



PARLIAMENT OF KENYA

THE CENTRE FOR PARLIAMENTARY STUDIES AND TRAINING (CPST)

DRAFT CPST 2020/21 CALENDAR-HALF YEAR



MEMBERS OF PARLIAMENT

COURSE CODE	COURSE	DATES	COORDINATOR/ LIASION OFFICER	TARGET
CPST/LPM/P/200/2/21	CPST/UON-IDIS Training for Senate Committee on National Security & Foreign Relations on Diplomacy & National Interest	4 th to 7 th February 2021	Dr. Phillip Buchere Ms. Mary Chesire Mr. Abdul Majid Ali Ms. Judith Kiprop	Committee Members
CPST/LPM/P/200/2/21	CPST/UON-IDIS Training for Members of the National Assembly Committee on Administration & National Security	31 st May to 4 th June 2021	Dr. Phillip Buchere Dr. Martin Mbewa Mr. Abdi Yusuf	Committee Members
CPST/LPM/P/200/4/21	CPST/UON-IDIS Training for Members of the National Assembly Committee on Regional Integration	29 th March to 2 nd April, 2021	Dr. Phillip Buchere Dr. Martin Mbewa Ms. Judith Kiprop	Committee Members
CPST/LPM/P/200/4/21	CPST/UON-IDIS Training for Senate Committee on Cohesion, Equal Opportunity & Regional Integration	19 th – 23 rd April 2021	Dr. Phillip Buchere Ms. Mary Chesire Mr. Abdulmajid Ali Mr. Abdi Yusuf	Committee Members

PSC STAFF				
COURSE CODE	COURSE	DATES	COORDINATOR/ LIASION OFFICER	TARGET
CPST/HRM/P/500/1/21	Legislative Supervisory Course (Pilot Phase)	9 th to 29 th May 2019	Dr. Martin Mbewa Mr. Abdi Yussuf	PSC Scale 8-10
CPST/HRM/P/500/2/21	Constituency Office Managers Training on Office Management and Administration	22 nd to 26 th April 2021 ***	Ms. Pauline Kigera Mr. Daniel Ngumbao Ms. Agnes Kamoni	Constituency Fund Managers
CPST/McGill/HRM/P/500/4/21	McGill-World Bank International Professional Development Certificate in Parliamentary Management	April 2021	Dr. Phillip Buchere Ms. Judith Kiprop	PSC Staff Scales 12 and Above
	ToT for UNITAR TOT Graduates (PSC 13-15)	22 nd to 27 th March, 2021	Dr. Martin Mbewa Mr. Abdi Yussuf	UNITAR PSC Graduates Scale 13-15 & GoK Officers
COUNTY ASSEMBLY (MEMBERS)				
COURSE CODE	COURSE	DATES	COORDINATOR/ LIASION OFFICER	TARGET
CPST/PFM/C/400/2/21	Public Finance Management and Budget making process	22 nd to 26 th March, 2021	Mr. Charles Atamba Ms. Judith Kiprop	Finance and Budget Committees
CPST/PFM/C/400/4/21	Monitoring and Evaluation	12 th to 16 th April, 2021	Ms. Linet Misati Mr. Abdi Yussuf	Chairs of Sectoral Committees and Members of Committee on Implementation
CPST/LPM/C/200/4/21	Training on Procedures	12 th to 16 th April, 2021	Mr. Peter Muchira Ms. Judith Kiprop	Speakers and Deputy Speakers

	and presiding etiquette			
CPST/CSG/C/100/5/21	Effective Committee Leadership and Public Participation	4 th to 6 th May, 2021	Mr. Peter Muchira Mr. Abdi Yussuf	Committee Chairs
COUNTY ASSEMBLY (STAFF)				
COURSE CODE	COURSE	DATES		TARGET
CPST/PFM/C/400/5/20	Budget Document Analysis, Interpretation and Reporting	October, 2021	Mr. Charles Atamba Mr. James Chacha	Fiscal Analysts from Legislatures (County Assemblies and National Legislatures')
CPST/HRM/C/500/12/20	Leadership and Corporate Governance	14 th – 19 th March, 2021	Dr. George Wakah Ms. Judith Kiprop	Clerks, Directors, HODs
CPST/LPM/C/200/3/21	Advanced Hansard Training	3 rd to 7 th May, 2021	Mr. Abdulmajid Ali Mr. Abdi Yussuf	Hansard Reporters, Editors, Audio and Technical Officers
CPST/LPM/C/200/12/20	Law Making, Parliamentary Practice and Procedures	11 th to 16 th April, 2021	Mr. Abdulmajid Ali Ms. Judith Kiprop	L&P Clerks, Hansard Reporters, Editors, Audio and Technical Officers
CPST/CCI/C/600/3/21	Security Management in Legislative Settings	March, 2021	Mr. Antony Ngugi Ms. Judith Kiprop	Serjeant-at-Arms, Heads of Security and their respective deputies in County Assemblies
CPST/IPPC/C/300/4/21	Minutes and Report writing	26 th to 30 th April, 2021	Ms. Annceta Gacheri Mr. Abdi Yussuf	Researchers, Committee Clerks, Clerk Assistants, Fiscal Analysts, Hansard Officers, Legal Counsel and Researchers

CPST/HRM/C/500/4/21	Registry and Records Management	12 th to 16 th April, 2021	Ms. Pauline Kigera Ms. Judith Kiprop	Clerical Officers, Registry Staff, Secretaries and ICT Officers
CPST/LPM/C/200/5/21	Contemporary Issues in the Management of Committees	May, 2021	Mr. Peter Muchira Mr. Abdi Yussuf	Committee Clerks
CPST/IPPC/C/300/5/21	Multi- methods Policy Research & Analysis- in collaboration with SoCATT	24 th to 28 th May, 2021	Ms. Annceta Gacheri Ms. Judith Kiprop-	Researchers, Committee Clerks, Fiscal Analysts, Hansard Officers, Legal Counsel
CPST/HRM/C/500/5/21	Leadership, Ethics, Integrity and Governance	3 rd to 7 th May, 2021	Ms. Pauline Kigera Mr. Abdi Yussuf	Researchers, Committee Clerks, Fiscal Analysts, Hansard Officers, Legal Counsel

NOTES:

1. All Course Coordinators to undertake preparation of the Course Concept Note, Budget and draft program within two months before the dates set for the training for all the programmes.
2. All the Course Coordinators should ensure that their respective programmes as scheduled do not conflict.
3. All Course Coordinators to draft Course Directories for programmes assigned to them and submit by January, 2021
4. Courses with *** indicate those that will be run in a phased manner