH, E.G.H., M.P.

Assistant Minister, Ministry of State for Immigration and Registration of Persons:

THE HON. ANANIAH MWABOZA, M.P.

Minister of State for Special Programmes: **THE HON. JOHN K. MUNYES, E.G.H., M.P.**

Assistant Minister, Ministry of State for Special Programmes: **THE HON. WARIO ALI, M.P.**

Permanent Secretary, Secretary to the Cabinet and Head of the Public Service:

AMB. FRANCIS K. MUTHAURA, E.G.H.

Permanent Secretary, Ministry of State for Provincial Administration and Internal Security:

MR. CYRUS T. GITUAI, C.B.S.

Permanent Secretary, Ministry of State for Defence: **MR. ZACHARY N. MWAURA, C.B.S.**

Permanent Secretary, Ministry of State for Public Service: **MR. TITUS M. NDAMBUKI, H.S.C.**

Permanent Secretary, Ministry of State for Special Programmes:

MRS. RACHEL A. ARUNGAH, C.B.S.

Permanent Secretary, Ministry of State for Immigration and Registration of Persons:

MR. EMMANUEL M. KISOMBE, C.B.S.

Permanent Secretary, Public Service Reform and Development Secretariat:

MS. JOYCE NYAMWEYA, C.B.S.

Private Secretary/Comptroller of State Houses: **MR. HYSLOP IPU, C.B.S.**

Advisor/Permanent Secretary **MR. STANLEY K. MURAGE, C.B.S.**

Principal Administrative Secretary, Cabinet Office: **MR. FRANCIS K. MUSYIMI, H.S.C.**

Public Communications Secretary/Government Spokesman: **DR. ALFRED N. MUTUA, E.B.S.**

Secretary, Performance Contracts: **MR. RICHARD E. NDUBAI, O.G.W.**

Secretary, State Corporations Advisory Committee: **MR. STEPHEN K. KIROGO**

ICT Secretary/Directorate of E-Government: **DR. SYLVANUS JUMA OKECH**

Ag. Secretary, National Economic and Social Council (NESC): **MR. LEONARD N. KIMANI**

Inspector -General, Inspectorate of State Corporations: **MR. PETER B. ONDIEKI**

DEFENCE HEADQUARTERS

Ulinzi House, P. O. Box 40668-00100, Nairobi

Telephone: 2721100

Telegrams: "DEFENCE"

Chief of General Staff: **GENERAL JEREMIAH MUTINDA KIANGA E.G.H., C.B.S., 'ndc' (K)**
'cgsc' (USA)

Vice-Chief of General Staff: **LIEUTENANT GENERAL JULIUS WAWERU KARANGI,**
M.G.H, C.B.S., 'ndc' 'psc' (K)

KENYA ARMY HEADQUARTERS

Ulinzi House

P. O. BOX 30503-00100, Nairobi

Telephone: 2721100

Telegrams: "ARMY"

Commander, Kenya Army: **LIEUTENANT GENERAL AUGUSTINO STEPHEN KARANU**
NJOROGE, M.G.H., C.B.S., 'ndc' (K) 'cgsc' (USA)

KENYA AIR FORCE HEADQUARTERS

EASTLEIGH

P. O. BOX 48888-00100, Nairobi

Telephone: 6764400 - 15

Telegrams: "KAF"

Commander, Kenya Air Force: **MAJOR GENERAL HAROLD MWAKIO TANGAI, E.B.S.**
'ndc' 'psc'(K)

KENYA NAVY HEADQUARTERS

P. O. Box 95350-81104, Mombasa

Telephone: 041-2451201-5, Mombasa

Telegrams: "NAVY"

Commander, Kenya Navy: **MAJOR GENERAL SAMSON JEFWA. MWATHETHE, M.B.S.,**
D.C.O, 'ndc', (K) 'psc (UK)

KENYA POLICE HEADQUARTERS

Vigilance House, Harambee Avenue, P.O. Box 30083, Nairobi

Telephone: 341411

Telegrams: 'VIGILANCE'

Commissioner of Police: **MAJOR GENERAL MOHAMED HUSSEIN ALI, M.G.H., M.B.S.**

CRIMINAL INVESTIGATIONS DEPARTMENT

CID Headquarters, P.O. BOX 30036, Nairobi

Telephone: 512090

Telegrams: 'CRIMINAL'

Director of Criminal Investigations: **MR. SIMON G. KARANJA**

GENERAL SERVICE UNIT

GSU Headquarters, Thika Road, P.O. Box 49506, Nairobi

Telephone: 802733/802738

Telegrams: 'POLGEN'

Commandant, General Service Unit: MR. MATHEW K. ITEERE, O.G.W.

ADMINISTRATION POLICE

Harambee House, Harambee Avenue, P.O. Box 30510, Nairobi
Telephone: 227411
Telegrams: "RAIS"

Administration Police Commandant: MR. KINUTHIA MBUGUA, C.B.S. O.G.W.

NATIONAL SECURITY INTELLIGENCE SERVICE

Telephone: 344248/344252/3/4/5 P.O. Box 30091 - 00100, Nairobi
Fax: 243006
Telegrams: "SECINTEL"

Director General: MAJOR. GENERAL MICHAEL GICHANGI, C.B.S., D.C.O.

FUNCTIONS

Cabinet Office:

- Organization and Co-ordination of Government Business.
- Appointment and Terms of Service of Ministers and Assistant Ministers.
- Appointment of Permanent Secretaries.
- Appointment of Judges.
- Appointment of Ambassadors and High Commissioners.
- Constitution and Abolition of Public Offices.
- Commissions of Inquiry
- Custodian of Kenya Seal.
- Honours and Awards.
- Public Holidays.
- Inspection of State Corporations.
- State Corporations Advisory Committee.
- Directorate of e-Government.
- Public Communications Office.
- National Economic and Social Council.
- National Vision 2030.
- Nominations for Senior Jobs in International Organizations.
- Kenya Southern Sudan Liaison Office.
- Public Service Reform and Development Secretariat.

State House:

- Head of State's Programmes.
- State Houses and Lodges.
- Presidential Press Service.
- Strategic Policy Unit

Provincial Administration and Internal Security:

- Provincial Administration.
- Kenya Police
- Administration Police.
- Government Press.
- Boundaries.
- National Agency for the Campaign Against Drug Abuse (NACADA).
- Government Reception and State Functions.
- Disaster and Emergency Response Co-ordination.
- National Disaster Operations Centre.
- Motor Vehicle Inspection Unit.
- Maintenance of Airstrips.
- Maintenance of Security Roads.

Public Service:

- Human Resource Management and Development .
- Government Training Institutes.
- Performance Management.
- Permanent Public Service Remuneration Review Board.
- Kenya Institute of Administration.

Defence:

Defence Policy and Plans.
Kenya Armed Forces.
National Defence Council.
Kenya Ordinance Corporation.
Landmines Matters.
Disaster Response.
Support for Civil Authority.

Special Programmes:

Special Programme Policies.
Arid and Semi-Arid Resources Management Project.
Coordination of the Campaign Against HIV/AIDS.
Co-ordination of Disaster Risk Reduction Programmes.
National AIDS Control Council.
Maintenance of the Strategic Grain Reserve.
Food Relief.

Immigration and Registration of Persons:

Immigration.
Registration of Persons.
Registration of Births and Deaths.
Refugees.

2. OFFICE OF THE VICE-PRESIDENT

Jogoo House, "A" Taifa Road, P. O. Box 30478, Nairobi
Telephone: 228411
Telegrams: "HOME"

VICE-PRESIDENT AND MINISTER FOR HOME AFFAIRS:
THE HON. DR. ARTHUR MOODY AWORI, E.G.H., E.B.S., M.P.,

Assistant Minister, Ministry of Home Affairs: **THE HON. SAMUEL MOROTO, M.P.**

Assistant Minister, Ministry of Home Affairs: **THE HON. HUSSEIN MAALIM MOHAMMED, M.P.**

Permanent Secretary: **AMB. NANCY C. KIRUI, C.B.S.**

Commissioner of Prisons: **MR. GILBERT MIDHUNE OMONDI, C.B.S.**

Minister of State, Ministry of State for National Heritage: **THE HON. SULEIMAN R. SHAKOMBO, E.G.H., M.P.**

Assistant Minister, Ministry of State for National Heritage: **VACANT**

Permanent Secretary: **MRS. ALICE KEMUNTO MAYAKA, O.G.W.**

Minister of State, Ministry of State for Youth Affairs: **THE HON. DR. MOHAMMED A. KUTI, E.G.H., M.P.**

Assistant Minister, Ministry of State for Youth Affairs: **THE HON. KATOO J. OLE METITO, M.P.**

Permanent Secretary: **MR. KINUTHIA N. MURUGU, C.B.S.**

Director of National Youth Service: **MR. JAPHETH K. MWANIA, C.B.S.**

FUNCTIONS:

Vice-President and Minister for Home Affairs:

Leader of Government Business.
Prisons and Remand Homes.
Criminal Rehabilitation.
Betting Control and Licensing.
Children's Department
Children's Homes.
Probation Services.
Approved Schools.

Minister of State - National Heritage:

National Heritage Policy.
National Archives/Public Records.
National Museums and Monuments.
Historical sites.
NGO Co-ordination.

Minister of State – Youth Affairs

Youth Policy
National Youth Service (NYS)
Kenya Association of Youth Centres.
Youth Development.
Youth Polytechnics.
Youth Enterprise Fund.

3. MINISTRY OF LOCAL GOVERNMENT

Jogoo House, "A" Taifa Road, P. O. Box 30004, Nairobi
Telephone: 217475
Telegrams: "AUTHORITY"

Minister: **THE HON. MUSIKARI N. KOMBO, E.G.H., M.P.**

Assistant Minister for Urban Authorities: **THE HON. ISAACK A. SHAABAN, M.P.**

Assistant Minister for County Councils: **THE HON. GEOFFREY M'CHIRI GACHARA, M.P.**

Permanent Secretary: **MR. SOLOMON S. BOIT, C.B.S.**

FUNCTIONS:

Local Authorities Policy.
Cities, Municipalities, Towns and County Councils Oversight, Management and Development Support.
By-laws for Local Authorities.
Support for Capacity Building in Local Authorities.
Local Government Loans Authority.
Local Authorities Provident Fund.
Kenya Local Government Officers' Superannuation Fund.
Administration of Local Authorities Transfer Fund.

4. MINISTRY OF FINANCE

Treasury Building, Harambee Avenue, P. O. Box 30007, Nairobi
Telephone: 252299
Fax: 310833
Telegrams: "FINANCE"

Minister: **THE HON. AMOS KIMUNYA E.G.H., M.P.**

Assistant Minister for Monetary, Fiscal and Investment Affairs:

THE HON. PETER KENNETH, M.P.

Assistant Minister for Financial Management Affairs: **VACANT**

Permanent Secretary: **MR. JOSEPH K. KINYUA, C.B.S.**

Financial Secretary: **MR. MUTUA KILAKA, S.S.**

Economic Secretary: **(DR.) KAMAU THUGGE**

Investment Secretary: **MRS. ESTHER KOIMET, E.B.S.**

FUNCTIONS

**Economic, Fiscal and Monetary Policies.
National Budget Co-ordination and Control.
Bilateral and Multilateral Development Financing.
Technical Assistance.
Government Revenue, Expenditure and Borrowing.
MTEF and Budget Monitoring.
Kenya Revenue Authority.
Banks and Banking.
Insurance Policy and Regulation.
Financial Institutions.
Capital Markets Authority
Public Debt Management
Government Accounting Services and Internal Audit.
Public Procurement Oversight Authority
Custodian of Government Assets and Property.
Divestiture of Public Enterprises.
Public Procurement Complaints Review and Appeals Board.
Public, Private Partnership Unit.
Government Coast Agent.
Retirement Benefits Authority.
Public Pension Policy and Administration.
Government Information Technology Services (GITS).
Monopolies and Prices Commission.
Restrictive Trade Practices Tribunal**

5. MINISTRY OF HEALTH

**Afya House, Cathedral Road, P. O. Box 30016, Nairobi
Telephone: 2717077
Fax: 2713234
Telegrams: "MINHEALTH"**

Minister: THE HON. CHARITY KALUKI NGILU, E.G.H., M.P.

Assistant Minister for Medical Services: THE HON. (DR.) WILFRED G. MACHAGE, M.P.

Assistant Minister for Public Health: THE HON. (DR.) ENOCK W. KIBUNGUCHY, M.P.

Permanent Secretary: (DR.) HEZRON O. NYANGITO, C.B.S.

Director of Medical Services: (DR.) JAMES W. NYIKAL, M.B.S.

FUNCTIONS

**Health Policy.
Sanitation Policy.
Preventive and Promotive Health Services.
HIV/AIDS Programme and other Sexually Transmitted Infections (STIs) Treatment and
Management.
Health Education.
Family Planning.
Food and Food Handling.
Health Inspection and other Public Health Services.
Quarantine Administration.
Overall Sanitation Services.
Insanitary Nuisances.
Curative Services.
Clinics, Dispensaries, Health Centres and Hospitals.
Registration of Doctors and Para Medicals.
Maternity Services.**

Nurses and Midwives.
National Hospital Insurance Fund.
Kenya Medical Research Institute.*
Kenya Medical Training College.
Government Chemist.
Kenya Medical Supplies Agency (KEMSA)
The Radiation Protection Board.
Regulatory Bodies for Pharmacy and Medicine.

6. MINISTRY OF ROADS AND PUBLIC WORKS

Ministry of Works Building, Ngong Road, P. O. Box 30260, Nairobi
Telephone: 2723101/2723188/2723155/2723135/2723111-6/2723582-87
Telegrams: "MINWORKS"

Minister: **THE HON. SIMEON NYACHAE, E.G.H., M.P.**

Assistant Minister for Roads: **THE HON. JOSHUA NGUGI TORO, M.P.**

Assistant Minister for Public Works: **THE HON. HUSSEIN T. SASURA, M.P.**

Permanent Secretary: **AMB. (ENG.) MOHAMED MAALIM MAHAMUD, C.B.S.**

Engineer-in-Chief: **VACANT**

FUNCTIONS

Roads Development Policy.
Public Works Policy.
Development, Standardization and Maintenance of Roads.
Materials Testing and Advice on Usage.
Public Works Planning and Policy Development.
Standardization and Maintenance of Plant and Equipment.
Vehicles, Plant and Equipment.
Kenya Roads Board.
Development and Maintenance of Public Buildings.
Maintenance of Inventory of Government Property.
Provision of Mechanical and Electrical Services.
Supplies Branch.
Co-ordination of Procurement of Common-user Items by Government Ministries.
Kenya Building Research Centre.
Registration of Engineers, Architects and Surveyors.
Registration of Contractors and Materials Suppliers.
Registration of Civil, Building and Electromechanical Contractors
Kenya Institute of Highways and Building Technology.
Other Public Works.

7. MINISTRY OF EDUCATION

Jogoo House "B", Harambee Avenue, P. O. Box 30040, Nairobi
Telephone: 318581
Telegrams: "EDUCATION"

Minister: **THE HON. (PROF.) GEORGE K. SAITOTI, E.G.H., M.P.**

Assistant Minister for Primary Education: **THE HON. BETH WAMBUI MUGO, M.P.**

Assistant Minister for Higher Education: **THE HON. (DR.) KILEMI MWIRIA, M.P.**

Permanent Secretary: **(PROF.) KAREGA MUTAHL, C.B.S.**

Education Secretary: **(PROF.) GEORGE IMBANGA GODIA**

* Includes human section of Kenya Trypanosomiasis Research Institute.

FUNCTIONS

Education Policy.
Quality Assurance and Supervision of Education Institutions.
Inspection and Supervision of Education Institutions.
Teacher Education and Management.
Schools Administration and Programmes.
Registration of Education and Training Institutions.
Curriculum Development.
Examinations and Certification.
School Equipment.
Early Childhood Education, Care and Development.
Primary and Secondary Education.
Special Needs Education.
University Education.
Continuing Education.
Teachers Service Commission (TSC).
Kenya Institute of Education (KIE).
Kenya National Examinations Council (KNEC).
Science Equipment Production Unit (SEPU).
Commission for Higher Education (CHE).
The Higher Education Loans Board (HELB).
Kenya Education Staff Institute (KESI).
Kenya National Commission for UNESCO.
Jomo Kenyatta Foundation (JKF).
Kenya Literature Bureau (KLB).
Centre for Mathematics, Science and Technology in Africa (CEMASTEA).

8. MINISTRY OF SCIENCE AND TECHNOLOGY

Jogoo House "B", Harambee Avenue, P. O. Box 30040, Nairobi
Telephone: 318581
Telegrams: "EDUCATION"

Minister: THE HON. (DR.) NOAH M. WEKESA, E.G.H., M.P.

Assistant Minister: THE HON. UKUR KANACHO YATANI, M.P.

Permanent Secretary: (PROF). CRISPUS MAKAU KIAMBA, M.B.S.

FUNCTIONS:

Science and Technology Policy.
Technical Education.
Technical Training Institutes.
Institutes of Technology.
National Polytechnics.
Promotion of Research, Science and Technology.
National Council for Science and Technology (NCST).
Research Authorization, Co-ordination, Inventory and Dissemination.
Department of Research Development.

9. MINISTRY OF AGRICULTURE

Kilimo House, Cathedral Road, P. O. Box 30028, Nairobi
Telephone: 2718870
Telegrams: "MINAG"

Minister: THE HON. KIPRUTO RONO ARAP KIRWA, E.G.H., M.P.

Assistant Minister for Research and Extension Services: THE HON. PETER KAINDI, M.P.

Assistant Minister for Crop Production and Marketing: THE HON. PATRICK K. MUIRURI, M.P.

Permanent Secretary: (DR.) ROMANO M. KIOME, C.B.S.

FUNCTIONS

**Agricultural Policy and Services.
National Food Policy.
Crop Production and Marketing.
Pests and Diseases Control.
Agricultural Extension Services.
Phytosanitary Services.
Kenya Agricultural Research Institute (KARI)*.
Kenya Plant Health Inspectorate Service (KEPHIS).
Agricultural Development Corporation.
Agricultural Finance Corporation.
Nyayo Tea Zones Development Corporation.
Tea Research Foundation.
Coffee Research Foundation.
Kenya Sugar Board.
Coffee Board of Kenya.
National Cereals and Produce Board (NCPB).
Kenya Seed Company.
Horticultural Crops Development Authority (HCDA).
Pyrethrum Board of Kenya.
Kenya Sugar Research Foundation (KESREEF).
Tea Board of Kenya.
Pest Control Products Board (PCPB).
Mumias Sugar Company
South Nyanza Sugar Company.
Chemelil Sugar Company.
Nzoia Sugar Company.
Agro-chemical and Food Company.
Central Agricultural Board.
Cotton Board.
Kenya Sisal Board.**

10. MINISTRY OF LIVESTOCK AND FISHERIES DEVELOPMENT

**Kilimo House, Cathedral Road, P. O. Box 30028 Nairobi
Telephone: 2718870
Telex: 22766
Fax: 2711149
Telegrams: "MINAG"**

Minister: THE HON. JOSEPH KONZOLLO MUNYAO, E.G.H., M.P.

Assistant Minister for Livestock Development: THE HON. STEPHEN OLE NTUTU, M.P.

Assistant Minister for Fisheries Development: THE HON. MOHAMED ABU CHIABA, M.P.

Permanent Secretary: (DR). JACOB OLE MIARON, C.B.S.

FUNCTIONS:

**Livestock and Fisheries Policies.
Development of Livestock Industry.
Range Development and Management.
Veterinary Services and Disease Control.
Livestock Production and Extension Services.
Kenya Dairy Board.
Kenya Meat Commission.
Development of Fisheries Industry.
Kenya Marine Fisheries Research Institute.
Development of Bee Keeping Industry.
Hides and Skins.
Meat Inspection and Development of Abattoirs.**

** Includes animal section of Kenya Trypanosomiasis Research Institute (KETRI), and Kenya Veterinary Vaccines Production Institute (KEVEVAPI). The human section of KETRI absorbed by Kenya Medical Research Institute (KEMRI).*

11. MINISTRY OF JUSTICE AND CONSTITUTIONAL AFFAIRS

Co-operative House, Haile Selassie Avenue, P.O. Box 56057, Nairobi
Telephone: 224029
Telegrams: "JUSTICE"

Minister: **THE HON. MARTHA W. KARUA, E.G.H., M.P.**

Assistant Minister: **THE HON. DANSON B. MUNGATANA, M.P.**

Permanent Secretary, Justice & Constitutional Affairs: **MS. DOROTHY N. ANGOTE, C.B.S.**

FUNCTIONS

Legal Policy.
Policy on Administration of Justice.
Constitutional Matters.
Anti-Corruption Strategies, Integrity and Ethics.
Legal Education.
Political Parties.
Law Reform Commission.
Legal Aid and Advisory Services.
Elections.
Kenya National Human Rights Commission.
Kenya School of Law.
Kenya Anti-Corruption Commission.
Governance, Justice, Law & Order Sector Co-ordination.
Human Rights and Social Justice.

12. MINISTRY OF FOREIGN AFFAIRS

Old Treasury Building, Harambee Avenue, P. O. Box 30551, Nairobi
Telephone: 318888
Telegrams: "FOREIGN"
Fax: 240066
E-Mail: mfapress@nbnet.co.ke
Website: www.mfa.go.ke

Minister: **THE HON. RAPHAEL TUJU, E.G.H., M.P.**

Assistant Minister for International Affairs: **THE HON. MOSES WETANGULA, M.P.**

Assistant Minister for African Affairs: **THE HON. KEMBI GITURA, M.P.**

Permanent Secretary: **MR. THUITA MWANGI**

Chief of Protocol: **AMB. BRUCE M. MADETE, M.B.S.**

FUNCTIONS

Foreign Policy.
Bilateral and Multilateral Relations.
International and Regional Organizations.
Kenya Embassies Abroad.
Foreign Missions in Kenya.
Treaties, Conventions and Agreements.
Diplomatic Privileges and Immunities.
State and Official Visits.
Protocol Matters.
Consular Services.
Joint Commissions with other Countries.
Peace Initiatives.
Pan African News.
Commonwealth Affairs.
Kenyan in Diaspora.

KENYA MISSIONS ABROAD

1. **ADDIS ABABA -**
H.E. MR. FRANKLIN ESIPILA
FIKRE MARIAM ROAD
HIGHER 16 KEBELLE 01
P.O. Box 3301
ADDIS ABABA, ETHIOPIA
Telephone: 000-251-11-6611433
Fax : 000-251-11-6611433
E-mail: Kenya.embassy@telecom.net.et
Other countries of accreditation: **Republic of Djibouti, AU**
2. **CAIRO**
H.E. DANIEL OCHIENG MACDWALLO
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, CAIRO
29 El Kods Sharif Street, Mohandesseen. Giza
P.O. Box 362 Dokki, EGYPT
Telephone:000-202-2-3453628/3453907
Fax : 000-20-2-3026979
E-mail: kembcai@yahoo.com
Other countries of Accreditation: **Kingdom of Morocco, Tunisia, Democratic People's Republic of Algeria, State of Eritrea.**
3. **DAR-ES-SALAAM**
H.E. MR. BOAZ K. MBAYA
HIGH COMMISSIONER
KENYA HIGH COMMISSION, DAR-ES-SALAAM
P.O. BOX 5231, DAR-ES-SALAAM, TANZANIA
Telephone: 000-255-22-2668285/6 or +255-754785111
Fax: 000-255-22-2668213
E-mail: khc@africaonline.co.tz
4. **GABORONE**
H.E. MR. CHARLES ALBERT MBAKA
HIGH COMMISSIONER OF THE REPUBLIC OF KENYA, GABORONE
PLOT 5373, PRESIDENT'S DRIVE
PRIVATE BAG BO 297
GABORONE, BOTSWANA
Telephone: 000-267-351408/430
Fax: 000-267-351409
E-mail: Kenya@info.bw
5. **HARARE**
H.E. JOHN ABDUBA
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, HARARE
95 PARK LANE
P.O. BOX 4069, HARARE, ZIMBABWE
Telephone: 000-263-4-704820, 704833, 704932, 704637
Fax: 000-263-4-723042
E-mail: kenhicom@africaonline.co.zw
Other countries of accreditation: **Kingdom of Lesotho, People's Republic of Mozambique, Kingdom of Swaziland.**
6. **KAMPALA**
H.E. MR. JAPHETH RATEMO GETUGI
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, KAMPALA
PLOT NO. 41, NAKASERO ROAD
P.O. BOX 5220, KAMPALA, UGANDA
Telephone: 006-41-2582325/6
Fax: 006-41-258239
E-mail: kenyahicom@africaonline.co.ug

7. **KHARTOUM**
H.E. COL. (RTD.) ELIJAH MALEKYA MATIBO
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, KHARTOUM
MALIK AGIB STREET 3, MANSHIYA
P.O. BOX 8242, KHARTOUM, SUDAN
Telephone: 000-249-1-83265163/4/5
Fax: 000-249-1-83281233
E-mail: kenemb@yahoo.com
8. **KIGALI**
H.E. MR. ALEX A. KETTER
AMBASSADOR
KENYA EMBASSY, KIGALI
CHANCERY PLOT NO.1716 KACYIRU AVENUE DE L'UMUGANDA
P.O. BOX 6159, KACYIRU
KIGALI, RWANDA
Telephone: 000-250-583332-6
Telex: 22598
Fax: 000-250-510919
Other countries of Accreditation: **Republic of Burundi**
9. **KINSHASA**
H.E. MR. KARUCHU SYLVESTER M. GAKUMU
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, KINSHASA
4002 AVENUE De L OUGANDA
ZONE DE GOMBE
P.O. BOX 9667, KINSHASA
CONGO (DRC)
Telephone: 000-243-815554805
Fax: 000-243-815554805
Fax: 806834
10. **ABUJA**
H.E. MR. DANIEL MEPUKORI KOIKAI
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, LAGOS
18 Yedseram Street, Maitama
P.M.B. 5160
Wuse Head Office
ABUJA
Telephone: 000- 234 -9-4139-155
Fax: 000-234-9-4139-157
E-mail: kenyahi@alpha.lindserve.com
Other countries of Accreditation: **Republic of Cote D'Ivoire, Togo, Republic of Ghana, Liberia, Benin, Sierra Leone**
11. **LUSAKA**
H.E. MR. LAZARUS O. AMAYO
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, LUSAKA
5207 UNITED NATIONS AVENUE
P.O. BOX 50298
LUSAKA, ZAMBIA
Telephone: 000-260-1-250722/250742/250751
Fax: 000-260-1-253829
E-mail: kenhigh@aamnet.zm
Other countries of Accreditation: **Malawi**

TORIA

OEK

7. **KHARTOUM**
H.E. COL. (RTD.) ELIJAH MALEKYA MATIBO
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, KHARTOUM
MALIK AGIB STREET 3, MANSHIYA
P.O. BOX 8242, KHARTOUM, SUDAN
Telephone: 000-249-1-83265163/4/5
Fax: 000-249-1-83281233
E-mail kenemb@yahoo.com
8. **KIGALI**
H.E. MR. ALEX A. KETTER
AMBASSADOR
KENYA EMBASSY, KIGALI
CHANCERY PLOT NO.1716 KACYIRU AVENUE DE L'UMUGANDA
P.O. BOX 6159, KACYIRU
KIGALI, RWANDA
Telephone: 000-250-583332-6
Telex: 22598
Fax: 000-250-510919
Other countries of Accreditation: **Republic of Burundi**
9. **KINSHASA**
H.E. MR. KARUCHU SYLVESTER M. GAKUMU
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, KINSHASA
4002 AVENUE De L OUGANDA
ZONE DE GOMBE
P.O. BOX 9667, KINSHASA
CONGO (DRC)
Telephone: 000-243-815554805
Fax: 000-243-815554805
Fax: 806834
10. **ABUJA**
H.E. MR. DANIEL MEPUKORI KOIKAI
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, LAGOS
18 Yedseram Street, Maitama
P.M.B. 5160
Wuse Head Office
ABUJA
Telephone: 000-234-9-4139-155
Fax: 000-234-9-4139-157
E-mail: kenyahu@alpha.lindserve.com
Other countries of Accreditation: **Republic of Cote D'Ivoire, Togo, Republic of Ghana, Liberia, Benin, Sierra Leone**
11. **LUSAKA**
H.E. MR. LAZARUS O. AMAYO
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, LUSAKA
5207 UNITED NATIONS AVENUE
P.O. BOX 50298
LUSAKA, ZAMBIA
Telephone: 000-260-1-250722/250742/250751
Fax: 000-260-1-253829
E-mail: kenhigh@zamnet.zm
Other countries of Accreditation: **Malawi**

12. **UNEP**
H.E. MR. WELLINGTON P. GODO
AMBASSADOR/PERMANENT REPRESENTATIVE
KENYA MISSION TO UNEP
KENYATTA INTERNATIONAL CONFERENCE CENTRE
P.O. BOX 41395, NAIROBI, KENYA
Telephone: 02-221055
Fax: 020-215105
E-mail: kmunep@swiftkenya.com
13. **HABITAT**
H.E. MR. SOLOMON KARANJA
AMBASSADOR/PERMANENT REPRESENTATIVE
KENYA MISSION OT HABITAT
KENYATTA INTERNATONAL CONFERENCE CENTRE
P.O. BOX 67830, NAIROBI, KENYA
Telephone: 020-221055/214708
Fax:020-315534
E-mail kmunep@swiftkenya.com
14. **H.E. MR. MOHAMED ABDI AFFEY**
AMBASSADOR
KENYA EMBASSY TO SOMALI
NSSF BUILDING, 22ND FLOOR
P.O. BOX 67454-00200, Nairobi
Tel: 020- 2733883
Fax: 020-2733887
15. **PRETORIA**
H.E. MRS. TABITHA JEPTOO SEII
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, PRETORIA
302 BROOKS STREET
MENLO PARK, 0081, SOUTH AFRICA
Telephone: 000-27-12-3622249, 362-2250, 362-2251
Fax: 000-27-12-3622252
E-mail: kenrep@mweb.co.za
16. **WINDHOEK**
H.E. MS. ROSE BOIT
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, WINDHOEK
123 Robert Mugabe Avenue
P.O. BOX 2889, WINDHOEK, NAMIBIA
Telephone: 000-264-61-225900, 61-226836
Fax: 000-264-61-221409
E-mail Kenyanet@mweb.com.na
17. **BEIJING**
H.E. MRS. RUTH SERETI SOLITEI
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, BEIJING
4XI LIU JIE. SAN LI TUN
BEIJING, 100600 – CHINA
Telephone: 000-86-10-65323381, 65322473
Fax: 000-86-10-65321770. 65323325
E-mail: kenrepbj@hotmail.com
Other countries of Accreditation: **Thailand, Philippines**

- 18. CANBERRA**
H.E. MR. JOHN LEPI LANYASUNYA
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, CANBERRA
O.B.E. BUILDING
33-35 AINSTIE AVE.
G.P.O. BOX 1990, CANBERRA, ACT. 2601
AUSTRALIA
Telephone: 000-61-026-2474788
Fax: 000-612-6-2576613
E-mail kenrep@austarmetro.com
Other countries of Accreditation: **New Zealand**
- 19. ISLAMABAD**
H.E. MRS. MISHI MASIKA MWATSAHU
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, ISLAMABAD
HOUSE NO. 8A, EMBASSY ROAD, SECTOR F-6/4
P.O. BOX 2097, ISLAMABAD, PAKISTAN
Telephone: 000-92-51-2876027
Fax: 000-92-51-2876027
E-mail: kenreppk@apollo.net.pk
- 20. KUALA LUMPUR**
H.E. MR. DAVID GACHOKI NJOKA
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, KUALA LUMPUR
55000 KUALA LUMPUR, MALAYSIA
Telephone: 000-603-21461163
Fax: 000-603-21451087
E-mail Kenya@po.jaring.my
Other countries of Accreditation: **Thailand, Indonesia, Philippines**
- 21. NEW DELHI**
H.E. MR. FRANCIS BAYA
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, NEW DELHI
34, PASCHIMI MARG, VASANT VIHAR
NEW DELHI, 10057, INDIA
Telephone: 000-91-11-26146537/38/40
Fax: 000-91-11-26146550
E-mail info@kenyamission-delhi.com
Website WWW.kenyamission-delhi.com
Other countries of Accreditation: **People's Republic of Bangladesh, Sri Lanka, Singapore**
- 22. TOKYO**
H.E. MR. DENNIS AWORI
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, TOKYO
MEGURO-KU, TOKYO 152 JAPAN
Telephone: 000-81-3-37234006/7
Fax: 000-81-3-37234488
Website : <http://www.kenyuarep-jp.com>
E-mail: kenrep@kenyarep-jp.com
- 23. BRUSSELS**
H.E. MR. MARX GAD NJUGUNA KAHENDE
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA
TO THE KINGDOM OF BELGIUM
KENYA MISSION TO THE EUROPEAN UNION
AVENUE WINSTON CHURCHILL 208
1180 BRUSSELS, BELGIUM

Telephone: 000-32-2-3401040
FAX: 000-32-2-3401050/62
E-mail: kenyabrussels@yahoo.com
Website: www.kenyabrussels.com
Other countries of Accreditation: **Grand Duchy of Luxembourg, European Union**

24. **BERLIN**
H.E. MR. HARRY MUTUMA KATHURIMA
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, BERLIN
MARKGRAFENSTR.63
10969 BERLIN
FEDERAL REPUBLIC OF GERMANY
Telephone: 000-49-030-2592660
Fax: 000-49-030-25926650
E-mail: embassykenya.bn@wwmail.de
Other countries of Accreditation: **Republic of Bulgaria, Romania**
25. **GENEVA**
H.E. PROF. MARIA NZOMO
AMBASSADOR/PERMANENT REPRESENTATIVE
KENYA MISSION TO U.N., GENEVA
1-3 AVENUE DE LA PAIX
1202 GENEVA
SWITZERLAND
Telephone: 000-41-22-9064050
Fax: 000-41-22-7312905
E-mail: mission.Kenya@ties.itu.int
Website: www.missions.itu.int/~kenya
26. **HAGUE**
H.E. MS. KALIMI MUGAMBI MWORIA
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, THE HAGUE
NIEUWE PARKLAAN 21
2597 LA THE HAGUE
NETHERLANDS
Telephone: 000-31-70-3504215
Fax: 000-31-70-3553594
E-mail: infor@kenya-embassy.nl
Other countries of accreditation: **Czech Republic, Slovakia and Hungary.**
27. **LONDON**
H.E. MR. JOSEPH K. MUCHEMI
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, LONDON
45 PORTLAND PLACE
LONDON, WIN 4 AS
UNITED KINGDOM
Telephone: 000-44-207-632371/5
Telegram: KENYAREP LONDON
Fax: 000-44-207-3236717
E-mail: kcomm4@aol.com
Other countries of Accreditation: **Switzerland, Republic of Ireland.**
28. **MOSCOW**
H.E. DR. SOSPETER MAGITA MACHAGE
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, MOSCOW
BOLSHAYA ORDINKA
DOM. 70, MOSCOW, RUSSIA
Telephone: 000-7-495-6372186/495-6374257
Fax: 000-7-495-637-5463
E-mail: Kenya@citylin.ru

29. **PARIS**
H.E. MS. RAYCHELLE AWUOR OMAMO
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, PARIS
3 RUE, FREYCINET
75116 PARIS, FRANCE
Telephone: 000-33-1-56622525
Fax: 000-33-1-47204441
E-mail: Paris@amb-kenya.fr
Other countries of Accreditation: **Spain, Portugal, Yugoslavia, UNESCO, Holy See**
30. **ROME**
H.E. MRS. ANNE BELINDA NYIKULI
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, ROME
VIA ARCHIMEDE 164
00197, ROME, ITALY
Telephone: 000-39-06-8082717/14
Fax: 000-39-06-8082707
Website: www.embassyofkenya.it
E-mail: kenroma@rdn.itt
Other countries of accreditation: **Republic of Poland, Greece, Malta, F.A.O., W.F.P.**
31. **STOCKHOLM**
H.E. MRS. PURITY WAKIURU MUHINDI
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, STOCKHOLM
BIRGER JARLSGATAN 37, 2nd FLOOR
P.O. BOX 7694
103 95 STOCKHOLM, SWEDEN
Telephone: 000-46-8-218300/4/9
Fax: 000-46-8-209261
E-mail: Kenya.embassy@telia.com
Other countries of Accreditation: **Iceland, Denmark, Norway, Republic of Finland.**
32. **VIENNA**
H.E. MR. JULIUS KIPLAGAT KANDIE
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA
NEULINGGASSE 29/8
1030 VIENNA, AUSTRIA
Telephone 000-43-1-7123919/20
Fax: 000-43-1-7123922
E-mail: kenyarep-vienna@aon.at
Accreditation: **Slovak Republic, IAEA**
33. **NEW YORK**
H.E. ZACHARY D. MUBURI -MUITA
AMBASSADOR/PERMANENT REPRESENTATIVE
KENYA MISSION TO THE UNITED NATIONS
866 U.N. PLAZA, SUITE 486
NEW YORK, NY 10017, N.Y.
USA
Telephone: 000-1-212-4214740/1/2/3
Fax: 000-1-212-4861985
E-mail: Kenya@nyct.net
34. **OTTAWA**
H.E. PROF. JUDITH M. BAHEMUKA
HIGH COMMISSIONER
HIGH COMMISSION OF THE REPUBLIC OF KENYA, OTTAWA
415 LAURIER AVENUE EAST

OTTAWA, ONTARIO
KIN 6R4 CANADA
Telephone: 000-1-613-5631773/4/6
Fax: 000-1-613-233-6599
E-mail: kenrep@on.aibn.com

35. **WASHINGTON**
H.E. PETER NICHOLAS RATENG' OGEGO
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, WASHINGTON
2249, R. STREET N.W.
WASHINGTON D.C. 20008
U.S.A.
Telephone: 000-1-202-3876101
Fax: 000-1-202-4623829
Website : kenyaembassy.com
E-mail: information@kenyaembassy.com
Other countries of Accreditation: **Republic of Mexico, Republic of Colombia.**
36. **ABU DHABI**
H.E. BISHAR ABDIRAHMAN HUSSEIN
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, ABU DHABI
P.O. Box 3854, ABU DHABI, UNITED ARAB EMIRATES
Telephone: 000-971-2-6666300
Fax: 000-971-2-6652827
E-mail: kenyarep@emirates.net.ae
Other countries of accreditation: **State of Qatar**
37. **RIYADH**
H.E. MR. ABUBAKAR ABDI OGLE
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, RIYADH
RIYADH 11693
P.O. Box 94358, SAUDI ARABIA
Telephone: 000-966-1-4481238, 4482484
Fax: 000-966-1-4882629
E-mail: Kenya@shaheer.net.sa
Other countries of accreditation: **The State of Kuwait, Republic of Iraq, Republic of Yemen, Bahrain.**
38. **TEHRAN**
H.E. MR. ALI ABBAS
AMBASSADOR
EMBASSY OF THE REPUBLIC OF KENYA, TEHRAN
No.17, Giti Bourlevard, Golestan Bourlevard, Off African Avenue
P.O. Box 19395/4566, TEHRAN, IRAN
Telephone: 000-98-21-2204-9355/21-2204-3234
Fax: 000-98-21-22048619
E-mail: kenemteh@irtp.com
39. **TEL AVIV**
H.E. MS. FELISTAS VUNORO KHAYUMBI
AMBASSADOR
15 REHOV ABBA HILLEL SILVER, 3rd FLOOR
RAMAT GAN 52522
P.O. Box 52136, Tel-Aviv, ISRAEL
Telephone: 000-972-3-5754633
Fax: 000-972-3-5754788
Website : www.kenyaembassyisreal.org
E-mail: kenya7@netvision.net.il

40. **KENYA CONSULATE , LOS ANGELES**
 MS. MARY NYAMBURA KAMAU
 Park Mile Plaza
 4801 Wilshire Boulevard
 Mezzanine Floor
 Los Angeles, C.A. 90010
 Tel..000-1-323-9392408
 Fax.000-1-323-9392412
E-mail losangeles@kenyaembassy.com
41. **LIBYA**
H.E. MR. EPHRAIM WAWERU NGARE
AMBASSADOR
KENYA EMBASSY, TRIPOLI
 Siyahiya KM 7
 P. O. Box 74100
 TRIPOLI, LIBYA
 Tel: 000-218-21-4830536
 Fax: 000-218-21-4830536
E-mail Kenya-embassy-ly@yahoo.uk
42. **BRAZIL**
H.E. MR. PIUS NAMACHANJA
AMBASSADOR
 Tel.000-55-6133-640978/640691
43. **THAILAND**
H.E. DR. RICHARD TITUS EKAI
AMBASSADOR
EMBASSY OF THE REPULIC OF KENYA, BANKOK, 62 SO1 5 THONG
LOR, SUKHUMRIT 55 ROAD
KLONGTAN, WATTANA, BANGKOK 10110
THAILAND
 Tel: 000-66-27125721, 23910906/7
 Fax: 000-66-21725720
44. **JUBA**
P. K. ANGORE
AG. CONSUL GENERAL
 P. O. 208, JUBA
 SOUTH SUDAN
 Tel: 000-249-811-823664/823665
 Fax: 000-249-811-823666
 (SATELITE NO.+8821643332432)

13. MINISTRY OF EAST AFRICAN COMMUNITY

**Co-operative House, 16th Floor, Haile Sellasie Avenue/Aga Khan Walk, P.O. Box 8846-00200,
 Nairobi
 Telephone:245741
 Fax: 253244**

Minister: **THE HON. JOHN KIPSANG ARAP KOECH, E.G.H., M.P.**

Assistant Minister: **THE HON. ((DR.) BONI KHALWALE, M.P.**

Permanent Secretary: **AMB. (DR.) HUKKA WARIO, C.B.S.**

FUNCTIONS

**East African Community Affairs.
 Regional Co-operation Policy.**

14. MINISTRY OF GENDER, SPORTS, CULTURE AND SOCIAL SERVICES

NSSF Building – Block 'A', Eastern Wing, P.O. Box 16936 – 00100, Nairobi
Telephone: 2727980 – 4
Fax: 2734417

Minister: **THE HON. MAINA KAMANDA, E.G.H., M.P.**

Assistant Minister for Gender and Social Services:
THE HON. MRS. ALICEN J.R. CHELAITE, M.P.

Assistant Minister for Sports: **THE HON. JOEL O. ONYANCAH, M.P.**

Permanent Secretary: **RACHEL B. DZOMBO (MRS.), C.B.S.**

FUNCTIONS

Policies on Gender, Sports, Culture and Social Services.
National Library Services.
Development and Co-ordination of Sports.
Promotion and Co-ordination of Volunteer Services.
Promotion of Culture.
Development of Fine, Creative and Performing Arts.
Social Welfare for Vulnerable Groups.
Adult Education.
Kenya National Council for Social Services.
Permanent Presidential Commission on Music.
National Stadium Management Board.
Community Development.
Social Welfare.
Gender Issues/Women's Bureau.

15. MINISTRY OF INFORMATION AND COMMUNICATIONS

Telposita Towers, Kenyatta Avenue, P.O. Box 30025, Nairobi
Telephone: 251152

Minister: **THE HON. MUTAHI KAGWE, E.G.H., M.P.**

Assistant Minister for Information: **THE HON. KOIGI WA WAMWERE, M.P.**

Assistant Minister for Communications: **THE HON. DAVID WERE, M.P.**

Permanent Secretary: **(DR.) BITANGE NDEMO, C.B.S.**

FUNCTIONS:

Information Policy.
Communications Policy.
Film Development Policy.
Dissemination of Public Information.
Development of National Communications Capacity.
Development of the Film Industry.
Public Relations Services.
Kenya Broadcasting Corporation (KBC).
Kenya Institute of Mass Communication (KIMC).
Kenya Film Classification Board.
Kenya Film Commission.
Communications Commission of Kenya (CCK).
Postal Corporation of Kenya (PCK).
National Communications Secretariat.
Communications Appeals Tribunal.

Telkom Kenya.
Kenya College of Communications Technology (KCCT).
Gilgil Telecommunications Industries (GTI).

16. MINISTRY OF TRANSPORT

Transcom House , Ngong Road, P.O. Box 52692-001 Nairobi
Telephone: 2729200
Telegrams: "TRANSCOMS" Nairobi
E-mail-matc@insightkenya.com

Minister: **THE HON. (AMB.) CHIRAU ALI MWAKWERE, E.G.H., M.P.**

Assistant Minister for Port, Rail and Road Transport:
THE HON. ROBINSON NJERU GITHAE, M.P.

Assistant Minister for Civil Aviation and Meteorological Services:
THE HON. CECILY MBARIRE, M.P.

Permanent Secretary: **MR. GERRISHON K. IKIARA, C.B.S.**

FUNCTIONS:

Transport Policy.
Kenya Railways Corporation.
Kenya Railways Training School.
Kenya Ports Authority (KPA).
Kenya Airports Authority (KAA).
Kenya Ferry Services.
Kenya National Shipping Line.
National Road Safety Council.
Transport Licencing Board.
Registration and Insurance of Motor Vehicles.
Motor Vehicle Inspection Unit.
Kenya Civil Aviation Authority (KCAA).
East African School of Aviation.
Kenya Meteorological Department.
Kenya Meteorological Training College.
Kenya Maritime Authority.
Bandari College.

17. MINISTRY OF WATER AND IRRIGATION

Maji House, Ngong Road, P.O. Box 49720, Nairobi
Telephone: 2716103
Fax: 2727622
Telegrams: 'MAJI'

Minister: **THE HON. JOHN MUTUA KATUKU., E.G.H., M.P.**

Assistant Minister for Water Services: **THE HON. MAJOR (Rtd.) ADEN A. SUGOW, M.P.**

Assistant Minister for Water Resources Management: **THE HON. RAPHAEL WANJALA, M.P.**

Permanent Secretary: **ENG. MAHBOUB M. MAALIM, C.B.S., O.G.W.**

FUNCTIONS:

Water Resources Management Policy.
Water and Sewerage Services Policy.
Water Quality and Pollution Control.
Dam Construction Schemes.
Flood Control and Land Reclamation.

Waste Water Treatment and Disposal Policy.
National Water Conservation and Pipeline Corporation.
Kenya Water Institute.
National Irrigation Policy.
National Irrigation Board (NIB).
Water Services Regulatory Board.
Water Resources Management Authority.
Water Appeals Tribunal.
Water Services Boards.
Water Services Trust Fund.
Public Water Schemes and Community Water Projects.

18. MINISTRY OF REGIONAL DEVELOPMENT AUTHORITIES

N.S.S.F Building, 21st Floor, Eastern Wing, P.O. BOX 10280-00100 Nairobi, GPO
Telephone: 2724646
Fax: 2737693

Minister: **THE HON. MOHAMED ABDI MOHAMUD, E.G.H., M.P.**

Assistant Minister: **VACANT**

Permanent Secretary: **ENG. DAVID STOWER, C.B.S.**

FUNCTIONS:

Regional Authorities Development Policy.
Oversight, Management and Development Support for Regional Development Authorities.
Capacity Building and Support for Regional Development Authorities.
Tana and Athi Rivers Development Authority (TARDA).
Kerio Valley Development Authority (KVDA).
Lake Basin Development Authority (LBDA).
Ewaso-Nyiro North Development Authority (ENNDA).
Ewaso-Nyiro South Development Authority (ENSDA).
Coast Development Authority (CDA).

19. MINISTRY OF ENERGY

Nyayo House, Kenyatta Avenue, P. O. Box 30582, Nairobi
Telephone: 310112
Fax: 228314
Telegrams: "MINPOWER"

Minister: **THE HON. KIRAITU MURUNGI, E.G.H, M.P.**

Assistant Minister for Electricity: **THE HON. MWANGI KIUNJURI, M.P.**

Assistant Minister for Petroleum Energy: **VACANT**

Permanent Secretary: **MR. PATRICK M. NYOIKE, C.B.S.**

FUNCTIONS:

Energy Policy and Development.
Hydropower Development.
Geothermal Exploration and Development.
Thermal Power Development.
Petroleum Products, Import/Export/Marketing Policy.
Renewable Energy Development.
Energy Regulation, Security and Conservation.
Fossil Fuels Exploration and Development.
Kenya Power & Lighting Company Limited (KPLC).
Rural Electrification Programme.
Kenya Petroleum Refineries Ltd.
Kenya Electricity Generating Company Ltd. (KENGEN).
National Oil Corporation of Kenya (NOCK).
Kenya Pipeline Company (KPC).
Electricity Regulatory Board (ERB).

20. MINISTRY OF TRADE AND INDUSTRY

Teleposta Towers, Kenyatta Avenue, P. O. Box 30430-00100, Nairobi
Telephone: 331030, 315001-7
Fax: 213508
Telegrams: "TRADE"

Minister: **THE HON. (DR.) MUKHISA KITUYI, E.G.H, M.P.**

Assistant Minister for Trade: **THE HON. ABDIRAHMAN ALI HASSAN, M.P.**

Assistant Minister for Industry: **THE HON. PETKAY MIRITI, M.P.**

Permanent Secretary: **MR. DAVID S.O. NALO, C.B.S.**

FUNCTIONS

Trade Development Policy.
Industrial Development Policy.
International Trade – COMESA; WTO.
Fair Trade Practices and Consumer Protection.
Export Promotion Council (EPC).
Investment Policy (Kenya Investment Authority).
Quality Control including Industrial Standards.
Kenya Bureau of Standards (KBS).
Kenya Industrial Research and Development Institute (KIRDI).
Kenya Property Rights Policy (Patents, Trade Marks, Service Marks and Technovation).
And Kenya Industrial Property Institute (KIPI).
Kenya Industrial Estates (KIE).
Kenya Industrial Training Institute (KITI).

Kenya National Trading Corporation (KNTC).
Export Processing Zones Authority (EPZA).
Kenya Institute of Business Training (KIBT).
Industrial and Commercial Development Corporation (ICDC).
District Joint Loans Board.
Development of Micro and Small Enterprises (MSES).
Micro Enterprise Support Project (MESP).
Business Premises Rent Tribunal.
Numerical Machining Complex.
Industrial Development Bank (IDB).
East African Portland Cement Co. Ltd.
Intellectual Property Tribunal (IPT).

21. MINISTRY OF TOURISM AND WILDLIFE

Utalii House, off Uhuru Highway, P.O. Box 30027, Nairobi.
Telephone: 313010
Telegrams: "UTALII"

Minister: THE HON. MORRIS M. DZORO, E.G.H., M.P.

Assistant Minister for Tourism: THE HON. RAPHAEL MURIUNGI, M.P.

Assistant Minister for Wildlife: THE HON. RICHARD KALEMBE NDILE, M.P.

Permanent Secretary: MRS. REBECCA M. NABUTOLA, C.B.S.

Director of Tourism: MS. WANJIRU MAKANGA MUNENE.

Director of Kenya Wildlife Service: DR. JULIUS K. KIPNGETICH, E.B.S.

FUNCTIONS:

Tourism Policy.
Development and Promotion of Tourism.
Kenya Tourist Development Corporation.
Kenya Tourist Board.
Kenya Utalii College.
Catering Training and Development Levy Trustees.
Tourism Trust Fund.
Bomas of Kenya
Wildlife Conservation Policy.
Kenya Wildlife Service (KWS).
Wildlife Clubs of Kenya.
Kenyatta International Conference Centre Corporation.
Marine Parks.

22. MINISTRY OF LANDS

Ardhi House, Ngong Road, P. O. Box 30450 – 00100, Nairobi
Telephone: 2718050
Fax: 2724470
Telegrams: "LANDS"
Email: pslands@wananchi.com

Ag. Minister: THE HON. (PROF.) KIVUTHA KIBWANA, E.G.H., M.P.

Assistant Minister for Lands: THE HON. ASMAN A. KAMAMA, M.P.

Permanent Secretary: MR. KOMBO MWERO, C.B.S.

Commissioner of Lands: MRS. JUDITH MARILYN OKUNGU

Director of Lands Adjudication and Settlement: MRS. LILIAN NJENGA

Ag. Director of Surveys: MR. JOSEPH K. MATHENGE

Director of Physical Planning: MS. ROSEMARY W. WACHIRA

FUNCTIONS:

Land Policy and Physical Planning.
Land Transactions.
Survey and Mapping.
Land Adjudication.
Settlement Matters.
Land Registration.
Valuation.
Administration of State and Trust Land.

23. MINISTRY OF HOUSING

Ardhi House, Ngong Road, P. O. Box 30450 – 00100, Nairobi
Telephone: 2718050
Fax: 2721248
Telegrams: "LANDS"

Minister: **THE HON. PETER SOITA SHITANDA, E.G.H., M.P.**
Assistant Minister for Housing : **THE HON. BETTY N. TETT, M.P.**
Permanent Secretary: **MR. TIROP KOSGEY**
Ag. Director of Housing: **(DR.) JULIUS M. MALOMBE**

FUNCTIONS:

Housing Policy.
Housing Finance.
Shelter and Slum upgrading.
Appropriate low Cost Housing Building and Construction Technologies.
National Secretariat for Human Settlements.
Housing for Civil Servants and Disciplined Forces.
Management of Government Housing.
Leasing of Public Office Accommodation.
Housing for Constitutional Office Holders.
Rent Restriction Tribunal.
National Housing Corporation (NHC).
Housing Finance Company of Kenya Ltd.

24. MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES

NHIF Building, Ragati Road, P. O. Box 30126, Nairobi
Telephone: 2730808
Fax: 2710015/2725586
Telegrams: "MAJI"

Minister: **THE HON. (PROF.) KIVUTHA KIBWANA, E.G.H., M.P.**
Assistant Minister: **THE HON. JAYNE NJERI WANJIRU KIHARA, M.P.**
Permanent Secretary: **(PROF.) JAMES OLE KIYIAPI**

FUNCTIONS

Environment Policy.
Mining Policy.
Forestry Development Policy.
Inventory and Protection of Natural Resources.
Lake Victoria Environment Management Programme(LVEMP).
National Environment Management Authority(NEMA).
Development of Forests, Reforestation and Agroforestry.
Water Catchment Area Conservation, Control and Protection.
Mineral Exploration and Mining.
Kenya Forestry Research Institute (KEFRI).

25. MINISTRY OF LABOUR AND HUMAN RESOURCE DEVELOPMENT

Social Security House, Bishop Road, P. O. Box 40326 - 00100 Nairobi
Telephone: 2729800
Telegrams: "LABCOM"

Minister: **THE HON. (DR.) NEWTON KULUNDU, E.G.H, M.P.**

Assistant Minister for Labour Relations: **THE HON. SAMMY P. LESHORE, M.P.**

Assistant Minister for Manpower Management: **THE HON. ADELINA N. MWAU, M.P.**

Permanent Secretary: **MR. MARK K. BOR, E.B.S.**

FUNCTIONS:

National Manpower Policy and Development.
Employment Policy.
Factory Inspection and Workers Health.
Safety at Work.
Industrial Relations.
Vocational Training.
Promotion of self employment in micro and small enterprises.
Directorate of Industrial Training.
Directorate of Applied Technology.
National Social Security Fund (NSSF).

26. MINISTRY OF CO-OPERATIVE DEVELOPMENT AND MARKETING

Social Security House (NSSF) Building, Eastern Wing of Block "A",
P.O. BOX 30547 - 00100, Nairobi
Telegrams: 'CO-OPS'
Telephone: 2731531-9

Minister: **THE HON. PETER NJERU NDWIGA, E.G.H, M.P.**

Assistant Minister for Agricultural Sector : **VANCANT**

Assistant Minister for Service Sector: **THE HON. DAVID MWENJE, M.P.**

Permanent Secretary: **MR. PATRICK S. KHAEMBA, C.B.S.**

FUNCTIONS:

Co-operative Policy and Implementation.
Co-operative Legislation and Extension Services.
Co-operative Education and Training.
Co-operative Financing Policy.
Co-operative Savings, Credit and Banking Services Policy.
Co-operative Governance.
Co-operative Tribunal
Co-operative.College.
New Kenya Co-operative Creameries (KCC).
Co-operative Marketing, including value addition processing.
Promotion of Co-operative Ventures.

27. MINISTRY OF PLANNING AND NATIONAL DEVELOPMENT

Treasury Building, Harambee Avenue, P. O. Box 30007, Nairobi
Telephone: 252299
Telegrams: "FINANCE"

Minister: **THE HON. HENRY O. OBWOCHA, E.G.H., M.P.**

Assistant Minister for Planning: **THE HON. DAVID EKWEE ETHURO, M.P.**

Assistant Minister for National Development: **THE HON. JOHN B. SERUT, M.P.**

Permanent Secretary: **(DR.) EDWARD SAMBILI, C.B.S.**

FUNCTIONS:

National Development Planning.
Monitoring and Evaluation of Economic Trends and Policy.
Central Bureau of Statistics.
National Census and Housing Surveys.
National Coordinating Agency for Population and Development.
Kenya Institute of Policy Research and Analysis.
Economic Commission for Africa.
New Partnership for African Development (NEPAD).
African, Caribbean and Pacific Countries (ACP).
District Focus Strategy for Rural Development.
Poverty Eradication Commission.

28. STATE LAW OFFICE

State Law Office, Harambee Avenue, P. O. Box 40112, Nairobi
Telephone: 227461
Telegrams: "SHERIA"

Attorney-General: **THE HON. S. AMOS WAKO, E.G.H., E.B.S., M.P.**

Solicitor-General: **MR. WANJUKI MUCHEMI, C.B.S.**

Director of Public Prosecutions: **MR. KERIAKO TOBIKO**

Registrar-General: **MRS. BERNICE WANJIKU GACHEGU**

FUNCTIONS:

Principal Legal Adviser to the Government.
Prosecutions including Police Prosecutions.
Estate Duty.
Civil Litigation.
Official Receiver.
Public Trustee.
Custodian of Enemy Property.
Wakf Commissioners.
College of Arms.
Copyright.
Legislative Drafting.
Drafting and Vetting of Agreements.
Matters Related to the Legal Profession.
Advocates Complaints Commission.
Registration of:
Adoptions.
Books and Newspapers.
Societies.
Building Societies.

Business Names.
Chattels Transfers.
Companies.
Deeds of Arrangement.
Legitimated Persons.
Legitimated Partnerships.
Marriages.
Societies.
Trade Unions.

29. JUDICIARY

Law Courts, Taifa Road, P. O. Box 30041, Nairobi
Telephone: 221221
Telegrams: "COURTS"

Chief Justice: **THE HON. MR. JUSTICE JOHNSON EVAN GICHERU, E.G.H.**

Registrar, High Court: **MR. CHARLES K. NJAI**

FUNCTIONS:

Administration of Justice.
Judicial Matters.
Court of Appeal.
High Court.
Magistrates' Courts.
Kadhis' Courts.
Judicial Service Commission.
National Council for Law Reporting.

30. ELECTORAL COMMISSION OF KENYA

Anniversary Towers, University Way, P. O. Box 45371, Nairobi
Telephone: 222072

Chairman: **MR. SAMUEL M. KIVUITU, C.B.S.**

Secretary: **MR. JOEL H. TSOLA, M.B.S.**

FUNCTIONS

Review and Determination of Numbers, Boundaries and Names of Constituencies.
Registration of Voters, Maintenance and Revision of the Register of Voters.
Directing and Supervising the Presidential, National Assembly and Local Government Elections.
Promotion of voter education, free and fair elections.
Proportionate Distribution of Seats for Nomination of Members of Parliament and Local Authorities following General Elections.
Such other functions as may be prescribed by Law.

31. PUBLIC SERVICE COMMISSION OF KENYA

Commission House, Harambee Avenue, P. O. Box 30095, Nairobi
Telephone: 223901
Telegrams: "CIVCOM"

Chairman: **MR. TITUS JUSTUS KAHIGA GATEERE, C.B.S.**

Secretary: **MRS. BERNADETTE M. NZIOKI, E.B.S.**

FUNCTIONS:

Recruitment for the Civil Service and the Local Authorities.
Promotions and Acting Appointments for the Civil Service and Local Authorities.
Disciplinary Matters of the Civil Service and Local Authorities.
Examinations and Occupational Tests in the Civil Service.
Retirement and Removal of Civil Servants and Local Authorities Officers.
Administration of Staff Performance System in the Civil Service.
Issuance and Administration of the Code of Conduct and Ethics for the following Categories of Public Officers (Civil Servants, Members of the Police Force, Prisons Service Staff, Local Authorities, National Youth Service, State Corporations and Staff of the Kenya National Audit Office).
Human Resource Auditing of the Civil Service and Local Authorities.

32. KENYA NATIONAL AUDIT OFFICE

Anniversary Towers, University Way, P. O. Box 30084, Nairobi
Telephone: 342330
Fax: 311482
Telegrams: "AUDITOR"
E-mail: cag@kenyaweb.com

Controller and Auditor-General: MRS. PRISCILLA NJERI KOMORA

FUNCTIONS:

Authorization of Issues from Exchequer Account.
Audit of all Government Accounts.
Audit of Local Authorities Accounts.
Audit of State Corporations, Statutory Boards, Courts, Commissions and Bodies.

33. NATIONAL ASSEMBLY

Parliament Buildings, Parliament Road, P. O. Box 41842-00100, Nairobi
Telephone: 221291
Telegrams: "BUNGE"
Fax: 243694
E-Mail: bunge@swiftkenya.com

Speaker: THE HON. K.F.X. OLE KAPARO, E.G.H., M.P.

Clerk: MR. SAMUEL W. NDINDIRI, E.B.S.

FUNCTIONS:

Business in the National Assembly.
Welfare of Members of National Assembly.
Hansard.
Commonwealth Parliamentary Association.
Inter-Parliamentary Union.
Other Inter-Parliamentary Organisations.
Parliamentary Service Commission.

